

# WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

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## MINUTES OF THE MEETING

Held on Monday 18<sup>th</sup> March 2019 at 7:00pm - Village Hall, Long Lane, Woodmansey

PRESENT: Parish Councillors Harold (Chair), Bowden, Hart, Jolley, Jon Los, Julie Los, Oliver, Richardson, Shores, Ward Councillor Jump

MEMBERS OF THE PUBLIC: 6

IN ATTENDANCE: Tracey Bellotti, Clerk

140. APOLOGIES FOR ABSENCE: Cllrs Beal, Waddington, Ward Cllr Mathieson, PC Matthews

141. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST (Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item). **Cllrs Bowden, Harold, Hart, Julie Los and Jon Los, Richardson all declared a pecuniary interest in the Woodmansey Neighbourhood Development Plan**

142. MINUTES OF THE MEETING of the Parish Council held on 18<sup>th</sup> February 2019  
**Resolved** - That the minutes of the Parish Council meeting held on 18<sup>th</sup> February 2019 were approved, and signed and dated by the Chair as a true and correct record.

143. CLERK'S REPORT/MATTERS ARISING

- a) A 3<sup>rd</sup> wreath for the Beverley cenotaph has been added to the order with the British Legion, who will be in touch in August/September 2019 to confirm details.
- b) The website has now been reinstated and is live. The renewal fee has been paid to the current provider (Easily) to retrieve the account, but the domain registration may be moved to a new provider, as used by ERYC, once all problems have been sorted.
- c) ERYC Archiving have been contacted for advice and information on what service they provide to parish councils.
- d) Southwood Park fallen trees – Cllr Oliver advised these may be in the ownership of the quarry and would investigate further.
- e) Internal auditors have been in touch and await accounts at year end.
- f) ERYC planning portal has had a 'glitch' in the system, not allowing comments to be registered, or added under incorrect consultee heading. This is now hopefully sorted, but members advised to report to Clerk if they notice anything missing from responses.
- g) Addition of public participation wording to website to be added to next month's agenda, when standing orders and website have been checked.

144. HWRA COMMUNITY BASED AFFORDABLE HOUSING

There is to be an event at the village hall on 30<sup>th</sup> March 2019. This is a follow on from the NDP consultation event in January 2019. Discussion was held around placing posters in noticeboards and delivery of posters.

145. RESIDENTS' CORRESPONDENCE/ITEMS

- a) Email received from prospective house buyer asking for information on 24 hour potato plant in Woodmansey. Following discussion it was decided that it was more appropriate for ERYC planning department to provide information.  
**Action: Clerk to acknowledge and refer to ERYC planning department.**

- b) Message received via Facebook page with regard provision of litter bin at Taylor's Corner. Discussion was held around this and around litter bin locations within the parish. Litter bin locations, and litter bin emptying route to be sought from ERYC to ascertain gaps in locations and walking routes.  
**Action: Clerk to contact ERYC. Members to advise Chair of locations of bins within their area.**
- c) Skidby Carr Lane, Dunswell – complaint from resident with regard dog mess and public access to the lane. Resident reported that the situation has eased slightly, but still a problem. Lengthy discussion was held around both matters.  
**Situation to be monitored in the short term with feedback at future meetings.**  
**Action: Ward Cllr Jump is currently working on this matter alongside ERYC and Environment Agency, and will liaise with Cllr Shores.**
- d) Email received regarding pavement and verge mess at Woodmansey village shop refurbishment. Clerk reported that resident was referred to ERYC on their instruction. **ERYC dealing.**
- e) Email received from resident of Lincoln Way regarding volunteer litter picking as part of Duke of Edinburgh Award Scheme. This item was linked to the litter picking agenda item 18. Discussion was held around litter in the parish, local litter picking events, and publicity. Parish council litter pick sub team to be followed up.  
**Action: Clerk to contact ERYC for litter picking equipment loan and event advice. Clerk to look into purchase of equipment that can be loaned out. Clerk to reply to resident, offering support and information on litter picking events and contacts.**

#### 146. WEBSITE LINKS

Clerk reported that several requests have been received for contact details for the village hall and for various East Riding Council teams. Clerk also advised that other local councils have links to ERYC and to their own social media sites.

Clerk has contacted the village hall booking clerk, who has agreed for her contact details to be added to the parish council's website. Discussion was held around adding useful contact details to the website and this was proposed for action.

