

# WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

Clerk: Judith Roberts, Juniper Cottage, Millington, East Riding of Yorkshire, YO42 1TX

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To: All Members of the Parish Council

11th April 2018

Dear Councillor,

you are summoned to attend a meeting of **WOODMANSEY PARISH COUNCIL** which is to be held in the Village Hall, Long Lane, Woodmansey on **MONDAY, 16th April 2018** on the rising of the Annual Parish Meeting which starts at **7:00pm**. The agenda for the meeting is set out below.

Yours sincerely,

Judith Roberts  
Clerk to the Council

## AGENDA

Apologies for absence

1. **DECLARATIONS OF INTEREST (Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item).**
2. MINUTES of the meeting of the Parish Council held on 19th March 2018 (copy **enclosed**).
3. MATTERS ARISING (Not otherwise on the Agenda).
4. WOODMANSEY NEIGHBOURHOOD DEVELOPMENT PLAN - Update on progress (oral report)
5. PLANNING APPLICATIONS:
  - (a) **Applications Received:** To consider applications for planning permission upon which the Parish Council has been consulted.:
    - (i) Beverley Grammar School Queensgate Beverley - Installation of an external fire escape with associated staircase to first floor of X Block (Ref 18/00532/PLF)
    - (ii) 4A Butt Lane Beverley - Change of use from ancillary accommodation for existing dwelling to separate dwelling ( Ref 18/00735/PLF)
    - (iii) Land West Of Dene Park Sports Club Beverley Road Dunswell - Erection of 5 dwellings with scale, appearance and landscaping to be considered (14/02140/VAR - Outline - 12/03780/OUT) (18/00762/REM)
    - (iv) Dunswell Park Beverley Road Dunswell - Change of use of existing sports hall to mixed use including sports facilities, nursery and take away (Ref 18/00364/PLF)
    - (v) 22 Sackville Close Beverley - Erection of two storey and single storey extensions to rear (18/00846/PLF)
    - (vi) 56 Canterbury Close Beverley - Erection of single storey extension to rear, construction of porch to front; conversion of existing garage into additional living accommodation and installation of roof lights to front roof slope (Ref 18/00710/PLF)
  - (b) **Decisions of the Planning Authority:** To report the decisions of the East Riding of Yorkshire Council:
    - (i) Manor Farm 36 Thearne Lane Woodmansey - Change of use of land for the siting of 10 touring caravan pitches in addition to the 5 permitted by the existing Camping and Caravanning Club Licence to allow for the continued use of land for the siting of 15 touring caravans in total for holiday use (Ref 16/02741/PLF) - **approved**
    - (ii) Halfords Unit 3 Wingfield Way Beverley - Display of 4 non-illuminated fascia signs and 2 internally illuminated fascia signs (Ref 17/04117/PAD) - **approved**

- (iii) Land East Of Keldmarsh Primary School Woodmansey - Erection of 55 dwellings following outline permission 15/02089/STVAR (Access, Appearance, Landscaping, Layout and Scale to be considered) (Ref 17/02225/STREM) - **approved**
- (iv) Let Loose! Hull Road Woodmansey - Erection of free standing v-board sign and single free standing sign at front entrance (Ref 18/00064/PAD) - **approved**
- (v) Land South And West Of The Farm Dunswell - Continued use of land for the keeping of horses, erection of stables, hay barn, polytunnels and retention of storage container and portacabin and creation of associated car parking and hardstanding area (Ref 17/03237/PLF ) - **approved**

(c) **Applications that have been Withdrawn** :- To report the notifications from the East Riding Council:

- (i) Land North Of Old Williams Way Lakeminster Park Hull Road Woodmansey - Erection of extension to existing agricultural building, erection of close boarded and post and rail fencing and access road (Ref 17/04062/PLF)

## 6. PLANNING APPEALS

(a) **Decisions of the Planning Authority:** To report the decisions of the East Riding of Yorkshire Council:

- (i) Former Dales Garden Centre, Long Lane, Woodmansey - Outline - Erection of 23 houses (Access to be considered with all other detailed matters reserved) (17/00098/REFUSE) - **refused**

7. ANAEROBIC DIGESTION PLANT PLANNING APPLICATION - To update on status of this project (oral report)

## 8. BUS SHELTERS

- (a) To report on progress with damaged bus shelters by Woodmansey Primary school (oral report)
- (b) To consider requesting Beverley Round Table to undertake Spring bus shelter clean (oral report)

9. PROCUREMENT CONFERENCE - to decided whether the clerk and /or any of the councillors should attend this conference. (**enclosed**)

10.TOWN AND PARISH COUNCIL COMMUNICATION REVIEW PANEL SURVEY - To consider submitting a response to this survey. (**enclosed**)

11.FOOTPATHS - SCHOLEFIELD AVE - to report on progress (oral report)

## 12.PLAY AREAS

- (a) to report on progress with tree felling (oral report)
- (b) Deer Park Way - update from East Riding Council ( oral report)
- (c) To consider re-engaging Wicksteed to perform quarterly inspection for the coming year (April - March) at £80 +VAT per site per visit (oral report)
- (d) To consider who to appoint to perform our Annual Inspection. This has been done by RoSPA in the past. (oral report)

13.VILLAGE SIGNS - to report on progress (oral report)

14.TRAFFIC SPEED SIGNS - to report on progress (oral report)

15.HUMBERSIDE POLICE - to receive reports for Beverley Town and Rural for March 2018 (**enclosed**)

16.CODE OF CONDUCT SURVEY - to consider submitting a response to the government survey (**enclosed**)

## 17.ASSET REGISTER

- (a) to approve the revised Asset Register (**enclosed**)
- (b) To approve treating items not found as disposed

18.ON-LINE PAYEES - to update the register to include Beverley Round Table in the list of approved on-line payees.

19.LAPTOP POWER SUPPLY - to consider options for fixing the Council's laptop (**enclosed**)

## 20.COMMUTED SUMS

- (a) To update on progress with Tender & Commuted Sums Application (Tender Notice **enclosed**)
- (b) To review and approve the Tender Assessment & Scoring Sheet (**enclosed**)
- (c) To review and approve the Tender Project timeline and confirm responsibilities for the various tasks including preparing contract and opening tenders (**enclosed**)
- (d) To consider allowing suppliers to give a presentation to Council and if so to determine a suitable date (oral report)
- (e) To consider appointing RoSpa to perform post installation inspections (oral report)
- (f) To consider submitting planning check form (cost £60 per plan) (oral report)

## 21.ACCOUNTS AND FINANCIAL STATEMENT (reports **enclosed**)

- (a) To verify bank reconciliation
- (b) To approve schedule of payments
- (c) To consider transferring monies from the cheque account to the savings account
- (d) To approve the end of year accounts and submitting them to the Internal Auditor.

## 22.MEETINGS OF OUTSIDE ORGANISATIONS -To receive reports from the Council representatives (if any).

## 23.MISCELLANEOUS CORRESPONDENCE - To acknowledge receipt of listed miscellaneous correspondence and determine any actions (**enclosed**),

## 24.ANY OTHER BUSINESS, which in the opinion of the Chair is urgent.

## 25.NEXT MEETING: The next meeting of the Parish Council is to be held on Monday 21st May 2018 at 7:00pm