

Woodmansey Parish Council

Minutes of the Meeting

Monday 16th October 2017 at 7:30 pm in the Village Hall

Present: Cllrs Beal, Harold(chair), Jolley, Jon Los, Julie Los, Oliver, Richardson, Shores & Ward
Cllr Jump

In attendance : Mrs Roberts (clerk)

Members of the public: 4

111.Apologies

Cllrs Bowden, Hart, Waddington, Swaby and Ward Cllr Mathieson

112.Declaration of Pecuniary and Non- Pecuniary Interest

Cllrs Beal, Harold, Jon Los, Julie Los & Richardson all declared a pecuniary interest in the Woodmansey Village Neighbourhood Plan minuted below as item 115.

Cllr Harold declared a non-pecuniary interest in Keldmarsh School Grant, minuted below in item 134.

113.Minutes of the meeting held on 18th September 2017

Resolved - The minutes of the meeting held on 18/9/17 were accepted and signed by Cllr Julie Los as a true record. (Cllr Harold was not present at the last meeting).

114.Matters Arising (Not otherwise on the Agenda)

Caravan Booking- This has been resolved, permission for caravan bookings is required by East Riding Council. Mrs Baldwin is now in contact with Nina Hutchings from the Valuations and Estates Office,

115.Woodmansey Neighbourhood Development Plan

Cllr Oliver reported that the NDP document is now in its final draft. The SEA has been completed. Both documents are with East Riding Council for comment. The next step is to organise a public consultation, with a view to having the Referendum next year.

116.Planning Applications:

Resolved - Cllr Oliver proposed the following comments are submitted to East Riding Council. Cllr Jon Los seconded. All agreed.

Application

Comments

- | | |
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| (1) <u>Lakeminster Park Hull Road Woodmansey</u> - Change of use of land for the siting of 137 caravans for holiday use with associated access roads and landscaping (Ref 17/02647/STPLF)) | The council support this application. This site has been used for this purpose for the last 40 years and represents a good economic benefit for the community. |
| (2) <u>Lakeminster Park Hull Road Woodmansey</u> - Change of use of land for the siting of 169 caravans for holiday use with associated access roads and landscaping (Ref 17/02648/STPLF) | The council also support this application however their preferred option is for 17/02647. As, due to required changes in the infrastructure, this option would bring more disruption to the site and to the parish during construction. |

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| (1) <u>Morrisons Wingfield Way Beverley</u> - Display of 5 internally illuminated fascia signs to supermarket, 4 internally illuminated and 5 non-illuminated fascia signs to filling station, 2 internally illuminated and 1 non-illuminated fascia signs to car wash and 1 internally illuminated free-standing totem sign (Ref 17/02742/PAD) | The council support this application subject to there being no objections from the neighbours. |
| (2) <u>Land South East Of Lawns Farm, Park Lane, Cottingham</u> - Construction of a 49.5MW Battery Storage Facility (17 battery units) with associated infrastructure and landscaping (AMENDED PLANS) (Ref DC/17/01993/STPLF/STRAT/SL2) | The council support this application subject to the site access not being via Dunswell Lane and crossing the railway line. |
| (3) <u>38 The Meadows Dunswell</u> - Erection of two storey extension to side (Ref 17/02716/PLF) | The council support this application subject to there being no objections from the neighbours. |
| (4) <u>Site Of Ivanhoe 66 Hull Road Woodmansey</u> - WOODMANSY NO.7 - 2007 (REF:1052) G4: Cherry x17: fell within G4 as listed on TPO and G7 Cherry; fell as listed in tree report. As causing hindrance to development. (Ref 17/03134/TPO) | The council support this application subject |
| (5) <u>32 Butt Lane Beverley</u> - Erection of two storey extension to side, single storey extension to rear and detached garage following removal of existing garage (Ref 17/02936/PLF) | The council support this application subject to there being no objections from the neighbours. |
| (6) <u>Fieldview Cottage, Long Lane, Woodmansey</u> - Change of use of land to form domestic curtilage, erection of single storey extension to side, porch to front and additional window to front elevation (Resubmission of 17/02704/PLF) (Ref 17/03215/PLF) | The council support this application. |
| (7) <u>Beverley Waste Water Treatment Works Waterside Road Beverley</u> - Change of use of land to allow construction of 3 final settlement tanks and improvement works to existing Wastewater Treatment Site with associated structures, on-site works and roads (revised scheme of 17/00345/CM) (Ref 17/03169/CM) | The council strongly support this application. |
| (8) <u>Prospect Farm 170 Ferry Lane Thearne</u> - Conversion of existing redundant barn to boarding kennels (Ref 17/02942/PLF) | The council support this application as it will provide a useful service to local residents. However, the support is subject to a thorough noise pollution assessment being performed. |
| (11) <u>6 Balmoral Drive Beverley</u> - Erection of single storey extension to side (Ref 17/03311/PLF) | The council support this application subject to there being no objections from the neighbours. |

