

WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

Email: clerk.woodmansey.pc@gmail.com Website: www.woodmanseyparish.co.uk

MINUTES OF THE MEETING

Held on Monday 17th December 2018 at 7:00pm - Village Hall, Long Lane, Woodmansey

PRESENT: Cllrs Harold (Chair), Beal, Jolley, Jon Los, Oliver, Richardson, Hart, Julie Los
Ward Cllrs Jump and Mathieson, PCSOs Fowler and McClarron

MEMBERS OF THE PUBLIC: 0

IN ATTENDANCE: Tracey Bellotti, Clerk

99. APOLOGIES FOR ABSENCE:

Cllr Bowden, Cllr Waddington, David Gluck (Ruralis), PC Matthews

100. DECLARATIONS OF INTEREST (Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item). Cllrs Harold, Julie Los, Jon Los, Richardson, Bowden all declared a pecuniary interest in the Woodmansey Neighbourhood Development Plan

101. MINUTES OF THE MEETING of the Parish Council held on 19th November 2018
Resolved - That the minutes of the Parish Council meeting held on 19th November 2018 were approved, and signed and dated by the Chair as a true and correct record.

102. MATTERS ARISING

a) Notice boards (verbal update from the Clerk)

- (i) Greens the signmakers have been contacted to look at the boards and give advice on their condition.
- (ii) The Lincoln Way board is now out of use as it is in such poor condition – the backboard has disintegrated and the frame no longer locks.
- (iii) Shopeth Way is still fenced off and not accessible.
- (iv) Sticky residue on Dunswell school noticeboard from laminated poster.
- (v) ERNLLCA have been contacted re siting of notices – a minimum of one prominent location within the Parish is required.
- (vi) Discussion was held around design and siting of the Lincoln Way board. To be reviewed after information is received from Greens.

b) Defibrillators

- (i) Discussed around points of contact for the defibrillators. Clerk reported that the 3 sites had been contacted, spare pads checked within the buildings, and confirmed that all sites were happy to continue with the defibrillators in place.
- (ii) Cllr Hart reminded everyone that he agreed to be the first point of contact for the units and is happy to carry on with this.

c) Minster Way Pedestrian Crossing

The pedestrian lights are now working.

d) Co-opting of new member

Limited time due to elections in May 2019. Review at 21st January 2019 meeting.

103. WOODMANSEY NEIGHBOURHOOD DEVELOPMENT PLAN (verbal update)

Woodmansey Neighbourhood Plan (WNP) is progressing - Steering Group met on the 12th December 2018. Councillor Oliver attended a review of the ERYC local plan at County Hall 27/11/18 and gave an update of that meeting inc, the NPPF Sept 2018 and the implications to the WNP. The website is to be updated as a matter of priority. A grant application for £6317 for professional fees, design, printing and website has been approved. (20/12/18 The application for a Housing Needs Assessment, technical support by AECOM has been approved.) The next public consultation event is to be held on Saturday 19th January 2019 10am - 3pm at the Village Hall. All are invited to attend.

104. PLANNING APPLICATIONS

Resolved - The following comments to be submitted to East Riding of Yorkshire Council. Cllr Jolley proposed. Cllr Beal seconded. All agreed.

(a) Applications Received:

