

Woodmansey Parish Council

Minutes of the Meeting

Monday 20th November 2017 at 7:00 pm in the Village Hall

Present: Cllrs Beal, Bowden, Harold(chair), Hart, Jolley, Julie Los, Oliver, Richardson, Shores, Swaby, Waddington & Ward Cllr Jump

In attendance : Mrs Roberts (clerk)

Members of the public: 4

In the absence of Cllr Harold, Cllr Beal started the meeting as chair.

143.Apologies

Cllr Jon Los & Ward Cllr Mathieson

144.Declaration of Pecuniary and Non- Pecuniary Interest

Cllrs Beal, Bowden, Hart, Harold, Julie Los, Swaby & Richardson all declared a pecuniary interest in the Woodmansey Village Neighbourhood Plan minuted below as item 148.

145.Minutes of the meeting held on 16th October 2017

Resolved - The minutes of the meeting held on 16/10/17 were accepted and signed by Cllr Beal as a true record.

Cllr Harold joined the meeting and took over as chair. Cllr Harold closed the meeting and invited members of the public to speak. Some residents don't want the hedge at King Street to be cut so low as it reduces their privacy and prevents balls etc coming into their properties.

Cllr Harold re-opened the meeting.

146.Hedge Cutting

Resolved - Cllr Harold proposed that the hedge is cut down to 8ft at Mrs Shores property the rest would be about 10ft. Assuming the quote for the work would still be between £300-£400, the clerk to contact C Beal to arrange to get the hedge cut back as soon as possible. Cllr Beal seconded. All agreed. If C Beal is unable to do the work the clerk will investigate other possible contractors, eg Pete Bowser, Landplan & Grasslands.

147.Matters Arising (Not otherwise on the Agenda)

- (a) Vehicle Access to Southwood Park - The clerk reported that she had written a letter to the residents of Chalk Villa but has yet had not had a response.
- (b) Foothpath to Southwood Park - The clerk has reported this to Simon Parker and is waiting on a response.
- (c) Loose Bolt on Climbing frame at Southwood Park - Wicksteed have had a look at this and can't repair it. The clerk has contacted Hags the manufacture to see if they can do anything. They have quoted £45 for the repair. This missed this month's agenda so it has been added to December's.
- (d) Treework at Southwood Park - The clerk reported that she has requested a quote from Pete Bowser for this work.
- (e) Used Needles - The clerk has made a number of inquiries trying to identify who in East Riding deals with used needles. The advice that has been given is that if needles are found, to report them via the main number at East Riding, ie 01482 393939. The officer responsible is Mr Neil Richardson, the clerk has emailed him and asked him to confirm the best procedure and to ask whether a regular rota can be set up to check the bus shelter.
- (f) Village Signs - The clerk reported that East Riding should be sending through some example village signs shortly.
- (g) ERNLLCA Survey - The clerk reported that this had been submitted

Woodmansey Parish Council

- (h) Information Commissioner's Office - We have now registered with the ICO. The fee is £35 and will be on the agenda for payment next month.
- (i) Bus Shelter Cleaning - The clerk reported that she has requested quotes from Beverley Road Table and Humberside Probation Services.
- (j) Playground Signs - The clerk reported that she has not progressed this item as yet.
- (k) Footpaths - Following October's meeting Cllr Waddington investigated the issue regarding footpaths disappearing. He will raise the problems at the next Joint Access Forum meeting.

148. Woodmansey Neighbourhood Development Plan

Cllr Oliver reported that David Gluck is currently summarising the NDP document prior to starting the public consultation. This it is hoped can begin earlier next year.

149. Planning Applications:

Resolved - Cllr Julie Los proposed the following comments are submitted to East Riding Council. Cllr Jolley seconded. All agreed.

<u>Application</u>	<u>Comments</u>
(1) <u>Land South And East Of 94 Hull Road Woodmansey</u> - Continued display of 2 non-illuminated free-standing pole-mounted new homes sign (Ref 17/03414/PAD)	The council support this application subject to there being no objections from the neighbours.
(2) <u>Land South And West Of The Farm Dunswell Lane Dunswell</u> - Erection of stables, hay barn and storage container and associated car parking and hardstanding area (Ref 17/03237/PLF)	The council support this application subject to there being no objections from the neighbours.
(3) <u>Dunswell Grange Beverley Road Dunswell</u> - Erection of two storey extension to front and single storey extension with balcony to side (amended scheme 17/00672/PLF) (Ref 17/03765/PLF)	The council support this application subject to there being no objections from the neighbours.
(4) <u>12 Richmond Way Beverley</u> - Erection of single storey extension to side and rear (Ref 17/03792/PLF)	The council support this application subject to there being no objections from the neighbours.