117. Decisions of the Planning Authority

Resolved - The following decisions of the East Riding of Yorkshire Council were **noted**.

Application

Decision

- | | |
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| (1) <u>The Old Police House 45 Beverley Road Dunswell</u> - Erection of single storey extension to side and rear and erection of porch to front (Ref 17/02043/PLF) | Approved |
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- (2) Land North Of Sir Henry Cooper School Danespark Access Road To Sir Leo Schultz Centre Dunswell - Construction of a fishing lake and associated works (Ref 16/00634/PLF) Refused
- (3) 18 Richmond Way Beverley - Erection of single storey extension to side (Ref 17/02327/PLF) Approved
- (4) Clairdene 179 Hull Road Woodmansey - Erection of single storey extension to rear to replace existing conservatory; construction of dormer extension to rear including balcony; installation of roof lights to front and side; erection of porch canopy and replacement bay windows to front (Ref 17/02362/PLF) Approved
- (5) Carisbrooke Long Lane Woodmansey - Change of use of land from agriculture to residential curtilage and erection of boundary fencing (Ref 17/01977/PLF) Approved
- (6) Land South Of Symota House 17 Dene Close Dunswell - Outline - Erection of a dwelling and detached garage (Access, Layout and Scale to be considered) (Ref 17/02685/OUT) Refused

118. Footpath Orders

Resolved - The following Footpath Orders were noted. The council has no objections to either order.

- (a) Woodmansey Bridleway Nos 33, 34, 35, 36 and 38 - Public Path Extinguishment Order
- (b) Woodmansey Bridleway No. 36 - Public Path Diversion Order

119. Bus Shelters

- (a) Shelter Opposite Wharton Arms - **Resolved** - The clerk reported she has spoken with Karen Abba (planning) about this to try and establish a likely time frame for when this would be replaced. Karen really didn't know but it could be up to two years. In light of this potential delay Cllr Harold proposed that the clerk get two quotes and proceed with the insurance claim. Cllr Julie Los seconded. All agreed. The council also asked the clerk to report the issue regarding used needles being found in the bus shelter to Jonathan Smith, from environmental health & the ASBO team at East Riding Council in order to get a cleaning rota put in place.
- (b) Temporary Repairs - **Resolved** - It was decided not to proceed in light of the decision to get the bus shelter properly repaired.

120. Footpath by Scholefield Ave

The feedback from Sally Fraser (clerk to the pasture master) is that the boggy-ness of the path is due to the neighbouring landowner failing to clear the ditch. The council to ask Cllr Hart at the next meeting if he knows who owns the ditch.

121. Old School House

Resolved - The council acknowledged the report from Cllr Jolley and the decision not to proceed with the asset transfer mainly because it was difficult to identify a suitable use for the building. Cllr Harold reported that it may now be used by the school as with all the new housing development in the area the school may need the additional space. Discussions are ongoing.

122. Play Areas

- (a) Improvements to Southwood Park - **Resolved** - Cllr Lynn Richardson proposed the following actions. Cllr Beal seconded all agreed.
 - (i) Missing bolt - the clerk to notify Wicksteed and see if this can be resolved at the next quarterly inspection in November.
 - (ii) Gate Plate/Socket - the clerk to query with Wicksteed why this wasn't installed when the gates were put in.
 - (iii) Close the gate signs - the clerk to get a quote for signs from Beverley Signs and Graphics.
 - (iv) Trees - The trees are the PC's responsibility. They were inspected last year and the recommendation was to get them cut back by 20%. The clerk to get a quote from

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the Tree Surgeon Pete Bowser. The clerk to contact LeaAnne Wright to see if this could be a Commuted Sums Project.

