

Woodmansey Parish Council

Minutes of the Meeting

Monday 16th July 2018 at 7:00 pm in the Village Hall

Present: Councillors Beal, Bowden, Harold, Hart, Jolley, Jon Los, Julie Los, Oliver, Richardson, Shores, Swaby & Waddington & Ward Councillor Jump

In attendance : Mrs Roberts (clerk)

Members of the public:3

61. Apologies

Cllr Mathieson

62. Declaration of Pecuniary and Non- Pecuniary Interest

Cllrs Beal, Bowden, Harold, Hart, Julie Los, Richardson & Swaby all declared a pecuniary interest in the Woodmansey Village Neighbourhood Plan (minuted below as item 66)

63. Minutes of the meeting held on 18th June 2018

Resolved - The minutes of the meeting held on 18/6/18 were accepted and signed by the chair as a true record..

64. Matters Arising (Not otherwise on the Agenda).

- (a) Commuted Sums the query regarding new footpath to Village Hall has been submitted to LeaAnne Wright. Still awaiting a response. The clerk will chase.
- (b) Tax on Expenses & Benefits - the clerk reported that in response to a letter from Debt Management she has spent quite a lot of time on the phone to the revenue. All the issues stem from the fact that we have declared this unpaid tax but the monies the council have paid have not yet been allocated. HMRC have issued a contract for the council to sign which will be returned 17/7/18. This should be the end of the matter, however, the clerk is not optimistic.
- (c) Litter on King Street Pay Area - The clerk inspected the play area and there was no major issues with litter.
- (d) Damage to Grass Verge on Plaxton Road - The clerk investigated this but could see no evidence of damage. She will monitor over the next few months and report to highways if a problem occurs.

65. Drain bank Dunswell Lane

Cllr Jump reported that she has been investigating this and has confirmed this is not a public right of way - it is just a well-used footpath. Therefore, the landowner can do anything that they want to do. As Cllr Jump understands the landowner has been the victim of a number of burglaries and his actions are prompted by a need to improve the security around his home. Cllr Jump informed the council that residents can apply for this to become a public footpath by writing to East Riding Council, however, there is no guarantee that this would be granted.

Cllr Harold closed the meeting to allow public comment.

The landowner of the drain bank on Dunswell Lane confirmed that he had installed the gates due to being burgled twice. In addition, he had problems with people shooting wild life on his property and using his land as a dog toilet. The landowner on the other side of the drain has erected temporary fencing to protect his life stock. He has no real desire to prevent walkers using his land, he regularly gets the grass cut and is happy to share gate codes with local residents. He also ensures the the Environment Agency have access.

Cllr Waddington report that a resident had told him that he uses the footpath to access the garage and the shop, but noted there is no access to these properties.

Cllr Harold re-opened the meeting.

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66. Woodmansey Neighbourhood Development Plan

Cllr Oliver reported that he met with David Gluck last week and progress is being made on the final draft plan. Cllr Oliver is hoping to organise a Steering Group meeting in August as well as a organise Public Consultation event on 22nd September (provisional date). In addition, with the help of the clerk he is hoping to secure some additional funding.

67. Planning Applications :

Resolved - Cllr Jolley proposed that the following comments are submitted to East Riding Council. Cllr Bowden seconded. All agreed.

| <u>Application</u> | <u>Comments</u> |
|--|--|
| (1) <u>28 Risby Place Beverley</u> - Erection of single storey extensions to front and rear and construction of bay windows to front (Ref - 18/01764/PLF) | The council supports this application subject to there being no objections from the neighbours. |
| (2) <u>Cross Ways 1 Ferry Lane Woodmansey</u> - Erection of single storey extension to side (Ref 18/01779/PLF) | The council supports this application subject to there being no objections from the neighbours. |
| (3) <u>Land North West Of Figham Roundabout Woodmansey</u> - Hybrid application for: Outline planning permission for the erection of a pub/restaurant (Use Class A3/A4) and/or restaurant (Use Class A3/A5) and/or gym (Use Class D2) and business uses (Use Class B1) with all matters reserved except for access; and Full planning permission for the erection of a food store (Use Class A1) and coffee shop (Use Class A1/A3) along with associated car parking, servicing and landscaping (Ref 18/01746/STPLF) | <p>The council object to this application as they are concerned about the detrimental effect this will have on the sustainability of existing businesses in the area, in particular Flemingate & Tokenspire. There is also concern on the negative impact this may have on the emerging Neighbourhood Plan.</p> <p>Should this application be approved, then the council ask that all efforts are made to ensure that the changes to the roundabout and access to the site are made as safe as possible, especially in light of the additional traffic that the site will attract.</p> |