150. Decisions of the Planning Authority

Resolved - The following decisions of the East Riding of Yorkshire Council were **noted**.

<u>Application</u>	<u>Decision</u>
(1) <u>Scallywags Day Nursery 92A Victoria Road Beverley</u> - Outline - Erection of Residential Development (all matters reserved) (Ref 17/02204/OUT)	Approved
(2) <u>Morrisons Wingfield Way Beverley</u> - Retention of 5 internally illuminated fascia signs to supermarket, 4 internally illuminated and 5 non-illuminated fascia signs to filling station, 2 internally illuminated and 1 non-illuminated fascia signs to car wash and 1 internally illuminated free-standing totem sign (Ref 17/02742/PAD)	Approved
(3) <u>Fieldview Cottage Long Lane Woodmansey</u> - Change of use of land to form domestic curtilage, erection of single storey extension to side, porch to front and additional window to front elevation (Resubmission of 17/02704/PLF) (Ref 17/03215/PLF)	Approved
(4) <u>38 The Meadows Dunswell</u> - Erection of two storey extension to side (Ref 17/02716/PLF)	Approved

Woodmansey Parish Council

151. Construction of a 49.5MW Battery Storage Facility (17 battery units) with associated

infrastructure and landscaping. Land South East Of Lawns Farm Park Lane Cottingham (17/01993/STPLF)
Cllr Jump reported that even though it was specifically prohibited, construction vehicle are using Dunswell Lane to access the site. The council asked the clerk to contact East Riding Council Highway Department and request that robust signage is erected to ensure that this route is not used.

152. Planning application comments submitted since the last meeting

Resolved - The following comments submitted by the clerk were **noted**.

Application

Comments

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| (1) <u>Land East Of Keldmarsh Primary School Woodmansey Mile Beverley</u> - Erection of 55 dwellings following outline permission 15/02089/STVAR (Access, Appearance, Landscaping, Layout and Scale to be considered) (Ref 17/02225/STREM)) | The amended plans have been reviewed. The council has no additional comments to make at this time. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|

153. Tree Third Party Decisions

Resolved - The following decisions of the East Riding of Yorkshire Council were **noted**.

Application

Decision

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| (1) <u>Site Of Ivanhoe 66 Hull Road Woodmansey - WOODMANSY NO.7 - 2007 (REF:1052) G4: Cherry x17: fell within G4 as listed on TPO and G7 Cherry; fell as listed in tree report. As causing hindrance to development (Ref DC/17/03134/TPO)</u> | Approved |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|

154. Planning Group

As the planning group has been operating for several months now, Cllr Jolley asked the council if they found the input from the group useful and whether it should continue. The council confirmed that they wished the group to continue but instead of having specific councillors involved, any member if available should take part. Councillors to arrange a meeting to discuss planning applications via email.

155. Bus Shelter

Shelter Opposite Wharton Arms - **Resolved** - The clerk reported she has successfully obtained two quotes for this work, one from Beverley Round Table the other from JP Developers. (The latter is used by East Riding Council.) These have been forwarded on to the insurance company for approval.

156. Footpaths

- (a) Scholefield Avenue - **Resolved** - Cllr Hart didn't think that the ditch causing the bogginess of this path is on the land. Cllr Oliver is meeting with a land agent who may be able to help. So he will make enquiries and update the clerk.
- (b) Public Path Extinguishment Order - **Resolved** - The council **noted** confirmation of the order (Ref DW/75743) concerning Woodmansey Bridleways 33,34,35, 36 & 38.

157. Play Areas

- (a) Routine Inspections - **Resolved** - The clerk reported that we have yet to receive the paperwork for the October Inspection. They have been done. The clerk has chased Mr Gillyon for the paperwork.
- (b) RoSPA- **Resolved** - The council acknowledged receipt of the reports. The grass at Southwood Park has been marked as a High Risk item however there is no remedial action required. The clerk confirmed this with RoSPA. There are a number of low risk items that need remedial action/monitoring.

Woodmansey Parish Council

- (c) Gate Plate - **Resolved** - The council requested that the clerk enquire why Wicksteed did not install a concrete surround and see if this can be rectified.

158.Clerk's Travel Time

Resolved - Cllr Beal proposed that the clarification regarding travel time is effective from the start of the clerk's contact, i.e. 1/1/16. Cllr Harold seconded. All agreed. The clerk confirmed that she was happy with this arrangement.

