

WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

Clerk: Judith Roberts, Juniper Cottage, Millington, East Riding of Yorkshire, YO42 1TX

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To: All Members of the Parish Council

14th February 2018

Dear Councillor,

you are summoned to attend a meeting of **WOODMANSEY PARISH COUNCIL** which is to be held in the Village Hall, Long Lane, Woodmansey on **MONDAY, 19th February 2018 at 7:00pm**. The agenda for the meeting is set out below.

Please note the earlier start time

Yours sincerely,

Judith Roberts
Clerk to the Council

AGENDA

Apologies for absence

1. DECLARATIONS OF INTEREST (**Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item).**)
2. MINUTES of the meeting of the Parish Council held on 15th January 2018 (copy **enclosed**).
3. MATTERS ARISING (Not otherwise on the Agenda).
4. WOODMANSEY NEIGHBOURHOOD DEVELOPMENT PLAN - Update on progress (oral report)
5. PLANNING APPLICATIONS:
 - (a) **Applications Received:** To consider applications for planning permission upon which the Parish Council has been consulted.:
 - (i) Halfords Unit 3 Wingfield Way Beverley - Display of 3 non illuminated fascia signs and 3 internally illuminated fascia signs (Ref 17/04117/PAD)
 - (ii) 91 Inglefield Close Beverley - Construction of dormer window to rear and alterations to existing roof height (Ref 18/00114/PLF)
 - (iii) 10 Queensway Woodmansey - Erection of two storey extension to side, single storey extension with canopy to front and side and erection of detached garage to rear (Ref 18/00129/PLF)
 - (iv) Let Loose! Hull Road Woodmansey - Erection of 2 free standing directional signs at entrance area (Ref 18/00064/PAD)
 - (v) Land North Of 95 Hull Road Woodmansey - Erection of 4 dwellings and garages following removal of existing outbuildings (Ref 18/00224/PLF)
 - (vi) Land South And West Of The Farm, Dunswell Lane, Dunswell - Erection of stables, hay barn and storage container and associated car parking and hardstanding area (amended plan) (Ref DC/17/03237/PLF/WESTES/ADAVIS)
 - (vii) Land North Of Old Williams Way Lakeminster Park, Hull Road, Woodmansey - Erection of extension to existing agricultural building, erection of close boarded and post and rail fencing and access road (AMENDED PLANS AND DESCRIPTION) (Ref DC/17/04062/PLF/EASTSE/TWILLI)
 - (b) **Decisions of the Planning Authority:** To report the decisions of the East Riding of Yorkshire Council:
 - (i) Morrisons Land And Trees To North East Wingfield Way Beverley - Erection of restaurant with drive thru, car parking, play area, landscaping and associated works (Ref 17/01945/PLF) - **approved**
 - (ii) Morrisons Land And Trees To North East Wingfield Way Beverley - Display of 1 illuminated gateway sign, 6 illuminated totem signs, 2 illuminated customer order signs, 1 non-illuminated side by side directional sign, 2 illuminated directional signs, 3 banner unit signs, 12 non illuminated direction of traffic signs and 1 illuminated poster board (Ref 17/01948/PAD) - **approved**
 - (iii) Morrisons Land And Trees To North East Wingfield Way Beverley - Display of internally illuminated freestanding totem sign (Ref 17/02421/PAD) - **approved**

- (iv) Morrisons Land And Trees To North East Wingfield Way Beverley - Display of 6 internally illuminated fascia signs (Ref 17/01949/PAD) - **approved**
- (v) Former Sir Leo Schultz Centre Danespark Access Road To Sir Leo Schultz Centre Dunswell - Erection of 128 dwellings with associated access, parking, hard and soft landscaping and infrastructure (Ref 16/00154/STPLF) - **approved**
- (vi) Flat Dene Park Sports Club Beverley Road Dunswell - Erection of first floor extension with pitched roof and construction of porch to front (Ref 17/03672/PLF) - **approved**
- (vii) Low Farm Dunswell Lane Dunswell - Installation of ground mounted solar panels (Ref 17/04348/PLF) - **approved**

(c) **Planning application comments submitted since the last meeting:** To report the comments made by the Clerk in response to applications for planning permission upon which the Parish Council has been consulted, but for which deadlines applied before the next Council meeting:

