

WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

Email: clerk.woodmansey.pc@gmail.com Website: www.woodmanseyparish.co.uk

MINUTES OF THE MEETING

Held on Monday 21st January 2019 at 7:00pm - Village Hall, Long Lane, Woodmansey

PRESENT: Parish Councillors Harold (Chair), Jolley, Jon Los, Hart, Julie Los, Waddington
Ward Councillors Jump and Mathieson

MEMBERS OF THE PUBLIC: 1

IN ATTENDANCE: Tracey Bellotti, Clerk

99. APOLOGIES FOR ABSENCE:

Cllrs Beal, Bowden, Oliver, Richardson, Shores, David Gluck (Ruralis), PC Matthews

100. DECLARATIONS OF INTEREST (Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item).

Cllrs Harold, Julie Los, Jon Los all declared a pecuniary interest in the Woodmansey Neighbourhood Development Plan

101. MINUTES OF THE MEETING of the Parish Council held on 17th December 2018 **Resolved** - That the minutes of the Parish Council meeting held on 17th December 2018 were approved, and signed and dated by the Chair as a true and correct record.

102. MATTERS ARISING

(a) Precept - Clerk reported that the Parish Council's precept was submitted to ERYC on time.

(b) ERYC ERMOS Accreditation is due for renewal.

Action: Clerk to complete the renewal forms and send to ERYC

(c) ICO data protection renewal is due and fee to be approved and paid. Clerk reported that ICO have a backlog of renewals and Woodmansey Parish Council's will be backdated accordingly.

Action: Clerk to add to February schedule of payments and submit renewal

Resolved – Proposed Cllr Julie Los Seconded Cllr Hart All agreed

(d) Commuted sums payment for S J Danby/Playscheme work at King Street play area. Clerk reported that payment from ERYC was received and that Playscheme have been paid.

(e) Accountant - Clerk reported that one month's notice had been given to ERVAS to cease payroll services for the Council and that cba Sadofskys have been appointed as the new accountant to deal with payroll, PAYE and reconcile historical HMRC issues.

(f) Bank Mandate - Clerk reported that the bank mandate has now been changed. Addressee details updated and Clerk's details changed. Forms being sent by bank.

Action: Clerk to complete and return forms when received

(g) Website domain name renewal and management – Clerk has spoken with Easily who are now based in North America. Payment is required by credit card or Paypal. An alternative hosting arrangement made be needed.

Action: Clerk to speak with IT at ERYC again for more advice

Resolved – that all actions and payments required from Matters Arising above be approved. Proposed Cllr Julie Los Seconded Cllr Hart Agreed by all.

103. RESIDENTS' CORRESPONDENCE

(a) Commuter parking – Ripon Avenue, Lincoln Way

Three emails have been received from residents of Lincoln Way, with safety concerns arising from the on-street commuter parking on Ripon Avenue. Discussion was held around road safety, difficulty getting in and out of junctions off Ripon Avenue, the on-street parking on Woodmansey Mile, Keldmarsh School access safety and that the situation has worsened in recent months.

Action: Clerk to write to ERYC Highways on behalf of residents

(b) Dog waste – an email had been received from a resident of Woodmansey regarding the problem of dog mess on the pavements in King Street/Queensway/Shopeth Way/Hull Road dog walking route in Woodmansey. Discussion was held around this, the possibility of renewing the pavement markings, and obtaining advice from ERYC regarding enforcement and provision of better placed dog waste bins.

Action: Cllr Harold to check stock of Parish Council stencil equipment.

Action: Clerk to contact ERYC Highways and Environment Health teams for advice

103. WOODMANSEY NEIGHBOURHOOD DEVELOPMENT PLAN

The steering group held a consultation event Saturday 19th January 2019 at the village hall. 700 flyers were dropped to all residents and businesses within the plan area and approx 100 residents & businesses attended the event. The event promoted the WNP explaining the main policies regarding planning, homes, businesses, sustainable travel, health & wellbeing and areas of Woodmansey where land allocated for development would be acceptable. Residents appeared to be well engaged and generally supportive of the plan objectives.

Good feedback was received with a number of good suggestions. Generally, similar concerns continue to remain, i.e. traffic numbers, speeding, drainage, access to the school, and the lack of village amenities.

700 Residents & businesses will now have the plan summary and questionnaire booklet delivered for completion and promoting further comment.

