

WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

Clerk: Judith Roberts, Juniper Cottage, Millington, East Riding of Yorkshire, YO42 1TX

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To: All Members of the Parish Council

16th May 2018

Dear Councillor,

you are summoned to attend a meeting of **WOODMANSEY PARISH COUNCIL** which is to be held in the Village Hall, Long Lane, Woodmansey on **MONDAY, 21st May 2018 at 7:00pm**. The agenda for the meeting is set out below.

Yours sincerely,

Judith Roberts
Clerk to the Council

AGENDA

Apologies for absence

1. **DECLARATIONS OF INTEREST (Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item).**
2. ELECTION OF CHAIRMAN
3. CHAIRMAN'S DECLARATION OF ACCEPTANCE
4. ELECTION OF VICE-CHAIRMAN
5. APPOINTMENT OF COMMITTEES AND DELEGATIONS
 - (a) To consider if any Committees are to be appointed
 - (b) To confirm the membership of the Woodmansey Neighbourhood Plan Working Group
6. REPRESENTATIVES ON OUTSIDE BODIES - to appoint representatives of the Council to the following organisations until the Annual Meeting of the Council in 2019:
 - Beverley in Bloom Committee (1 member)
 - Police and Partners Community Forum (1 year)
 - Woodmansey Village Hall Committee (2 members)
 - Joint meeting of Beverley Town Council and Molescroft and Woodmansey Parish Councils (3 members)
 - East Riding Flood Liaison Group (1 member)
 - East Riding Commuted Sums Meetings (1 member)
 - Beverley Renaissance Partnership (1 member)
7. DATES OF MEETINGS 2018-19 - to agree the dates and times for meetings of the Parish Council until the Annual Meeting of the Council in 2019 (**enclosed**)
8. MINUTES of the meeting of the Parish Council held on 16th April 2018 (copy **enclosed**).
9. MATTERS ARISING (Not otherwise on the Agenda).
10. STANDING ORDERS - to approve updated Standing Orders, to be implemented from the next meeting (**enclosed**)
11. FINANCIAL REGULATIONS - to approve the revised Financial Regulations (**enclosed**)
12. CONFIDENTIAL BUSINESS - To move the following resolution: that in view of the confidential nature of the business about to be transacted (in respect of selection of supplier(s) for play area refurbishment) it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.

13. PLAY AREA REFURBISHMENT - to select a supplier(s) for the play areas being refurbished (documents available at meeting)

14. WOODMANSEY NEIGHBOURHOOD DEVELOPMENT PLAN - Update on progress (oral report)

15. PLANNING APPLICATIONS:

- (a) **Applications Received:** To consider applications for planning permission upon which the Parish Council has been consulted.:
- (i) 12 Minster Avenue Beverley - Installation of roof lights following loft conversion (Ref 18/01003/PLF)
 - (ii) 3 Watson Drive Beverley - Erection of single story summer room to rear (Ref 18/01109/PLF)
 - (iii) Land North Of Oaklands Park Lane Cottingham - Variation of Condition 2 (approved plans) to allow technical design modifications to planning permission 17/01372/STPLF - Construction of a 49.99MW Battery Storage Facility and associated infrastructure and landscaping (Ref 18/01206/STVAR)
 - (iv) 8 Shepherds Lea Beverley - Alterations and extensions including erection of first floor extension to side incorporating construction of first floor balcony to rear, erection of single story extension to side with roof lights, installation of first floor window to rear, replacement and repositioning of first floor window to front, alterations to single story extensions roof to rear to increase pitch (Ref 18/01249/PLF)
 - (v) County Farm Long Lane Woodmansey - Display one 1500mm wide x 1000mm high aluminium composite signboard supported off metal posts (Ref 18/01308/PAD)
 - (vi) Land North East Of The Brow Figham Road Beverley - Erection of a dwelling (revised scheme of 17/02237/PLF) (Ref 18/01404/PLF)
- (b) **Decisions of the Planning Authority:** To report the decisions of the East Riding of Yorkshire Council:
- (i) Clairdene 179 Hull Road Woodmansey - Erection of single storey extension to rear to replace existing conservatory, construction of dormer extension to rear including juliet balcony, installation of rooflights to front, erection of porch and replacement bay windows to front (revised scheme of 17/02362/PLF) (Ref 18/00425/PLF) - **approved**
 - (ii) County Farm Long Lane Woodmansey - Erection of entrance gates/boundary fence to private access road, free standing pergola to reception entrance, covered freestanding ceremony area and connecting arbor between carpark and reception entranceway (Ref 18/00479/PLF) - **approved**
 - (iii) 88A Hull Road Woodmansey - Erection of single storey dwelling with loft rooms following demolition of existing garage and workshop (Ref 18/00422/PLF) - **approved**
 - (iv) 20 Thyme Way Beverley - Erection of single storey extensions to front and rear and conversion of existing garage to additional living accommodation (Ref 18/00688/PLF) - **approved**
 - (v) Beverley Grammar School Queensgate Beverley - Installation of an external fire escape with associated staircase to first floor of X Block (Ref 18/00532/PLF) - **approved**
 - (vi) 56 Canterbury Close Beverley - Erection of single storey extension to rear, construction of porch to front; conversion of existing garage into additional living accommodation and installation of roof lights to front roof slope (Ref 18/00710/PLF) - **approved**
 - (vii) Swift Group Limited Dunswell Road Cottingham - Erection of modular building for use as canteen/office space, relocation of existing gatehouse, smoking shelter and diesel storage tank, alterations to existing access, gates and boundary wall and erection of fence with landscaping to seal existing access - **approved**
- (d) **Applications received that have been responded to by the Clerk:-** To report applications from the East Riding Council on which the Clerk has responded on behalf of the Council:
- (i) Land North Of 95, Hull Road, Woodmansey - Erection of 4 dwellings and garages following removal of existing outbuildings (AMENDED PLANS) (Ref DC/18/00224/PLF/EASTSE/KA). The following comments were entered:
"The council object to this application due the objections raised by various residents. Please note that due to the time scales this revised application was not discussed in a council meeting."