- (v) Foot Path Access -the clerk has done some investigation and this appears to be Woodmansey Footpath No 1, and therefore is the responsibility of East Riding Council. The clerk to contact Simon Parker to see what can be done to improve the path.
- (vi) Vehicular Access - this is a private road, possibly part of the Chalk Villa property. The clerk to contact the resident at Chalk Villa regarding their views on having a gate.
- (b) Signage and Dog Control Order - **Resolved** - the clerk to organise quotes for signs from Beverley Signs & Graphics (as above) and check to see if dog control orders are in place.

123.Village Signs

Resolved - The council asked the clerk to ask East Riding Council for some mock up/ examples for Council to consider.

124.Hedge Cutting

Resolved - Cllr Harold proposed that the council accept the quote for £300 and contract C Beal to cut the hedge back as soon as possible. Cllr Beal seconded. All agreed. The clerk to organise a leaflet drop to inform residents, liaise with C Beal to get the earliest date and keep Mrs Shores informed.

125.Humberside Police Newsletters

Resolved - The council acknowledged the bulletins from August & September.

126.Farmwatch

Resolved - The council asked the clerk to find out where the cameras would be sited.

127.Pater Ward Site Street Naming

Resolved - All the street names for this site have been decided.

128.Street Name Bank

Resolved - The clerk was asked to request an extension for submitting suggestions for the name bank so that local school children could research possible options.

129.Woodmansey Youth Club/Skate TASR

Resolved - The council acknowledged the attendance information and questionnaire submitted by Cllr Swaby. Cllr Swaby needs to submit a formal request for remaining £500 and some additional evidence that the money will benefit Woodmansey Parish children.

130.Commuted Sums

Resolved - Cllr Jolley proposed that a working party consisting of Cllr Oliver, Cllr Harold, Cllr Jolley, Cllr Jon Los together with some residents is set up. Cllr Oliver seconded. All agreed.

131.Asset Inspection Policy

Resolved - The council agreed to adopt the Asset Inspection Policy.

132.General Data Protection Regulations

- (a) Action Plan - **Resolved** - Cllr Harold proposed that the clerk is appointed Data Protection Officer and that she prepare an action plan by February 2018. Cllr Beal seconded. All agreed.
- (b) SLCC Training - **Resolved** - Cllr Harold proposed that the council fund the clerk to attend the webinar. Cllr Beal seconded. All agreed.

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133.Data Protection

Resolved - Cllr Harold proposed the council register with the Information Commissioner's Office. Cllr Beal seconded. All agreed.

134.Keldmarsh School Grant

Resolved - Cllr Jolley proposed the council donate £435 towards the the basic practical cycling course. Cllr Julie Los seconded. All agreed.

135.RPA Academies Questionnaire

Resolved - The council acknowledged the survey submitted by the clerk.

136.ERNLLCA Questionnaire

Resolved - The council completed the the questionnaire and asked the clerk to submit it to ERNLLCA.

137.Calendar of Activities

Resolved - The council noted the Calendar of Activities proposed.

138.Personnel Committee Report

Resolved - Cllr Harold proposed that the recommendations of the Personnel Committee are adopted. The salary increase to be back dated to 1/4/17. The increased number of contracted hours to begin on 1/11/17. Cllr Beal seconded. All agreed. Cllr Harold thanked the Personnel Committee for their hard work.

139.Accounts & Financial Statements

(a) **Resolved** - the Bank Reconciliation was verified by Cllr Jon Los It was reported that the current balance was £64,153.52

(b) **Resolved** - income of £14,141.00 was noted as being received.

(c) Payment of Invoices – **Resolved** – Cllr Richardson proposed that the following payments were approved for payment. Cllr Julie Loss seconded. All agreed

	£
(i)Staff salary (monthly salary)	431.31
(ii)Royal British Legion (poppy appeal wreath)	38.50
(iii)Woodmansey Primary School (Practical Cycling Training)	120.00
(iv)Beverly Round Table (playground Inspections)	125.04
TOTAL	714.85

140.Meetings Of Outside Organisations

None

141.Miscellaneous Correspondence

Resolved - The council acknowledged receipt of listed miscellaneous correspondence in Appendix A. None of the emails need to be retained and no further actions required.

142.Any Other Business

(a) Bus Shelter cleaning - the council asked the clerk to get quotes for cleaning the parish bus shelters.

(b) Tree Planting - Sara Fletcher informed the Council that Woodmansey Parish Council is having a tree planting day on Sunday 19/11/17. All welcome. For a small donation you can name a tree.