The plan will shortly commence a 6 week consultation period with all stakeholders with an end date of 16th March 2019. The steering group will continue to promote the plan through local media and the website.

It was noted that there was no representation from the new builds or from Scholefield Avenue area.

Discussion was held around distribution of post-consultation questionnaires.

The Chair expressed thanks to Cllr Oliver, to all members on the Steering Group and all those involved in organising and manning the consultation event.

105. NEW MEMBER INTEREST

Three expressions of interest have been received. Discussion was held around timescale leading up to local elections in May and the Council running light until the elections.

Clerk to contact the interested parties and advise re upcoming elections. Clerk also to contact ERNLLCA and ERYC Electoral Services for advice.

106. PLANNING APPLICATIONS

(a) Applications Received:

- (i) Ref 18/04057/PLF
Woburn Croft, 89 Hull Road, Woodmansey East Riding of Yorkshire HU17 0TH
Erection of single storey side extension with flat roof
Comment: The council supports this application, subject to there being no objections from neighbours
- (ii) Ref 18/03815/PLF
The Lodge Springdale Nurseries Long Lane Woodmansey HU17 0RN
Construction of dormer windows to front and rear
Comment: The council supports this application, subject to there being no objections from neighbours
- (iii) Ref 19/00054/STREM
Land South of Willow Lane Camp Site Willow Lane Beverley HU17 0RN
Erection of 181 dwellings with associated open space and infrastructure following Outline permission 14/03062/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)
The council submitted a neutral response to this application and commented: The parish council questions the increase in property numbers from 161 to 181. The parish council would like to express its concerns regarding highway safety and vehicle movements on Woodmansey Mile, in particular within the vicinity of Keldmarsh School. The parish council requests the need for a full complement of affordable housing and housing to suit all ages.
- (iv) Ref 18/03166/PLF
36 Normandy Avenue Beverley East Riding of Yorkshire HU17 8PE
Erection of garage attached to existing garage block and alterations to side porch extension
Comment: The council supports this application, subject to there being no objections from neighbours

(b) **Decisions of the Planning Authority:**

The following decisions were noted:

- (i) Ref 18/01319/PLF - **Refused**
4U Fresh Produce Limited Unit 6 Plaxton Bridge Road Woodmansey East Riding Of Yorkshire HU17 0RT
Continued use of land and buildings for the collection, processing and distribution of potatoes operating 24 hours a day, 7 days a week
- (ii) Ref 18/02965/PLF - **Approved**
68 Normandy Avenue Beverley East Riding Of Yorkshire HU17 8PE
Retention of single storey extension to rear (revised scheme of 16/03962/PLF)
- (iii) Ref 18/03650/PLF - **Approved**
Perfect Days Unit 4 Keldgate Shopping Centre Lincoln Way Beverley East Riding Of Yorkshire HU17 8RH
Change of use from shop (A1) to hot food takeaway (A5) and installation of an extractor flue
- (iv) Ref 18/02594/PLF – **Approved**
St Anns 183 Hull Road Woodmansey East Riding Of Yorkshire HU17 0TR
Erection of single storey extension to side and rear of existing bungalow, erection of detached double garage, wall and piers, and re-siting of existing caravan
- (v) Ref 18/03780/TPO – **Consent granted**

Site Of Ivanhoe 66 Hull Road Woodmansey East Riding Of Yorkshire HU17 0TH WOODMANSEY TPO NO. 7 - 2007 (REF: 1052) : Remove Field Maple and Norway Maple to create space for Ash trees to grow, remove self-sown Cherry tree, remove 2 Ash trees, remove 2 Cherry trees, remove 1 Field Maple as the Maple is suppressed by adjacent Ash and reduce Conifer hedge to 3.6m and raise crown of overhanging trees to 5m over gardens

(c) **Planning application comments submitted since the last meeting:**

No comments were made by the Clerk in response to applications for planning permission upon which the Parish Council has been consulted, but for which deadlines applied before the next Council meeting: **None**

Resolved - That comments be submitted to East Riding of Yorkshire Council and decisions be accepted. Proposed: Cllr Jolley Seconded: Cllr Hart. All agreed.

106. HUMBERSIDE POLICE

The Council acknowledged receipt of email reports for Beverley Town and Rural for December 2018.