159.Shopeth Way Sheltered Housing

Resolved - The council strongly object to the changes to this service as they will take away vital care in the community for these elderly residents. This is causing a lot of anxiety and distress among the residents. The changes may also mean that residents will have to purchase their own TV Licence in the future. The council asked the clerk to forward their concerns to Paul Abbott, Interim Head of Housing, Transportation and Public Protection at East Riding and to cc John Skidmore, Director of Corporate Strategy and Commissioning.

160.Farmwatch

Resolved - Cllr Waddington proposed we make £500 donation. Cllr Hart seconded. All agreed.

161.Humberside Police Newsletters

Resolved - The council acknowledged receipt of the October newsletters.

162.Rough Sleeper Survey

Resolved - Cllr Julie Loss proposed that the clerk submit a zero return on behalf of the council. Cllr Beal seconded. All agreed.

163.Online Presence

- (a) Parish Council Website - **Resolved** - Cllr Jule Los proposed that the changes documented in the report are implemented. Cllr Richardson seconded. All agreed.

Cllr Harold closed the meeting to allow Sara Fletcher to provide some input regarding Facebook.

Sara Fletcher currently manages a couple of Facebook pages. Whilst she acknowledged that there can be some issues she has found that it is a really good way of reaching the community. She advised to have good rules and procedures in place.

Cllr Harold re-opened the meeting

- (b) Facebook Page - **Resolved** - Cllr Oliver proposed that the clerk investigate setting up a Facebook page, together with policy and user guide for next month's meeting. Cllr Shore seconded. All agreed.

Cllr Harold closed the meeting

Sara Fletcher addressed the council regarding the request grant from Woodmansey Primary School. She explained that the school had a very limited amount of time to complete this project which was insufficient to apply for other grants that would normally be available. Also, as the number of pupils at the school is quite small there is limited scope to raise funds from parents. In addition, this project is part of a bigger scheme to renovate the whole of the playing field which is seen as an important aspect of providing better facilities for pupils and to help increase future intake of children.

Cllr Harold re-opened the meeting. Cllr Hart left the meeting.

164.Woodmansey Primary School PTFA Grant

Resolved - Cllr Jolley proposed that a grant of £700 is awarded. Cllr Beal seconded. All agreed.

Woodmansey Parish Council

165. Woodmansey Youth Club

Resolved - There was some discussion about the facilities and usage of the Youth Club. Cllr Jolley proposed that a grant of £500 is awarded. Cllr Julie Los seconded. All agreed. Cllr Harold suggested look for a PAD grant for future funding.

166. Accounts & Financial Statements

(a) **Resolved** - the Bank Reconciliation was verified by Cllr Oliver It was reported that the current balance was £63,438.67

(b) Payment of Invoices – **Resolved** – Cllr Oliver proposed that the following payments were approved for payment. Cllr Harold seconded. All agreed

	£
(i) Staff salary (monthly salary)	560.80
(ii) HMRC (tax on salary)	32.40
(iii) Playsafety Ltd (RoSPA annual play area inspection)	201.60
(iv) Keldmarsh Primary School (cycling proficiency)	435.00
(v) ERYC Supplies (printer paper)	23.63
(vi) ERYC (Street lighting SLA)	655.54
TOTAL	1,908.97

167. Meetings Of Outside Organisations

(a) Beverly Renaissance Partnership - This was attended by Cllr Waddington there was nothing relevant for Woodmansey Parish Council.

(b) Community Sums Meeting - several projects are being investigated included looking at our existing play areas, purchasing new property, car parking near the war memorial and building an exercise trail. Cllr Waddington is also exploring using commuted sums to improve the corner site near the cemetery.

168. Miscellaneous Correspondence

Resolved - The council acknowledged receipt of listed miscellaneous correspondence in Appendix A. None of the emails need to be retained and no further actions required.

169. Any Other Business

None

Next Meeting

The next meeting is on **Monday 18th December 2017 at 7 pm.** (note new earlier time)

