

Woodmansey Parish Council

Minutes of the Meeting

Monday 18th July 2016 at 7:30pm in the Village Hall

Present: Councillors Harold (Chairman), Beal, Bowden, Hart, Jolley, Jon Los, Julie Los, Oliver, ,Shore, Swaby, Ward Councillors Jump

In attendance : Mrs Roberts (clerk)

Members of the public: Cllr Symon Fraser, Mr Ian Burnett & 7 representatives from Dunswell Youth Club.

58. Apologies

Cllr Waddington & Cllr Richardson, Ward Cllr Mathieson

59. Declaration of Pecuniary and Non- Pecuniary Interest

Cllrs Beal, Jon Los, Harold, Julie Los, Bowden, Hart, Jolley & Swaby all declared a pecuniary interest in the Woodmansey Village Neighbourhood Plan. Cllr Jolley also declared a pecuniary interest in agenda item 5 (a) (i) minuted below as item 63 (1)

60. Minutes of the meeting held on 20th June 2016

The minutes of the meeting held on 20/6/16 were accepted and signed by the chair as a true record.

61. Matters Arising (Not Otherwise On The Agenda).

- (a) Cars for Sale on Plaxton Bridge - the clerk has reported this to highways (with photographic evidence) Ref 832545, however, if there is only one car for sale (as was the case) this apparently is not illegal.

62. Woodmansey Neighbourhood Development Plan

Cllr Oliver reported that he has had a 'telephone diagnostic discussion' with Locality. This is part of the process they use to assess our needs & providing assistance with preparing our SEA.

Cllr Julie Los said that she has been contacted by a resident who is interested in getting involved. The relationship with David Gluck and steering group is still being monitored closely. The next meeting will be 24/8/16 at Jon Los' office. It is now planned that the public consultation will be held on 5/11/16. Cllr Beal to consider organising a bonfire night celebration in the evening. Cllr Julie Los to see if the village hall is available.

The clerk reported that the the grant monies less the SEA component has been authorised and the funds should be transferred to our bank account within the next two weeks.

63. Planning Applications:

The following planning applications were **considered**.

Application

Comments

- (1) Rose Croft 95 Hull Road Woodmansey - Outline: Erection of 5 detached dwellings and garages all matters reserved (Ref 16/01933/OUT)

Cllr Jolley made the point that the development is for dormer bungalows, then he left the room

Cllr Bowden commented that it is a shame that this development is not in the NDP. The council support this application providing the development is for dormer bungalows.

Cllr Jolley returned

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| (2) <u>Woodmansey Grange Hull Road Woodmansey</u> - Erection of triple garage following demolition of existing garage (Ref 16/01995/PLF) | The council supports this application subject to there being no objections from neighbours. |
| (3) <u>3 Shepherds Lea Beverley</u> - Erection of single storey extensions to side and rear. (Ref 16/02045/PLF) | The council supports this application subject to there being no objections from neighbours. |
| (4) <u>90 Normandy Avenue Beverley</u> - Erection of two storey extension to side and alterations to existing detached garage (Ref 16/02020/PLF) | The council strongly object to this application. They consider that this represents over development of the site, will be overbearing and have a negative impact on the neighbouring property. The council is also concerned regarding the continued use of the garage. As should this application proceed there would be no vehicular access. |
| (5) <u>140 Victoria Road Beverley</u> - Erection of extensions to both sides including new single storey garage following removal of existing garage and alterations to roof shape and height to create additional living accommodation at first floor level (Ref 16/02208/PLF) | The council fully supports this application subject to there being no objections from neighbours. |

64. Decisions of the Planning Authority

The following decisions of the East Riding of Yorkshire Council were **noted**.

<u>Application</u>	<u>Decision</u>
(1) <u>9 The Whinns Beverley</u> - Erection of two storey extension to side following demolition of existing conservatory (ref 16/01389/PLF)	Approved
(2) <u>Thorndyke Farm Hull Road Woodmansey</u> - Erection of single storey extensions to sides following demolition of existing conservatory and bay windows and construction of dormer window to rear (Re-submission of 16/01167/PLF)	Approved

65. Village Hall Lease

The clerk has instructed Paul Harrison from Jane Brook's to register the village hall lease. Costs have been confirmed and were slightly less than the initial estimate. The clerk has signed the Terms & Conditions and returned these. As well, she has provided appropriate documents to prove her identity.

66. Speeding in village

The council considered a complaint from a local resident regarding to speeding through the village. Several councillors have also witnessed speeding, particularly late at night and early in the morning. The clerk to contact Mark Coulthard to see what action can be taken, e.g. installing 'golden rivers', monitors, speed cameras, chicanes etc.

