

# Woodmansey Parish Council



(Representing the communities of Dunswell, Thearne and Woodmansey)

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To: All Members of the Parish Council

17<sup>th</sup> July 2019

Dear Councillor

You are summoned to attend a meeting of **WOODMANSEY PARISH COUNCIL** which is to be held in the Village Hall, Long Lane, Woodmansey on **MONDAY, 22<sup>nd</sup> July 2019** starting at **7:00pm**. The agenda for the meeting is set out below.

Yours sincerely

*Tracey Bellotti*

Tracey Bellotti  
Clerk to the Council

PUBLIC FORUM

## AGENDA

01. APOLOGIES FOR ABSENCE
02. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST (**Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item).**)
03. MINUTES OF MEETINGS  
To approve minutes of Parish Council Meeting of Monday 17<sup>th</sup> June 2019
04. CO-OPTION TO DUNSWELL WARD
05. CLERK'S REPORT/MATTERS ARISING from previous meetings  
To verbally report on the following:
  - a) Clerk's post
  - b) ID badges
  - c) Annual Governance and Accountability Return (Agar) Part 3 - 2018-2019
  - d) VAT return
  - e) Website
  - f) Parking outside Woodmansey Primary School
  - g) ERYC consultation TRO Lincoln Way
  - h) Shepherds Lane - closure of public right of way
  - i) ERNLLCA Training Courses
  - j) Shepherds Lane – road closure sign

06. PARISH COUNCIL LETTERHEAD

To agree wording of the Parish Council's official letterhead

07. ACCOUNTS AND FINANCIAL STATEMENT (see Appendix A)

- a) To verify bank reconciliation for current and savings accounts
- b) To approve the cashflow bank reconciliation for 1<sup>st</sup> quarter April – June 2019
- c) To approve schedule of payments
- d) To approve Clerk's pay/allowances/expenses for May 2019
- e) To approve Clerk's timesheet and overtime hours for June 2019
- f) To approve Clerk's pay/allowances/expenses for June 2019
- g) To approve corrections to Clerk's pay & allowances November 2018 – May 2019 in line with the internal audit report 2018/19 and with the revised NJC rates of 1 April 2019

08. PLANNING APPLICATIONS

(a) **Applications Received:**

To consider applications for planning permission upon which the Parish Council has been consulted:

- (i) Ref 19/01679/PLF Builders Compound, Shepherd Lane, Beverley  
Erection of 10 dwellings including new vehicular access - AMENDED PLANS AND DESCRIPTION
- (ii) Ref 19/01994/PLF 399 Hull Road Woodmansey  
Erection of single storey extension with roof lantern to rear following demolition of an existing conservatory and partial demolition of an existing flat roofed single storey extension
- (iii) Ref 19/01795/PAD Land North West Of Figham Roundabout Woodmansey  
Display of 1 internally illuminated 'flagpole' sign (6m high), 1 internally illuminated poster display unit, 2 internally illuminated large column mounted hoarding signs, 2 externally illuminated small wall mounted billboard signs, 3 externally illuminated large wall mounted billboard signs and 1 internally illuminated small wall mounted logo sign
- (iv) Ref 19/02368/PLF East Riding Leisure Beverley Flemingate Beverley  
Erection of detached building to house heat and electricity technologies with associated landscaping and infrastructure
- (v) Ref 19/02157/PLF England Springs Long Lane Woodmansey  
Erection of a detached garage

(b) **Decisions of the Planning Authority:**

To report the decisions of the East Riding of Yorkshire Council:

- (i) Ref 19/01375/PLF 65 & 67 Wingfield Way, Beverley - **Granted**  
Erection of two storey side extension to number 67 Wingfield Way following demolition of both existing garages at nos. 65 and 67 Wingfield Way, with some alterations at no. 67 Wingfield Way
- (ii) Ref 19/01303/PLF 14 Warton Drive Woodmansey - **Granted**  
Erection of single storey extension to rear following demolition of existing conservatory
- (iii) Ref 19/01317/PLF 5 Southwell Close Beverley – **Granted**  
Erection of single storey extension to side

(c) **Planning applications going to area sub-committee:**

- (i) Ref 19/00400/PLF 14 Kingsmead, Woodmansey  
Erection of a two storey extension to rear following removal of existing conservatory

(d) **Planning applications that have been withdrawn since consultation: None**

(e) **Planning application comments submitted since the last meeting:**

To report comments made by the Clerk on behalf of the Council, in response to applications for planning permission upon which the Parish Council has been consulted, but for which deadlines applied before the next Council meeting: **None**