68. Decisions of the Planning Authority

The following decisions of the East Riding of Yorkshire Council were **noted**.

| <u>Application</u> | <u>Decision</u> |
|--|-----------------|
| (1) <u>Land North East Of The Brow Figham Road</u> - Erection of a dwelling (revised scheme of 17/02237/PLF) (Ref 18/01404/PLF) | Approved |
| (2) <u>County Farm Long Lane Woodmansey</u> - Display of one double-sided 1.5m wide x 1m high non-illuminated signboard on 3 m high posts (Ref 18/01308/PAD) | Approved |

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- (3) Land West Of Dene Park Sports Club Beverley Road Dunswell - Erection of 5 dwellings with scale, appearance and landscaping to be considered (14/02140/VAR - Outline - 12/03780/OUT) (Ref 18/00762/REM) **Approved**
- (4) Morrisons Wingfield Way Beverley - TPO VICTORIA BARRACKS, VICTORIA ROAD, WOODMANSEY - 1988 (REF:438) G1: Lime (T001) - Remove epicormic stem growth to a height of 4.5m above ground level. Raise canopy to 4m agl by tipping back pendulous lower branches. Remove deadwood. Willow (T003) - Fell. (For reference only as tree not subject of TPO). Horse Chestnut (T004) - Remove epicormic stem growth to a height of 4m agl. Raise canopy to 4m agl by removal of secondary and tertiary branches. Lime (T006) - Crown lift to 4m agl. Horse Chestnut (T007) - Remove epicormic stem growth to a height of 4m agl. Raise canopy to 4m agl on northern, eastern and southern aspects by the removal of secondary and tertiary branches. Raise canopy to 5.5m above ground level on western aspect over site access. Lime (T008) - Crown lift to 5m agl. Works primarily required to ensure low hanging, pendulous branches are not damage by vehicles, increase light levels into the site's curtilage. Given consent is only sought to raise their canopies and not reduce them, the proposed works will not result in either their amenity value or longevity being adversely affected. (Ref - DC/18/01635/TPO) **Approved**
- (5) 8 Shepherds Lea Beverley - Alterations and extensions including erection of first floor extension to side incorporating construction of first floor balcony to rear, erection of single story extension to side with roof lights, installation of first floor window to rear, replacement and repositioning of first floor window to front, alterations to single story extensions roof to rear to increase pitch (Ref 18/01249/PLF) **Approved**

Cll Julie Los commented that had received complaints from local residents regarding the amount of noise from the County Farm (decision (2) above). Cllr Beal said that she had deliberately monitored this and had heard nothing.

Cllr Waddington has discussed the tree works at Morrisons (decision (3) above) had been assured that after the canopy had been raise it would still screen the buildings from the road.

69. Anaerobic Digestion Plant Planning Application

Resolved - The council will wait for response from Alan Menzies. Jon Los reported that a non material amendment on this planning application had been recently approved.