- (i) Low Farm Dunswell Lane Dunswell - Installation of ground mounted solar panels (Ref 17/04348/PLF)
"The council support this application subject to there being no objections from the neighbours."
- (ii) Rose Croft 95 Hull Road Woodmansey - Erection of a detached garage, two storey extension to front and side, single storey extension to rear following demolition of existing single storey at rear, alterations to existing dwelling and installation of additional openings (AMENDED DESCRIPTION AND PLANS) (Ref 17/03988/PLF)
"The council has no additional comments to make regarding the amendment to this planning application"

(d) **Withdrawn applications:** To report withdrawn planning applications previously brought to the Parish Council for comment:

- (i) Land North West Of Lakeminster Park Hull Road Woodmansey - Change of use of land for the keeping of horses, erection of stables, close boarded and post and rail fencing and access road (Ref 17/04063/PLF)

6. PLANNING APPLICATION 15/03894/STPLF - "Erection of anaerobic digestion plant at Land South of Petunia Nurseries" - to consider registering complaint with ERYC concerning the discharge of conditions 4, 15 & 16 by planning officer when these have not been fully met (**enclosed**)

7. BUS SHELTERS

- (a) To report on progress with damaged bus shelter by Wharton Arms (oral report)
- (b) To report on progress with cleaning (oral report)

8. FOOTPATHS - SCHOLEFIELD AVE - to report on progress (oral report)

9. PLAY AREAS

- (a) to receive monthly reports for December and consider any actions (**enclosed**)
- (b) to report on progress with repairs (oral report)
- (c) to decide on timing of monthly inspections (**enclosed**)
- (d) Hedge cutting at King St. - update on progress (oral report)
- (e) Grass cutting contract - to consider appointing East Riding Council to cut the grass at King St & Southwood Park play areas. (**enclosed**)
- (f) Tree felling - to consider appointing a contractor to fell dangerous poplar trees (area G3) (**enclosed**)
- (g) Deer Park Ave - to update on progress on adoption of this play area from ERYC (oral report)

10. VILLAGE SIGNS - to report on progress (oral report)

11. STREET NAMING - to consider suggested street names from Woodmansey PTFA (**enclosed**)

12. GENERAL DATA PROTECTION REGULATION

- (a) Update on Clerk training (oral report)
- (b) To consider issues relating to appointment of Data Protection Officer (**enclosed**)

13. HUMBERSIDE POLICE - to receive reports for Beverley Town and Rural for January 2018

14. REVIEW OF POLICIES - to confirm that the following Policies have been reviewed and do not require changing:

- (a) Document and record retention policy
- (b) Playground inspection and maintenance policy
- (c) Website management policy

15. ONLINE PRESENCE - To review progress on the Council's Facebook Page set-up (oral report)

16. ESTUARY TV - To consider providing regular information to Estuary TV on Council news (**enclosed**)

17. COMMUTED SUMS

- (a) To update on progress with possible projects to be funded by Commuted Sums (**enclosed**)
- (b) To decide on a budget for promotion of Commuted Sums projects (oral report)

18. COMMUNITY LED HOUSING - To consider whether to look further into Community Led Housing with Humber and Wolds Rural Development Council (**enclosed**)

19. ASSET INSPECTION

- (a) To receive the annual Asset Inspection report (**enclosed**)
- (b) To consider repairs to bus shelters following inspection
- (c) To update on replacement of damaged noticeboard (oral report)

20. PAYROLL - To consider appointing an outside organisation to manage payroll for the Council (**enclosed**)

21. FINANCIAL RESPONSIBILITIES COURSE - to consider paying for the Clerk and/or Councillor(s) to attend the ERNLLCA course (**enclosed**)

22. ACCOUNTS AND FINANCIAL STATEMENT (report **enclosed**)

- (a) To verify bank reconciliation, deferred from January meeting
- (b) To verify this month's bank reconciliation
- (c) To approve schedule of payments

23. MEETINGS OF OUTSIDE ORGANISATIONS - To receive reports from the Council representatives (if any).

24. MISCELLANEOUS CORRESPONDENCE - To acknowledge receipt of listed miscellaneous correspondence and determine any actions (**enclosed**),

25. ANY OTHER BUSINESS, which in the opinion of the Chair is urgent.

26. NEXT MEETING: The next meeting of the Parish Council is to be held on Monday 19th March 2018 at 7:00pm

27. CONFIDENTIAL BUSINESS - To move the following resolution: that in view of the confidential nature of the business about to be transacted (in respect of a discussion concerning payments made to a past employee) it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.

28. OUTSTANDING TAX DUE - To decide a plan of action to resolve outstanding tax due, including considering appointing accountant to manage this, including recovering sums from previous employee (**enclosed**)