**Resolved** – to add ERYC and village hall booking clerk contact details to the website.

Proposed: Cllr Harold Seconded: Cllr Julie Los All agreed.

**Clerk to action-** addition of links on website

#### 147. WOODMANSEY NEIGHBOURHOOD DEVELOPMENT PLAN (oral update)

The Regulation 14 statutory 6 week consultation is in place from 9th Feb to 23rd March 2019.

All residents & business within the WNP area have been circulated with a summary document and questionnaire. Statutory consultees including neighbouring Town & Parish councils have been issued the consultation documents.

The initial feedback reviewed to date has been relatively positive from over 100 returned questionnaires.

A comprehensive representation has been received from the consultants of Paradise Farm. Generally supporting the plan and proposing the plan go further for development to sustain the village, the school and businesses.

The housing need assessment is progressing by consultants AECOM.

An application for Master Planning is to be submitted.

Groundworks UK require an end of grant report period to 31/03/2019

Copies of the consultation document are available to be viewed at the Warton Arms, the Residents Lounge, Oldroyds Corner – Beverley Garden Centre and the Reference library – Treasure House, Beverley.

Review of funding to be carried out at year end.

Sub evidence base meeting 3rd April 2019 – Analysing questionnaires

Steering group meeting 10th April 2019 – Analysing consultation comments

Chair expressed thanks to everyone who has worked on the NDP consultation to date.

## 148. PLANNING APPLICATIONS

### a) **Applications Received:**

The following applications were received and discussed.

(i) Ref 19/00409/PLF

4 Minster Avenue Beverley

Erection of single storey extension to rear following demolition of existing single storey extension

**Comment: The Parish Council supports this application, subject to there being no objections from neighbours**

### b) **Decisions of the Planning Authority:**

The following decisions were noted:

(i) Ref 18/03815/PLF – Planning permission granted

The Lodge Springdale Nurseries Long Lane Woodmansey

Construction of dormer windows to front and rear

(ii) Ref 18/01746/STPLF – Planning permission granted, subject to conditions

Land North West of Figham Roundabout Woodmansey

Hybrid application for: Outline planning permission for the erection of a pub/restaurant (Use Class A3/A4) and/or restaurant (Use Class A3/A5) and/or gym (Use Class D2) and business uses (Use Class B1) with all matters reserved except for access; and Full planning permission for the erection of a food store (Use Class A1) and coffee shop (Use Class A1/A3) along with associated car parking, servicing and landscaping.

(iii) Ref DC/18/04048/TCA – No objections raised by ERYC

Hall Garth, Minster Yard South, Beverley

Felling of conifer

(iv) Ref 18/03166/PLF – Planning permission granted

36 Normandy Avenue Beverley

Erection of garage attached to existing garage block and alterations to side porch extension

**It was noted that, due to problems with ERYC Planning portal, not all comments registered correctly, and that this is an ongoing problem. ERYC are investigating. The Clerk also clarified wording of responses on the planning portal as OBJECT/SUPPORT/NEUTRAL, with 5000 character space for comments.**

**Resolved** - That comments be submitted to East Riding of Yorkshire Council and decisions be accepted. Proposed: Cllr Oliver Seconded: Cllr Bowden All agreed

### c) **Planning application comments submitted since the last meeting:**

The following comments were made by the Clerk on behalf of the Parish Council, in response to an application for planning permission upon which the Parish Council has been consulted, but for which deadlines applied before the next Council meeting:

a) Ref 18/00176/PLF Manor Farm, 36 Thearne Lane, Woodmansey

Received from ERYC 14-03-2019, deadline for response 12-04-2019

Retention and change of use of existing storage building from agricultural to storage in connection with agriculture/domestic/tourism, retention of existing open sided storage shed for agricultural use, continued use of land as a touring caravan/camping site for 15 touring caravans/tents, retention of gravel hardstanding caravan pitches and internal roads, use of land for the storage of touring caravans, retention of existing shower/wc block and tea/coffee hut in connection with touring caravan/camp site and retention of children's play area

**The applicant addressed the council with a supporting presentation and provided documentation in explanation of the application.**

**Comment: The parish council supports this application, subject to there being no objections from neighbours. It is the parish council's opinion that it would improve leisure and tourism in the area. There are no new buildings in the plans and the improvements are to suit business needs. This planning application is to regularise the existing buildings that have been in use over many years. The parish council appreciates the improvements to Manor Farm and the diversification while still keeping the rural, agricultural uses.**

**Resolved** - That comments be submitted to East Riding of Yorkshire Council and decisions be accepted. Proposed: Cllr Jolley Seconded: Cllr Richardson All agreed

#### 149. HUMBERSIDE POLICE

The Council acknowledged receipt of email reports for Beverley Town and Rural for February 2019. It was noted that reports are not being received for Dunswell.