- (i) Ref 18/03730/PLF
Springdale Stud Long Lane Woodmansey East Riding Of Yorkshire HU17 0RN
Erection of 5 dwellings and 3 associated garages
Comment: The Council supports this application, subject to no neighbour objections
- (ii) Ref 18/03760/PLF
6 Cottage Holdings Beverley Road Dunswell East Riding Of Yorkshire HU6 0AR
Erection of two storey extension to rear and single storey extension to side
Comment: The Council supports this application, subject to no neighbour objections
- (iii) Ref 18/03856/PLF (retrospective application)
Sequoia 28 Ings Lane Dunswell East Riding Of Yorkshire HU6 0AL
Erection of single storey detached outbuilding to house swimming pool
Comment: The Council supports this application, subject to no neighbour objections
- (iv) Ref 18/03933/VAR
County Farm Long Lane Woodmansey East Riding Of Yorkshire HU17 0RN
Variation of condition 5 (noise levels) of planning permission 17/01885/PLF (Change of use of land and buildings to wedding venue and hospitality facility and the construction of a lean-to store extension)
Comment: The Parish Council strongly objects to this variation in support of residents' concerns over noise levels. We refer back to our comments in response to the original planning application with regard the noise and timing, and would adhere to what was originally agreed at the planning committee.
- (v) Ref 18/03597/PLF
Land East Of Broadview Nurseries Barmston Lane Woodmansey East Riding Of Yorkshire HU17 0TP
Proposed change of use of outbuilding to dwelling house
Comment: The Parish Council has no objection but feels there is a need to mitigate the flood risk due to its location within the flood zone
- (vi) Ref 18/03780/TPO
Site of Ivanhoe 66 Hull Road Woodmansey East Riding Of Yorkshire HU17 0TH
WOODMANSEY TPO NO. 7 - 2007 (REF: 1052) : Remove Field Maple and Norway Maple to create space for Ash tree to grow, remove self-sown Cherry tree, remove 2 Ash trees, remove 2 Cherry trees, remove 1 Field Maple as the Maple is suppressed by adjacent Ash and reduce Conifer hedge to 3.6m and raise crown of overhanging trees to 5m over gardens
Comment: The Parish Council supports this application

- (vii) Ref 18/03823/STPLF
Land East Of Carlton Rise Beverley East Riding of Yorkshire HU17 8UR
Hybrid application consisting of: a) Full Planning Permission for the erection of 255 dwellings, garages, parking, open space, new roundabout and associated infrastructure and b) Outline planning permission for the erection of 175 dwellings, garages and parking (Access to be considered)
Comment: The Parish Council supports this application as part of the Local Plan. We trust that the top level of affordable housing will be adhered to as it is much needed within that area.

(b) **Decisions of the Planning Authority:**

Email report from ERYC Planning 17/12/18. The following decisions were noted:

- (i) 18/03021/PLF – 187 Hull Road, Woodmansey
Erection of two storey extension to rear
Approved 6/11/2018
- (ii) 18/03139/VAR - Rose Croft 95 Hull Road - Variation of Condition 3 (materials) of planning permission 17/03988/PLF
Approved 19/11/2018
- (iii) 18/01856/VAR - McDonalds drive thru - Variation of Condition 3 (soft landscape works) and Condition 5 (tree protection measures) of planning permission 17/01945/PLF
Approved 17/12/2018

(c) **Planning application comments submitted since the last meeting:**

To report the comments made by the Clerk in response to applications for planning permission upon which the Parish Council has been consulted, but for which deadlines applied before the next Council meeting: **None**

105. PLAY AREA REFURBISHMENT PROJECT

King Street

Project is complete. Invoice has been received from Playscheme, commuted sums invoice has been submitted by the Parish Council to ERYC and on receipt of funds, payment will be made to Playscheme.

Deer Park

Discussion was held around the possibility of an open day Spring 2019. To be confirmed.

Southwood Park

Southwood Park, Princess Way, Beverley - The variation of planning for new play equipment has been cancelled. An application for 'Approval of detail reserved by condition' has been submitted Ref 18/3050/CONDET.

106. PLAY AREA MAINTENANCE

No inspection reports received. Review of maintenance inspections, with a view to trimming down, to be carried out early 2019. Clerk still to contact the Round Table to request play equipment inspections to be resumed early 2019.

107. HUMBERSIDE POLICE

The Council acknowledged receipt of email reports for Beverley Town and Rural for November 2018.

PCSOs Mike Fowler and Marc McClarron gave a verbal report:

- Warrants were executed on Schofield Avenue, Beverley
- Extra patrols have been put in place on Lincoln Way, Beverley
- There has been an increase in shed burglaries and cycle thefts
- Advice given on household security and scams in the lead up to the Christmas period

108. ACCOUNTS AND FINANCIAL STATEMENT

The following accounts were agreed and approved for payment by cheque:

Resolved - Proposed - Cllr Oliver Seconded – Cllr Hart

Payment	£
ERYC Invoice No. 62412399 26/10/2018 Service Level Agreement Level 1 for Street Lights Woodmansey April 2018 – March 2019	£655.54
Wicksteed Leisure Ltd Invoice No. 0000803997 Inspection – including tightening of fixings & greasing of bearings	£192.00
Plan Ahead Communities Neighbourhood Development Plan – Consultancy	£1268.80
ERYC Discharge of condition application fee 18/03941/VAR Play area - Princess Way, Beverley (Application ref change to Note: this item appeared twice on the Agenda Schedule of Payments)	£58.00
HMRC PAYE outstanding payment	£300.10

109. PAYROLL/HMRC

Quote obtained from cba Sadofskys:

£40.00 + VAT per quarter for clerk's payroll processing and;

£50 (approx.) + VAT fee to reconcile the PAYE account with HMRC

It was agreed that as Sadofskys are used by Beverley Town Council and other local parish councils for their payroll processing, and that the quote is in line with other payroll providers, that the required one month's notice would be given to ERVAS and that Sadofskys would be instructed.

Cllr Jolley to contact ERVAS Clerk to contact Sadofskys

Resolved – Proposed Cllr Beal Seconded Cllr Jolley. All agreed.

110. BANK MANDATE CHANGE

Barclays Bank to be contacted to formerly request mandate change to new clerk and address. **Cllr Beal and Clerk to action.**

111. MEETINGS OF OUTSIDE ORGANISATIONS

Cllr Oliver attended a meeting for Parish Councils at County Hall 27/11/18.

Local plan review, See ERYC website for full details. Submission of sites closes 21/12/18.

112. PARISH COUNCIL BUDGET & PRECEPT

The Parish Council budget for 2019/2020 was proposed at £34,282 of which the precept was set at £28,282. The shortfall to be made up from general reserves.

Precept return to be sent to ERYC. **Clerk to action.**

Resolved - Proposed Cllr Harold Seconded Cllr Richardson. All agreed.

113. MISCELLANEOUS CORRESPONDENCE

- a) The Council acknowledged receipt of listed miscellaneous correspondence in Appendix B.
- b) Orsted meeting March 2019 – Cllr Jump advised date and time to be confirmed.
- c) ERMOS Accreditation Renewal – ERMOS to request contacted to request an extension to the renewal date. **Clerk to action**

114. CLERK'S UPDATE (verbal report)

- a) Clerk was unable to attend the ERNLLCA Annual Conference due to family commitments. ERNLLCA cancelled their invoice (as per Schedule of Payments).
- b) Clerk is to attend Clerk's Induction Course 17th January 2019 and Responsible Finance Officer Course 5th February 2019.
- c) Clerk now has log in and access to the Parish Council website.
- d) Redirection of Parish Council mail still to be resolved.
- e) Clerk now has access to ERYC Planning Portal and is able to submit Parish Council comments on planning application consultations and monitor decisions. Clerk has also been invited in to the planning department to see how they work.

115. ANY OTHER BUSINESS

- a) **Urgent Payment Item:** The previous clerk's outstanding overtime pay for handover work carried out during August 2018, omitted from Appendix A, Item 10.(b), was agreed and approved for payment due to the delay. Cheque to be sent to Judith Roberts.
Resolved – Proposed Cllr Harold Seconded Cllr Oliver. All agreed.
- b) Email received from Sarah Hetherington ERYC Flood Risk Management team 13/11/2018
Re Woodmansey Primary School – Ditch Clearing. Fence panels needing to be removed to access site. **Cllr Jolley to respond**
- c) Invitation received from Brian Robertson to East Riding Local Councils' Network Meeting 16th January 2019. Open to all. Clerk advised she is unable to attend but would circulate to members.
- d) Invitation received from Jason McLeary, ERYC Community Transport & Engagement to EYMS Hull visit 18th January 2019, Head Office and Depot Tour.
Role of a modern bus operator - sustainable transport for Woodmansey in connection with WNP. Councillor Oliver to take up the invitation from ERYC.
- e) Annual Electoral Register has been received and acknowledgement returned to ERYC. Monthly updates not to be received from this point.

116. NEXT MEETING

The next meeting of the Parish Council is to be held 7pm Monday 21st January 2019.

Chair, Cllr Harold thanked everyone for their hard work over the year, and wished everyone a very happy Christmas.

Meeting closed at 8.10pm.