(c) Shopeth Way Sheltered Housing - East Riding Council are looking to remove the dedicated warden and instead have one warden covering multiple sites, as well as taking away the residents' lounge. There is a consultation meeting at Shopeth Way on Wednesday 18/10/17 at 10 am if anyone can attend. Add to the agenda for next time.

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- (d) Code of Conduct Training - the clerk summarised the key points she learnt at the training course regarding pecuniary and non pecuniary interests. For pecuniary interest councillors should leave the room, they can NOT contribute in any way when an item is being discussed. For a non-pecuniary interest a councillor can take part in the discussion and vote.

Next Meeting

The next meeting is on **Monday 20th November 2017 at 7:00pm.** (note earlier time)

Meeting Closed at 10:10pm

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Appendix A

Date	Description	From	Action Req'd	Retain
12/9/17	The public sector guide to purchasing a cloud telephony system	PSE Online	FYI	No
12/9/17	For info: Health OSC referral to Secretary of State - passed to IRP for initial assessment	ERYC	FYI	No
12/9/17	Monthly Updates	Humberside Police	Added to agenda	No
13/9/17	Notification of Decision on App Ref 17/02043/PLF	ERYC	Added to agenda	No
13/9/17	Autumn Arrival	B&C Shelters	FYI	No
13/9/17	Supply Only Offer: The Air Walker	Hags	FYI	No
13/9/17	Waterways Partnership Conference - Catchment-level Working at its Best' - 27 September 2017	ERYC	FYI	No
13/9/17	Woodmansey Parish: Council Tax	B. Johnson	FYI	No
14/9/17	Planning Consultation revised information for 17/01993/STPLF Land South East Of Lawns Farm, Park Lane, Cottingham	ERYC	Added to agenda	No
14/9/17	Aviva Community Fund Opens for UK Entries	ERYC	FYI	No
14/9/17	Birmingham council leader resigns over ongoing bin staff dispute	PSE Online	FYI	No
14/9/17	ERNLLCA 2017 Conference	ERNLLCA	FYI	No
15/9/17	Planning Consultation for 17/02742/PAD Morrisons, Wingfield Way, Beverley	ERYC	Added to agenda	No
15/9/17	Notification of Decision on App Ref 16/00634/PLF	ERYC	Added to agenda	No
18/9/17	plannig	Aldborough PC	FYI	No
18/9/17	Male LCR cabinet urged to give up their seats for female nominees	PSE Online	FYI	No
18/9/17	Planning Consultation for 17/02716/PLF 38 The Meadows, Dunswell	ERYC	Added to agenda	No
18/9/17	Lit Up 2017 / Beverley Literature Festival & Bridlington Poetry Festival / Parish News / For circulation	ERYC	FYI	No
19/9/17	Notification of Decision on App Ref 17/02327/PLF	ERYC	Added to agenda	No
20/9/17	Withdrawn Planning Application -17/02701/PLT	Stephen Hunt, ERYC	FYI	No
20/9/17	Notification of Decision on App Ref 17/02362/PLF	ERYC	Added to agenda	No

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Date	Description	From	Action Req'd	Retain
20/9/17	Planning Consultation for 17/03134/TPO Site Of Ivanhoe. 66 Hull Road. Woodmansey	ERYC	Added to agenda	No
20/9/17	Community Climbing Frames from Creative Play	Creative Play	FYI	No
20/9/17	Crime data for Dunswell	Ros Jump	FYI	No
20/9/17	Notification of Decision on App Ref 17/01977/PLF	ERYC	Added to agenda	No
20/9/17	National Churches Trust - Community Grants	ERYC	FYI	No
21/9/17	ERNLLCA September 2017 Newsletter	ERNLLCA	FYI	No
22/9/17	30 Summer Play Days	Kompan	FYI	No
25/9/17	August Inspections and Invoice	Beverley Round Table	FYI	No
25/9/17	September Inspections	Beverley Round Table	FYI	No
25/9/17	Cheshire East faces police probe over tampering of air quality data	PSE Online	FYI	No
25/9/17	ERSAB Newsletter - September 2017	ERYC	FYI	No
25/9/17	Figham Common footpath	S. Fraser	FYI	No
26/9/17	Beverley Food Festival - 1st October 2017	Beverley Town Council	FYI	No
27/9/17	ERNLLCA DCM - Wednesday 11th October 2017	ERNLLCA	FYI	No
27/9/17	Sport England Launches ?Tackling Inactivity and Economic Disadvantage Fund?	ERYC	FYI	No
27/9/17	RE: Road Safety	Humberside Police	FYI	No
27/9/17	Notification of Decision on App Ref 17/02685/OUT	ERYC	Added to agenda	No
27/9/17	Nominate now in the 'Rural Oscars' 2017	Countryside Alliance	FYI	No
28/9/17	Council to vote on restructure that could save £400k a year	PSE Online	FYI	No
28/9/17	Beverley Food Festiva - 1st October 2017	Beverley Town Council	FYI	No
28/9/17	East Yorkshire Councils Network Meeting	EY Councils Network	FYI	No
28/9/17	Fw: Fw: Playing Pitch Strategy - Your Opportunity To Be Involved	Cllr Oliver	FYI	No
29/9/17	Planning Consultation for 17/03215/PLF Fieldview Cottage, Long Lane, Woodmansey	ERYC	Added to agenda	No