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67. S137 Expenditure

- (a) Queen's Birthday Celebration Keepsakes - the coins arrived at the end of June, Cllr Harold is distributing them over the next few days.
- (b) Dunswell Youth Club - the council discussed the purpose of the grant with representatives from the Youth Club. The grant from Woodmansey Parish council would be used to pay wages and running the building. In addition the Youth Club are organising a 'Packing bags' in event at Tesco to raise funding and they have, in the past, had success in securing funding for new equipment and some specific projects

Cllr Oliver requested that if we do approve an award that the youth club's end of year accounts and attendance information are made available to the council. In addition, the council advised that as they may not always be in a position to support the youth club that they need to investigate other grant opportunities, e.g. ERVAS.

Cllr Shores proposed that a grant of £1,000 be made, Cllr Hart seconded. All agreed.

- (c) Woodmansey Youth Club - after some consideration Cllr Julie Los proposed that a grant of £1,000 was awarded, Cllr Beal seconded. All agreed. A further grant for an additional £1,000 may be awarded but would be dependent of the council having access to end of year accounts and attendance figures. In addition, the council decided they would like to visit the Youth Club to review the facilities currently viable to members.

68. Playground Repairs

The council has received unofficial confirmation that the commuted grant application has been successful. After discussion with Cllr Harold the clerk instructed Wicksteed to proceed. Work has started today.

Updates of other repairs not covered by commuted sums grant:-

King Street

- Replacement Shackle assemble & replacement footrests (Southwood Park) will cost £320 to fit. The council authorised to the clerk to commission both the replacement parts & the fitting from Wicksteed.
- A letter is to be written to see if the missing panel is still in the possession of a local resident. If it is clerk will liaise with Wicksteed regarding it being refitted.
- The clerk chased Christian Beal regarding fixing the gate, he has made no progress so the clerk is investigating with Wicksteed.

Southward park

- Replacement footrest see comment above.
- The clerk discussed with Christian Beal whether the gate can be reattached/repared. He is not able to do this job so the clerk has asked Wicksteed to quote for it.
- The clerk has organised Christian Beal to deal with the nettles. He intends to do this this week.

69. Playground Checks/Inspection

The clerk has spoken with a member of the Beverley Round Table regarding performing our monthly routine inspections. Cllr Harold declared a pecuniary interest in this item as her husband is also a member of the Beverley Round Table. It was indicated that the Round Table may be willing to do this for an annual donation of £500 paid quarterly, dependant on approval by the members and confirming adequate liability insurance is in place.

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Cllr Beal proposed that if Beverley Round Table confirm their willingness to perform the monthly routine inspections, that the council would provide £500 per year for this service, to be paid on a quarterly basis. Cllr Hart seconded. All agreed

70. East Riding Council Matters

- (a) Street Naming and Numbering - The council submitted the following suggestion to be forwarded to Tom Law, East Riding Council :-

I am afraid that I can provide no evidence of the approved street naming strategy mentioned previously. All, I can state is that several Woodmansey Councillors seemed to be aware of it. In terms of alternate suggestions it would appear that most of the names on the Woodmansey memorial have already been used. The only other suggestion forwarded would be to use names associated with the ecology or the area ie a salt marsh, and or Tharratt. The latter to honour a long standing Woodmansey Parish Councillor

- (b) Minster Way Woodmansey - Pre-Order consultation - The council had no objection to the proposed changes to the sections of the bridleway.

71. Transparency Fund

The council **approved** the grant application prepared by the clerk. The Clerk to submit to ERNLLCA.

72. Email Policy

The council **approved** the draft policy.

73. Allotments

The council considered the application for an allotment and the advice provided by ERNLLCA and decided **not to take any action** at this time. The clerk to let the resident know of their decision. Cllr Jon Los to contact Cllr Oliver and suggest it could be included in NDP.

74. Accounts And Financial Statement

1. Income – **Resolved** – That it be noted that no income has been received since the last meeting of the Council.
2. Balances - It was reported that the current balance was £55086.69 but that sum did not take into account any expenditure committed or anticipated for the remainder of the year. **Resolved** – That the report be noted.
3. Payment of Invoices – **Resolved** – That the following payments were approved:

	£
(i) Staff salary (monthly salary – July)	414.98
(ii) HMRC (July)	7.60
(iii) Dunswell Youth Club	1000.00
(iv) Woodmansey Youth Club	1000.00
(v) Staff salary (monthly salary – August)	414.98
(ii) HMRC (August)	7.60
Totals:-	3845.16

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75. Bus Shelter Cleanliness

Cllr Harold reported that 2 shelters have been done, work is on-going
Clerk reported that the Beverley Round Table may be willing to undertake this work for us on a regular basis once the amount of work involved had been assessed.