Meeting Closed at 9:10pm

Woodmansey Parish Council

Appendix A

Date	Description	From	Action Req'd	Retain
11/10/17	Spooktacular Shelters...	B and C Shelters	FYI	No
11/10/17	Woodmansey Special Expenses	ERYC	FYI	No
12/10/17	Your personal invitation to ehi Live	PSE Online	FYI	No
12/10/17	LGiU moots 'Mayors' Senate' to drive city devolution agenda	PSE Online	FYI	No
12/10/17	This week's latest news from HSE	HSE	FYI	No
12/10/17	Woodmansey Parish: Urgent request please	Woodmansey Primary School	Added to agenda	No
12/10/17	It's All Swings and Roundabouts	EIBE	FYI	No
12/10/17	Planning Consultation for 17/03414/PAD Land South And East Of 94, Hull Road Woodmansey	ERYC	Added to agenda	No
13/10/17	Mayor James Palmer: A remarkable chance to do things differently	PSE Online	FYI	No
13/10/17	* ❄️ Introducing gritbin.co.uk from Reece Safety Products Ltd! We have everything you need to wrap up your Winter! ❄️ 🧑‍🌾	Reece Safety Products	FYI	No
16/10/17	ASB Six Month Statistics - Woodmansey	ERYC	FYI	No
16/10/17	East Riding of Yorkshire Council - Review of Internal Drainage Boards (IDBs) - Recommendation Action	ERYC	FYI	No
16/10/17	Community magazine Printing	Parish Magazine Printing	FYI	No
16/10/17	Ref: Skate park Deer park way	ERYC	FYI	No
17/10/17	Notification of Decision on App Ref 17/02204/OUT	ERYC	Added to agenda	No
17/10/17	HSE eBulletin service Slips, Trips and Falls Update - Slips and Trips Prevention Course - 31 October	HSE	FYI	No
17/10/17	Less than four weeks to go	Countryside Alliance	FYI	No
18/10/17	Hedge Trimming	Judith Roberts	FYI	No
18/10/17	Update - Woodmansey Parish Council	Street Furniture Direct	FYI	No
18/10/17	Planning Consultation for 17/03237/PLF Land South And West Of The Farm, Dunswell Lane, Dunswell	ERYC	Added to agenda	No
18/10/17	Invitation - Civic Service, 19th November 2017 - Civic Guests	Beverley Town Council	FYI	No
19/10/17	Playground packages to suit your budget!	Kompan	FYI	No

Woodmansey Parish Council

Date	Description	From	Action Req'd	Retain
19/10/17	Hull and East Yorkshire Villagers at War	Mike Mitchell	FYI	No
19/10/17	Companies fined following worker deaths - this week's news from HSE	HSE	FYI	No
19/10/17	receipt	Woodmansey Primary School	FYI	No
19/10/17	Estimate of Rough Sleepers: 2017	ERYC	Added to agenda	No
21/10/17	Re: Woodmansey Youth Club/Skate TASR	Woodmansey Youth Club	Added to agenda	No
21/10/17	Re: ANPR Project	Little Weighton Farmwatch	Added to agenda	No
23/10/17	The Challenging NRG Cheddar Gorge In Supply Only Offers	HAGS	FYI	No
23/10/17	RoSPA Play Safety Inspection Reports	RoSPA	FYI	No
23/10/17	Liverpool takes back £7m parks deal from private firm	PSE Online	FYI	No
23/10/17	Woodmansey PTFA newsletter	Woodmansey Primary School	FYI	No
23/10/17	Aviva Grant: Please vote for Woodmansey's Great Outdoor Project	Woodmansey Primary School	FYI	No
23/10/17	Annual Inspection - Woodmansey Parish Council.	Wicksteed	FYI	No
24/10/17	Final call for photos for ERNLLCA carousel on website	ERNLLCA	FYI	No
24/10/17	5 great ways to boost physical activity	Playforce	FYI	No
24/10/17	Dazzle and shine at our Silver & Sparkle Ball!	Dove House	FYI	No
24/10/17	Dog Ban Areas	ERYC	FYI	No
25/10/17	ERNLLCA Newsletter	ERNLLCA	FYI	No
25/10/17	Recycling company fined £100 000 after worker struck by moving machine - this week's news from HSE	HSE	FYI	No
25/10/17	Winter Proof your Playground	Creative play	FYI	No
26/10/17	Council considers axing 400 jobs to cover £30m funding gap	PSE Online	FYI	No
26/10/17	Special Offer - Themed Play Ships	Eibe	FYI	No
26/10/17	Roadside Planters	Ros Jump	FYI	No
27/10/17	Woodmansey Parish: King St hedge trimming	John Orrick	FYI	No
28/10/17	Aviva Community funding	William Failey	FYI	No
30/10/17	Community Safety Survey 2017	ERYC	FYI	No