70. Play Areas Refurbishment Project

- (a) Commuted Sums Application - The council should get notification this week for approval for King Street. The clerk suspects Southwood Park approval will need to wait until planning approval has been given, although this has not yet been confirmed.
- (b) Secure by Design
The Clerk reported that the only issue regarding King Street was with regard to the shelter over the picnic area. The concern is that older children would climb on top of it. Playscheme have confirmed that it is load bearing. So far there has been no feedback regarding Southwood Park. The clerk will chase.
- (c) Planning Checks - **Resolved**. There is no requirement for planning approval for King Street; however, it is required for Southwood Park. The clerk spoke with Heloise Wood, the planning officer and she advised that the council could apply for a variation of the condition, ie have it removed so that in future planning approval would not be required.
VAT Status - The clerk has repeatedly contacted Paul Chappell regarding this matter and so far she has had no response. Jon Los will try to expedite the matter.

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- (d) Contract Terms/Condition Checks - **Resolved** - an email response has been received from Paul Harrison and circulated to councillors. No payments will be made to suppliers until after the works have been completed, safety inspections performed and commuted sums received from East Riding. Both suppliers are aware of this and are happy to work within these constraints. Cllr Beal proposed that there was no need for any other legal checks to be made. Cllr Richardson seconded. All agreed.
- (e) King Street Modifications - **Resolved** - Cllr Beal proposed that only the modification to the fairy tower is adopted at this time. Cllr Hart seconded. All agreed.
- (f) Planning Application for Southwood Park - **Resolved** - Cllr Swaby proposed that Cllr Oliver is appointed to submit a planning application on behalf of the council to vary the condition requiring that plans to be approved by the district council for Southwood Park and that any fees that are incurred will be fully reimbursed by the council. Cllr Julie Los seconded. All agreed.

71. Play Area Maintenance

- (a) Hedge Trimming - **Resolved** - The clerk has tried to contact Christian Beal multiple times but so far has had no response. The council accepted Mr & Mrs Shores offer to cut the overhanging hedge near their property themselves, and that the clerk will investigate an alternate contractor to do the annual hedge trim.
- (b) Annual Inspections - **Resolved** - Cllr Oliver proposed that the council appoint RoSpa to perform the annual inspections. Cllr Waddington seconded. All agreed.

72. Tree Felling

Resolved - The clerk reported that this was completed last Friday.

73. Healthwatch

Resolved - Cllr Oliver proposed that the council request Chris Mills to attend the NDP Public Consultation Event meeting. Cllr Waddington seconded. All agreed.

74. Residents Queries

- (a) Traffic on Lincoln Way - **Resolved** - Cllr Waddington reported that he was aware it was being used as a bit of a rat run but neither he nor Cllr Jolley have seen a lot of speeding. The council asked the Clerk to report the matter to highways and the police.
- (b) Woodmansey Primary School Crossing - **Resolved** - The clerk reported that she has discussed this issue with Paul Copeland, Assistant Principal Engineer, Road Safety. He advised that speed could not be reduced to 20mph along this stretch of road and this would require traffic calming measures to also be installed, eg speed bumps, chicanes and these would not be appropriate on this road due to the volume of traffic. In addition, the site was reviewed in April 2018 and it was determined that a school crossing was appropriate for the volume of pedestrians crossing at school times but there was insufficient volume at other times to warrant a more permanent crossing. The council asked that the clerk pass this information on to the concerned resident and in addition invite them to the NDP event in September.
- (c) Woodmansey Grass Verges & General Upkeep - **Resolved** - The clerk has discussed this with Paul Palmer at East Riding Council, he confirmed that if it is obvious a resident is cutting the verge themselves they do not cut it as well. However, he has promised to talk to the grass cutting team and urged residents to contact the East Riding Council. The council asked that clerk pass this information on to the concerned resident. In addition, the council liked the idea of a wildflower corridor and intend to approach the PTFA at Woodmansey Primary School to see if they get them involved, as well investigate organising a community litter picking event, possibly twice a year. The council would also encourage community involvement by pledging support to help the council launch a Woodmansey In Bloom initiative, as well as by attending a the NDP public event planned for September.

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- (d) A little Pride - **Resolved** - Clerk to thank the resident for his hard work and advise of the above initiatives the council are hoping to instigate, as well as invite the resident to the NDP public consultation.