107. PLAY AREA REFURBISHMENT PROJECT

King Street

Project is complete and is really well used. The small amount of vandalism that was reported when it first opened hasn't been repeated. Commuted sums payment received from ERYC. Playscheme invoice to be agreed and paid as per schedule of payments. Hedge cutting has been carried out and invoice to be paid as per schedule of payments.

Deer Park

Now complete – really good feedback and being well used. Equipment that is looking a bit tired to be addressed at a later date.

Southwood Park

The application for 'Approval of detail reserved by condition' Ref 18/3050/CONDET is still awaiting responses from consultees.

108. PLAY AREA MAINTENANCE

No inspection reports received. Clerk still to contact the Round Table to request play equipment inspections to be resumed early 2019.

Grass cutting 2019 contract letters received from ERYC for King Street (£222.32 + VAT) and Southwood Park (£737.45 + VAT). It was agreed to renew the contracts.

Action: Clerk to send email to ERYC to confirm acceptance.

Resolved – Proposed Cllr Waddington Seconded Cllr Julie Los All agreed

109. ACCOUNTS AND FINANCIAL STATEMENT

Resolved - The bank reconciliation was verified by Cllr Jolley and Cllr Jon Los. It was reported that at 21/12/2019 the current account balance was £22,188.49 and the savings account balance was £47,939.82.

Resolved – The bank reconciliation of 16/01/2019 of , including the commuted sums payment of £77,342.00 from ERYC was verified by Cllr Julie Los and Cllr Jon Los as being received into the current account in order for payment to be made to S J Danby – Playscheme.

The following accounts were agreed and approved for payment by cheque:

Resolved – Proposed: Cllr Hart Seconded: Cllr Julie Los All agreed

Payment	£
R J Ellerington – hedge trimming Woodmansey King Street play area	400.00
S J Danby - Playscheme – balance of payment for refurbishment works carried out at Woodmansey King Street play area	85,810.40
ERNLLCA – RFO Course 05/02/2019	60.00

110. MEETINGS OF OUTSIDE ORGANISATIONS

Cllr Waddington advised of a Walking Festival – 8 days of walking in Beverley and surrounding area. More information to follow.

Cllr Waddington attended a litter pick on New Year's Day on Shepherds Lane. Nine black bin liners of rubbish were collected from a 250 metre stretch of the road. Also a litter pick was held on Lincoln Way on the footpath from the Co-op to Victoria Road before Christmas 2018. It was noted that there are no provisions for disposal of dog waste bags along that footpath.

Note: General discussion was held around litter in the Parish. Item to be added to the February meeting agenda.

111. MISCELLANEOUS CORRESPONDENCE

The Council acknowledged receipt of listed miscellaneous correspondence in Appendix B.

112. NOTICEBOARDS

a) Still awaiting inspection from Greens signmakers. Beverley Town Council and ERNLLCA have been contacted for details of other sign manufacturers. Discussion around key holders for work and possibility of putting QR codes in new noticeboards, linking direct to the parish council website. Decisions around noticeboards to be deferred until inspections and quotations have been done and received.

Action: Clerk to obtain an update from Greens and, if necessary, contact other signmakers

b) Clerk advised that Scott Property Management are to be contacted prior to any work being carried out to the noticeboard attached to their building on Lincoln Way.

113. DEFIBRILLATORS

Minstergate surgery unit and Woodmansey School unit have both been opened, although unused as pads still intact. Both have been checked and Yorkshire Ambulance updated. Clerk, Cllr Harold and Cllr Hart are the contact points for the ambulance service.

Action: Clerk to contact Yorkshire Ambulance to update contact details.

114. CLERK'S UPDATE (verbal report)

a) Clerk attended Clerk's Induction Course 17th January 2019 and will be attending Responsible Finance Officer Course 5th February 2019.

b) Clerk requested that an order number be requested for any work/supplies to reconcile with payments to be made.

115. ANY OTHER BUSINESS

a) Dogger Bank Wind Farms newsletter – drop in events January 2019

Action: Clerk to forward to members

b) East Riding of Yorkshire Council Review Panel is completed and is now in the public domain. One of the main recommendations to come out of the review is the Parish and Town Council Parish Charter. This will provide a more consistent and structured approach and benchmark for all town and parish councils.

116. NEXT MEETING

The next meeting of the Parish Council is to be held 7pm Monday 18th February 2019.

Meeting closed at 8.56pm