#### 150. PLAY AREA REFURBISHMENT PROJECT

##### King Street

Email received from Playscheme to advise that all repairs were complete. Residents advise though that the equipment is still not fixed and will send more photos to the Clerk for forwarding on to Playscheme to inspect. Discussion was held around provision of adult fitness area.

##### Deer Park

All positive feedback received from residents.

##### Southwood Park

Commuted sums application has been submitted to ERYC with 2<sup>nd</sup> quote to include table tennis table. No confirmation from ERYC Commuted Sums to date.

**Resolved** – to raise order to Wicksteed Playgrounds for Southwood Park refurbishment as per Wicksteed Quotation 118563 £39,200.00, when confirmation of funding is received from ERYC Commuted Sums.

Proposed: Cllr Harold Seconded: Cllr Richardson All agreed.

Chair thanked Cllr Oliver and the residents who have worked on the play park refurbishments to date.

#### 151. PLAY AREA MAINTENANCE

Discussion was held around the provision and frequency/timing of maintenance inspections of King Street and Southwood Parks. Wicksteed to be sent order for quarterly inspections April 2019, July 2019, October 2019 and January 2020. Beverley Round Table to be contacted to just carry out inspections at King Street in May, June, August and September 2019.

#### 152. ACCOUNTS AND FINANCIAL STATEMENT

**Resolved** - The bank reconciliation was verified by Cllr Harold and Cllr Jolley:

It was reported that at 22/02/2019 the current account balance was £10,419.18 and the savings account balance was £47,939.82.

The following payments were agreed and approved for payment by cheque/bank transfer as appropriate:

**Resolved** – Proposed: Cllr Harold    Seconded: Cllr Jolley    All agreed

Payment	£
Easily Website Domain Registration	13.00
Plan Ahead NDP Support Fee	62.50
Mrs J Los NDP catering	69.04
Woodmansey PTFA (NDP) Questionnaire delivery charge	50.00
Clerk's pay for February 2019 and expenses since 05/11/2018	-
Approval of provision of pre-paid bank card for use by Clerk/RFO for payments under £500 that are not payable by cheque or bank transfer	-

#### 153. FINANCE SUB-COMMITTEE

Clerk advised that a finance sub-committee be approved and set up on recommendation from ERNLLCA, decision on items £500-£5000 as per the Council's Financial Regulations. It was decided to look into this after the May elections when members are confirmed.

#### 154. MEETINGS OF OUTSIDE ORGANISATIONS

Cllr Waddington had attended Hornsea Four event 12<sup>th</sup> March with Ward Cllr Jump. Clerk reported on behalf of Cllr Waddington that they have already eliminated possible options which could have affected Woodmansey parish. They are now looking at building the infrastructure associated with the conversion from D.C. to A.C. and hooking up to the grid, in the south-east quadrant between the A1079 and the A164. Cllr Jump reported that nothing much had changed to date with regard cable route and location of converter station, but that they were pleased with the response from the public consultation.

Cllr Jolley and Cllr Harold met with Beverley Town Council. Discussion was held around reintroducing the BMW (Beverley, Molescroft & Woodmansey) joint meetings, especially now that new clerks are in post at all 3 councils.

Cllr Oliver attended East Yorkshire Woodland Creation event, part of the Liverpool to Hull Northern Forest.

#### 155. MISCELLANEOUS CORRESPONDENCE

The Council acknowledged receipt of miscellaneous correspondence:

- a) Letter from ERYC Civil Engineering re surface dressing Ferry, Lane Woodmansey  
Letter was circulated for information  
**Action: Clerk to email details to members for information**
- b) Hornsea Four Community Newsletter – copies distributed

#### 156. 'WELCOME TO WOODMANSEY' SIGNS

ERYC to be contacted to request a representative from ERYC Highways to meet with the village signs steering group. Boundaries and positioning of signs to be checked. Discussion was held around quotes the gates. Installation and name signs are not included in the gate prices and would be extra.

#### 157. NEXT MEETING

The next meeting of the Parish Council is to be held 7pm Monday 15<sup>th</sup> April 2019.

**Meeting closed at 8.43pm**