76.Overgrowth on Long Lane

The clerk has reported this to East Riding Council, ref 12171251. Cllr Beal reported that some of the overgrowth has already been cut back.

77.Key Safes & Duplicate Keys

The clerk has investigated key safes. Indicative costs would be approximately £15/safe plus installation. The clerk looked at the cost of getting duplicate keys, this would cost approximately £20 in total. The council **approved** the purchase of duplicate keys.

78.Blocked Drains

The clerk has reported this to the Environment Agency, call Ref 1452413.

79. School House, Woodmansey Primary School

Cllr Symon Fraser and Mr Ian Burnett, Interim Head of Asset Strategy, East Riding Council came to the meeting to discuss the issue of the old School House. Mr Burnett reported that a recent survey estimated that the building required between £120,000 - £140,000 spent on it to ensure no further deterioration. This compared with demolition costs of approximately £30,000. Cllr Harold asked if East Riding Council would consider passing the asset to a community group as well as contributing towards repairs. Mr Burnett indicated that they would be willing to work with a community to help save the building, however, there would be a number of issues to a proposal would need to address, including :-

- on going usage of the building
- any possible safe guarding issues
- funding the current repairs (East Riding may be willing to contribution some funding up to a maximum of £30,000)
- funding on going maintenance and operational costs of the building

A time frame of 8 months was agreed to prepare and submit a proposal to East Riding Council.

Cllr Harold raised concerns about the building deteriorating whilst a proposal is being developed. Mr Burnet will speak to an engineer to see if this can assessed.

Cllr Fraser and Mr Burnett left the meeting.

80.Meetings Of Outside Organisations-

Nothing to report

81. Miscellaneous Correspondence

The council acknowledged receipt of listed miscellaneous correspondence in Appendix A. No further actions were required and no emails required retaining.

82.Any Other Business

- (a) Brownfield sites - the council missed the opportunity of identifying brownfield sites this year but Cllr Oliver intends to gather this information for next year.

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- (b) Village Shop - Cllr Harold reported that after the owner died everything was left in the shop. This has been rotting ever since and is now overrun with vermin. A notice has finally been served to get it cleaned up.

Meeting Closed at 10:00 pm

Next Meeting

The next meeting of the Parish Council is to be held on **Monday 19th September 2016** at **7:30pm**

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Appendix A

Date	Description	From	Action Req'd	Retain
14/6/17	GRANTfinder 4 Local Government: Share item (Smart Energy GB in Communities Fund ? Open for Large Grants)	Emma-Jane Snowden, ERYC	FYI	No
15/6/16	Rural Economy Spotlight	Rural Services Network	FYI	No
15/6/16	An invitation to a Neighbourhood Planning event	Stephen Oliver	FYI	No
15/6/16	Skipton Building Society	Emma-Jane Snowden	FYI	No
16/6/17	Old School House - Woodmansey Primary School	Ian Burnett, ERYC	FYI	No
16/6/16	Woodmansey Parish: Allotments	Resident	Added to July's agenda	No
16/6/16	Fair Play - play equipment price reduction initiative	Kompan Ltd	FYI	No
17/6/16	Notification of Decision on App Ref 16/01389/PLF	ERYC	Added to July's agenda	No
17/6/16	East Riding Local Plan - Allocations Document Inspector's Report with Main Modifications	Jon Plamer, ERYC	FYI	No
20/6/16	Fly the flag for the Commonwealth in 2017	ERNLLCA	FYI	No
20/6/16	JUN16-89 Woodmansey	ERNLLCA	FYI	Yes
21/6/16	Weekly Email News Digest - Tuesday, 21 June, 2016	Rural Services Network	FYI	No
21/6/16	Parish Update	Angela Cartwright, Police Community Partnership Members	FYI	No
22/6/16	Good Councillor's Guide - 2016	ERNLLCA	FYI	No
22/6/16	Notification of Decision on App Ref 16/01167/PLF	ERYC	Added to July's agenda	No
22/6/16	Supported Bus Review - Information if you were unable to attend	Helen Reynolds, ERYC	FYI	No
23/6/16	BE A WINNER! ENTER THE NALC STAR COUNCILS 2016 AWARDS	ERNLLCA	FYI	No
23/6/16	The latest from the UK's largest Public Sector Network	PSN	FYI	No
23/6/16	Rural Vulnerability Service - Rural Transport - June 2016	Rural Services Network	FYI	No