Woodmansey Parish Council

Date	Description	From	Action Req'd	Retain
30/10/17	Derby could hire new manager on £155,000 despite senior level changes	PSE Online	FYI	No
30/10/17	Welcome to Zurich's Local Community Advisory Service (LCAS)	Zurich insurance	FYI	No
30/10/17	Council tax referendum principles.	ERNLLCA	FYI	No
30/10/17	Proposed hedge trimming King St play area	John Orrick	FYI	No
31/10/17	Standards Committee Agenda - 7th November 2017	ERYC	FYI	No
31/10/17	Just two weeks to go until voting closes	Countryside Alliance	FYI	No
31/10/17	Re: RoSPA Play Safety Inspection Reports	RoSPA	FYI	No
31/10/17	Loose Bolt & Query about Gates - Southwood Park Site - Woodmansey	Wicksteed	FYI	No
1/11/17	FW: Inspiring Rural Communities Together Conference 2017	ERNLLCA	FYI	No
1/11/17	Women in Local Government Conference Early Booking ends next week	Westminster Briefing	FYI	No
2/11/17	First ever mayoral meeting urges government to speed up devolution	PSE Online	FYI	No
2/11/17	Beverley Town Council - Christmas Festival of Food & Drink - 25th November 2017	Beverley Town Council	FYI	No
2/11/17	NGN Stakeholder Engagement Survey	NGN	FYI	No
3/11/17	A164/Jocks Lodge Junction improvement scheme	Stephen Oliver	FYI	No
3/11/17	Book your place now for our 2018 LCAS Risk Management seminars	Zurich insurance	FYI	No
3/11/17	FW: CALL FOR NOMINATIONS - Direct Elections to NALC Smaller Councils' Committee	ERNLLCA	FYI	No
3/11/17	2017 health and safety statistics released	HSE	FYI	No
3/11/17	East Riding of Yorkshire Council Planning Tree Third Party Decision Notification for 17/03134/TPO	ERYC	Added to agenda	No
6/11/17	Breakfast and innovation on us, at our digital innovation workshop	PSE Online	FYI	No
6/11/17	The Best Offers On Playground Classics	HAGS	FYI	No
6/11/17	Re: Fwd: Loose Bolt & Query about Gates - Southwood Park Site - Woodmansey	Carl Gillyon	Added to agenda	No
7/11/17	Public Path Extinguishment Order DW/75743	ERYC	Added to agenda	No
7/11/17	Big Lottery Fund - Place Based Social Action	ERYC	FYI	No
7/11/17	Invitation to installation of vicar of Beverley minster	Beverley Minster	FYI	No
7/11/17	Hull infrastructure levy	Hull City Council	FYI	No

Woodmansey Parish Council

Date	Description	From	Action Req'd	Retain
7/11/17	Hull local plan	Hull City Council	FYI	No
7/11/17	Playforce helps transform Southampton Common	Playforce	FYI	No
7/11/17	Re: Bus shelter (for buses going to Hull) at top of King Street, Woodmansey. (Just before The Walton Arms public house.)	J Steel	FYI	No
8/11/17	Don't get caught out this Winter...	Broxap	FYI	No
8/11/17	Monthly Updates	Humberside Police	Added to agenda	No
8/11/17	Free Delivery On Playground Spare Parts Orders	Fenland Leisure	FYI	No
8/11/17	Planning Consultation for 17/03765/PLF Dunswell Grange, Beverley Road, Dunswell	ERYC	Added to agenda	No
8/11/17	Press release for a community tree planting day	Woodmansey Primary School	FYI	No
9/11/17	Javid minded to approve 'strong and prosperous' Dorset council merger	PSE Online	FYI	No
9/11/17	New 2018 Play Catalogue Available Now	Eibe	FYI	No
10/11/17	Notification of Decision on App Ref 17/02742/PAD	ERYC	Added to agenda	No
10/11/17	Funding available	ERNLLCA	FYI	No
10/11/17	Woodmansey Parish: Hedge cutting around the playing field.	C. Mitchell	Added to agenda	No
11/11/17	Defend your property against flooding with Floodsax	Reece Safety Products	FYI	No
13/11/17	Planning Consultation for 17/03792/PLF 12 Richmond Way, Beverley	ERYC	Added to agenda	No
13/11/17	Notification of Decision on App Ref 17/03215/PLF	ERYC	Added to agenda	No
13/11/17	Fw: Estimate of Rough Sleepers: 2017	ERYC	Added to agenda	No
13/11/17	Council considers slashing 40 jobs amid £13m spending cut	PSE Online	FYI	No
13/11/17	Notification of Decision on App Ref 17/02716/PLF	ERYC	Added to agenda	No
13/11/17	Northern Power Grid - Vulnerable People Workshop	ERYC	FYI	No
14/11/17	ERNLLCA Website - New carousel	ERNLLCA	FYI	No
14/11/17	Calm the Speed in your Community	Stocks Signs	FYI	No
14/11/17	Council Summons - 22 November 2017 - Parish/ Town Councils	ERYC	FYI	No
14/11/17	Fw: King St hedge trimming	Stephen Oliver	Added to agenda	No

Woodmansey Parish Council