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Date	Description	From	Action Req'd	Retain
29/9/17	EAST RIDING OF YORKSHIRE PHARMACEUTICAL NEEDS ASSESSMENT IS OUT FOR CONSULTATION MONDAY 2 OCTOBER 2018	ERYC	FYI	No
29/9/17	Planning Consultation for 17/03169/CM Beverley Waste Water Treatment Works, Waterside Road, Beverley	ERYC	Added to agenda	No
29/9/17	Walk on fire for Dove House Hospice	Dove House	FYI	No
29/9/17	South Wood Park Repairs	Cllr Oliver	Added to agenda	No
30/9/17	2017 POPPY WREATHS	Royal British Legion	Added to agenda	No
1/10/17	ANPR Project	Little Weighton Farmwatch	Added to agenda	No
2/10/17	Mayor looks to bring unfit LEP under combined authority 'single umbrella'	PSE Online	FYI	No
2/10/17	Autumn Savings	Parish Noticeboard Co	FYI	No
3/10/17	Woodmansey Street Lighting	Into Lighting	FYI	No
3/10/17	The Innovative Seesaw Design	Hags	FYI	No
3/10/17	Planning Consultation for 17/02942/PLF Prospect Farm, 170 Ferry Lane, Thearne	ERYC	Added to agenda	No
3/10/17	Council Summons to Parish/Town Councils	ERYC	FYI	No
3/10/17	HSE launch Go Home Healthy campaign	HSE	FYI	No
4/10/17	FAO All Town & Parish Councils in the East Riding of Yorkshire	ERYC	FYI	No
4/10/17	Official Sensitive: Deadline Extension: Local Authority Fact Find Survey 2017	RPA	Added to agenda	No
5/10/17	Planning Consultation (amended description) for 17/03215/PLF Fieldview Cottage Long Lane, Woodmansey	ERYC	Added to agenda	No
5/10/17	Architectural Heritage Fund (AHF) - Project Development Grants	ERYC	FYI	No
6/10/17	Re: Bus Shelter opposite Ivanhoe development	Cllr Oliver	Added to agenda	No
6/10/17	Waterways Partnership E-newsletter - Invitation to Submit	E&NY Waterways Partnership	FYI	No
6/10/17	Re: - Damage to Phone Line	Cllr Oliver	Added to agenda	No
6/10/17	Dove House Hospice Open Day	Dove House	FYI	No
6/10/17	Planning Consultation for 17/02647/STPLF Lakeminster Park, Hull Road, Woodmansey	ERYC	Added to agenda	No

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Date	Description	From	Action Req'd	Retain
6/10/17	Meeting of East Yorkshire Local Councils	E Yorks local Council	FYI	No
6/10/17	Town and Parish Council Name Banks	ERYC	Added to agenda	No
9/10/17	Put forward a topic for scrutiny	ERYC	FYI	No
9/10/17	Women in Local Government conference I Registration now open	Westminster briefing	FYI	No
9/10/17	DCLG 'absolutely clear' that pan-Yorkshire devo deal will not be considered	PSE Online	FYI	No
10/10/17	Countryside Stewardship: Woodland Creation Grant	ERYC	FYI	No
10/10/17	ERNLLCA district committee meetings	ERNLLCA	Added to agenda	No
10/10/17	Planning Consultation for 17/03311/PLF 6 Balmoral Drive, Beverley	ERYC	Added to agenda	No