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27/6/16	Weekly Email News Digest - Monday, 27 June, 2016	Rural Services Network	FYI	No
28/6/16	Planning Consultation for 16/01933/OUT Rose Croft	ERYC	FYI	No
28/6/16	Fw: GRANTfinder 4 Local Government: Share item (One Stop Carriers for Causes Grants Programmes Welcomes GB Applications)	Emma-Jane Snowden, ERYC	FYI	No
28/6/16	Town and Parish Council Seminars	Stephen Hunt, ERYC	FYI	No
28/6/16	Woodmansey Youth Club	Louise Barrett, Woodmansey Youth Club	Added to July's agenda	No
29/6/16	Spotlight on Older People from RSN	Rural Services Network	FYI	No
29/6/16	Planning Consultation for 16/01995/PLF Woodmansey Grange	ERYC	Added to July's agenda	No
29/6/16	Review of Bus Services for the East Riding of Yorkshire Public Consultation 2016 - Parish Clerks and PTS's	Helen Reynolds, ERYC	? on agenda	No
29/6/16	The Review of Bus Services for the East Riding of Yorkshire Public Consultation 2016 - Amendment to web links	Helen Reynolds, ERYC	FYI	No
30/6/16	Planning Consultation for 16/02045/PLF 3 Shepherds Lea	ERYC	Added to July's agenda	No
30/6/16	2017 Promotional Diaries and Calendars	Insignia	FYI	No
1/7/16	District Committee Meetings July 2016	ERNLLCA	FYI	No
1/7/16	Woodmansey NDP SEA Technical support application.	Stephen Oliver	FYI	No
1/7/16	ERNLLCA June Newsletter	ERNLLCA	FYI	No
2/7/16	Re: Neighbourhood Plan	David Gluck	FYI	No
2/7/16	Re: Neighbourhood Plan	David Gluck	FYI	No
4/7/16	Weekly Email News Digest - Monday, 4 July, 2016	Rural Services Network	FYI	No
5/7/16	Re: Street Naming and Numbering SNN 1617_2541	Tom Law, ERYC	Added to July's agenda	No
5/7/16	Funding Times July issue	Emma-Jane Snowden, ERYC	FYI	No
5/7/16	Planning Consultation for 16/02020/PLF 90 Normandy Avenue	ERYC	Added to July's agenda	No
6/7/16	Rural Opportunities Bulletin	Rural Services Network	FYI	No

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6/7/16	BBC ONE TV SERIES - SHOP WELL FOR LESS is back! We're looking for families that love to shop and would like to take part in the programme	ERNLLCA	? on agenda	Only until action plan confirmed
6/7/16	6 Questions about your digital transformation...	Public Sector Executive Order	Public Sector Executive Online	No
6/7/16	Please Promote Local Green Infrastructure Publication From Landscape Institute To Member Councils In You Areas, Tks.	ERNLLCA	FYI	No
6/7/16	GRANTfinder 4 Local Government: Share item (Big Lottery Fund's Celebrate England Scheme Opens to Applications)	Emma-Jane Snowden, ERYC	FYI	No
7/7/16	Minster Way Woodmansey - Pre-Order consultation - Proposed extinguishment of sections of bridleway	Gordon Grimley, eryc	Added to July's agenda	NO
8/7/16	Speeding through Woodmansey	Zoe Navarro	Added to July's agenda	No
8/7/16	ERNLLCA Annual General Meeting 2016	ERNLLCA	FYI	No
8/7/16	Street Naming and Numbering SNN 1617_2541 update	Tom Law, ERYC	Added to July's agenda	No
8/7/16	No Subject	Haether Watson/ Cllr Fraser	FYI	No
8/7/16	Thank you letter	Woodmansey Primary School	FYI	No
11/7/16	Standards Committee Agenda - 19th July 2016	Jon Whyley, ERYC	FYI	No
12/7/16	Building community housing is not a pipedream...	Locality	FYI	No
12/7/16	Planning Consultation for 16/02208/PLF 140 Victoria Road	ERYC	Added to July's agenda	No
12/7/16	Weekly Email News Digest - Monday, 11 July, 2016	Rural Services Network	FYI	No
12/7/16	Summer Sizzler (well nearly!)	The Parish Notice Board Company	FYI	No
12/7/16	Old School House - Woodmansey Primary School	Ian Burnett, ERYC	FYI	No
12/7/16	Are you managing & storing your emails effectively?	Public Sector Executive Online	FYI	No
12/7/16	Next Meeting for the Joint BMW Meeting -19/7/16	Clerk	FYI	No
12/7/16	Joint meeting - minutes	Clerk	FYI	Yes