09. HUMBERSIDE POLICE  
To acknowledge receipt of latest reports for Beverley Town and Rural for June 2019.
10. PLAY AREA REFURBISHMENT PROJECT
  - a) To update on progress (verbal report)
  - b) Vandalism to play area equipment – King Street and Deer Park Way
11. PLAY AREA MAINTENANCE
  - a) Monthly inspections – Wicksteed/Beverley Round Table
  - b) Annual inspections – RoSPA/Wicksteed
12. ERNLLCA CORRESPONDENCE  
To acknowledge receipt of the following:
  - a) Good Councillor Guides
  - b) NALC Annual Conference 2019
13. ERYC CORRESPONDENCE  
To acknowledge receipt of the following:
  - a) Street name consultation - Land East of England Springs, Long Lane
  - b) Highways and Transport survey
  - c) Parish Council Planning Liaison Meetings – Minutes and Notes
14. MISCELLANEOUS CORRESPONDENCE
  - a) Hornsea Four Offshore Wind Farm Update
  - b) Village and Community Halls Conference: Hall Together, 12 Sep 2019
  - c) Invitation to the Beverley Youth Festival - Summer 2019
15. RESIDENTS' COMMUNICATION
  - a) Noise from football target – King Street play area
  - b) Signing for Woodmansey Shop
  - c) Clearing of public footpath/bridleway (Facebook)
16. SOCIAL MEDIA POLICY  
To re-approve the Parish Council's social media policy
17. WOODMANSEY NEIGHBOURHOOD PLAN (verbal update)
18. MEETINGS OF OUTSIDE ORGANISATIONS  
To advise of forthcoming meetings and receive reports from the Council representatives
  - a) Beverley Local-Links and Youth Coalition 15<sup>th</sup> July 2019
  - b) EYLC Network meeting 17<sup>th</sup> July 2019
19. LITTER PICKING/LITTER BINS (verbal update)
  - a) Damaged litter bin – Queensgate, Beverley
20. WOODMANSEY VILLAGE NAME SIGNS (verbal update)
21. DEFIBILLATORS (Verbal report on activation/checks)
22. WOODMANSEY PARISH MAPS
23. ANY OTHER BUSINESS, which in the opinion of the Chair is urgent
24. NEXT MEETING  
The next meeting of the Parish Council is to be held on Monday 16<sup>th</sup> September 2019.

# WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

## PARISH COUNCIL MEETING 22<sup>ND</sup> JULY 2019 – APPENDIX A

### 07. ACCOUNTS AND FINANCIAL STATEMENT

- a) To verify bank balance reconciliation:
- |  |            |
|--|------------|
| Balance of current account at 21 June 2019 | £13,645.00 |
| Balance of savings account at 21 June 2019 | £47,987.64 |
- b) To approve cashflow bank reconciliation for 1<sup>st</sup> quarter April – June 2019
- c) To approve payments to be made and cheques to be signed as follows:
- (i) Invoices and payments
- |   |         |
|---|---------|
| 1. ERNLLCA Invoice SI-223 27/06/2019<br>Being a Good Councillor Course Part 1 8/7/19                                    | £90.00  |
| 2. ERNLLCA Invoice SI-307 17/07/2019<br>Being a Good Councillor Course Part 1 29/7/19                                   | £45.00  |
| 3. ERNLLCA - Invoice (SI-204) 27/06/2019<br>Being a Good Councillor Course Part 2 25/9/19                               | £90.00  |
| 4. ERNLLCA Invoice SI-246 03/07/2019<br>Understanding Planning Process Course 4/7/19                                    | £216.00 |
| 5. Beverley Round Table Invoice #108 03/07/2019<br>King St Play Area Inspections May & June 2019                        | £50.00  |
| 6. Beverley Round Table Invoice #109 03/07/2019<br>Bus shelter maintenance and cleaning May 2019                        | £355.00 |
| 7. cba Sadofsksys Invoice No. 33918.MKT.WO7888<br>Payroll and PAYE expenses June 2019                                   | £48.00  |
| 8. Yorplan Invoice No. 19.32 01/05/2019<br>Woodmansey NDP Steering Group meeting,<br>expenses and consultation analysis | £420.00 |
- d) To approve Clerk's pay/allowances/expenses for May 2019
- e) To approve Clerk's timesheet and overtime hours for June 2019
- f) To approve Clerk's pay/allowances/expenses for June 2019
- g) To approve corrections to Clerk's pay & allowances November 2018 – May 2019 in line with the internal audit report 2018/19 and with the revised NJC rates of 1 April 2019.
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