16. ANAEROBIC DIGESTION PLANT PLANNING APPLICATION - To update on status of this project (oral report)

17. FOOTPATH ORDERS - to acknowledge receipt of the following footpath orders:

- (a) Woodmansey footpath no. 19 extinguishment order
- (b) Woodmansey footpath no. 12 diversion order

18. BUS SHELTERS - To report on progress with damaged bus shelters by Woodmansey Primary school (oral report)
19. FOOTPATHS - SCHOLEFIELD AVE - to report on progress (oral report)
20. ERVAS GDPR - to acknowledge information received by ERVAS and to confirm that the clerk is happy for her data to be made available to ERVAS. **(enclosed)**
21. GDPR - Privacy Notices
 - (a) to approve the adoption of the General Privacy Notice and for it to be published on the Council's website **(enclosed)**
 - (b) to approve the adoption of the Privacy Notice for Staff and Councillors **(enclosed)**
22. SPEED MONITORING - to report on speed monitor trials along Beverley Road. (oral report)
23. PLAY AREAS
 - (a) to report on progress with tree felling (oral report)
 - (b) Deer Park Way - update from East Riding Council (oral report)
 - (c) To acknowledge receipt of monthly inspection reports for March and April **(enclosed)**
24. VILLAGE SIGNS - to report on progress and review sample signs **(enclosed)**
25. TRAFFIC ON WINGFIELD WAY - to consider communication from parishioner on traffic problems **(enclosed)**
26. HUMBERSIDE POLICE - to receive reports for Beverley Town and Rural for April 2018 (enclosed)
27. LAPTOP POWER SUPPLY - to update on progress (oral report)
28. ASSET REGISTER - to approve the revised Asset Register **(enclosed)**
29. CLERK SALARY - to approve adoption of the revised pay scales from NJC) **(enclosed)**
30. OVERTIME CLAIM - to approve overtime claim (oral report)
31. ACCOUNTS AND FINANCIAL STATEMENT (reports **enclosed**)
 - (a) To verify bank reconciliation
 - (b) To approve schedule of payments
32. ANNUAL ACCOUNTS AND AUDIT
 - (a) To acknowledge the internal auditor report **(enclosed)**
 - (b) To note the recommendations from the internal auditor report **(enclosed)**
 - (c) To acknowledge the final end of year accounts report **(enclosed)**
33. ANNUAL RETURN ASSERTIONS - to complete and sign the Annual Return Assertions **(enclosed)**
34. ANNUAL GOVERNANCE AND ACCOUNTANCY RETURN PART 3
 - (a) to consider and approve or otherwise Section 1 - The Annual Governance Statement **(enclosed)**
 - (b) to consider and approve or otherwise Section 2 - The Accounting Statements **(enclosed)**
35. MEETINGS OF OUTSIDE ORGANISATIONS -To receive reports from the Council representatives (if any).
36. MISCELLANEOUS CORRESPONDENCE - To acknowledge receipt of listed miscellaneous correspondence and determine any actions **(enclosed)**,
37. ANY OTHER BUSINESS, which in the opinion of the Chair is urgent.
38. NEXT MEETING: The next meeting of the Parish Council is to be held on Monday 18th June 2018 at 7:00pm subject to the decision under item 7 "Dates of meetings" above