75.Woodmansey in Bloom

Resolved - The council decided that they would like to get a Woodmansey in Bloom project off the ground. Item to be added as a regular item on the agenda.

76.Laptop Repairs

Resolved - PC World claim that they can not fix the laptop. Cllr Bowden to take it to a local Dell computer repair shop to see what they can do.

77.Accounts & Financial Statements

- (1) **Resolved** - the Bank Reconciliation was verified by Cllr Shores. It was reported that the current balance was £62,714.09.

- (2) Payment of Invoices – **Resolved** – Cllr Richardson proposed that the following payments were approved for payment. Cllr Beal seconded. All agreed. Cllr Harold signed accounts for approval.

| | £ |
|---|---------|
| (i) 16 -King St Play Area Planning Check (Reimburse J Roberts) | 60.00 |
| (ii)17 -Southwood Park Play Area Planning Check (Reimburse J Roberts) | 60.00 |
| (iii)18 - Salaries (July) | 494.65 |
| (iv)19 - Salaries (August) | 494.64 |
| | |
| TOTAL | 1109.30 |

- (3) Budget Monitoring Report - **Resolved**- the council acknowledged receipt of the report and noted the overspend.

78.Meetings Of Outside Organisations-

- (a) BMW Meeting - The Clerk advised she is still trying to organise the BMW meeting with Inspector Finch, at the request of Molescroft we are now looking at September dates. Britain in Bloom - Cllr Waddington reported that judging will take place on 8/8/18.
- (b) Water Resilience Workshop - Cllr Hart report he had attended this on 27th June 2018, essentially the message was that everyone is responsible, no really useful information
- (c) Wildlife Photographer of the Year Exhibition - Cllr Beal reported that she had attended this at the Treasure House and it was very good.
- (d) Anaerobic Digester Liaison Meeting - Cllr Richardson had attended this and was not very happy about the way it is been run. Minutes are not being copied to the clerk.
- (e) Beverley and North Holderness Internal Drainage Board (IDB) - Cllr Bowden reported he had attended a meeting recently and it was reported that the Environment Agency has run out of money and are looking for the IDB to take over maintenance of the pumping station at Wilfholme and Tickton.

79.Miscellaneous Correspondence

Resolved - The Council acknowledged receipt of listed miscellaneous correspondence in Appendix A. None of the emails need to be retained. The council requested that the email from the email from a concerned resident re a vulnerable member of the community should be forwarded to Debbie Thrushall in the Housing Department at East Riding Council. No other further actions are required.

80.Any Other Business

- (a) Shopeth Way Shop - the place is a mess and there have been numerous complaints from residents. Clerk to report the matter to planning enforcement
- (b) Tour de Yorkshire - Cllr Hart asked if we had offered our support for this event yet. The clerk reported that she would do this as soon as possible.

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- (c) Memorial Bench by Woodmansey Primary School. This is in need of some maintenance. Cllr Jolley offered to get this work done. The council gladly accepted his offer.

Next Meeting

The next meeting is on **Monday 17th September 2018 at 7:00pm**

Meeting Closed at 9:20 pm

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Appendix A

| Date | Description | From | Action Req'd | Retain |
|---------|--|-----------------|-----------------|--------|
| 13/6/18 | ERSAB Newsletter June 2018 | ERYC | FYI | No |
| 15/6/18 | Invitation from Beverley Town Council | BTC | RSVP | No |
| 15/6/18 | Please see your invitation to the Public Sector Show | PSE Online | FYI | No |
| 15/6/18 | News Bulletin 15th June 2018 | SLCC | FYI | No |
| 15/6/18 | Fwd: Request To Complete Short CIL Survey [Pannal and Burn Bridge Parish Council SCA Proposal] By End Play on 29/6 | Cllr Oliver | FYI | No |
| 15/6/18 | Lincoln Way | Local Resident | Added to agenda | No |
| 15/6/18 | Somerset should form three unitary authorities, MP suggests | PSE Online | FYI | No |
| 15/6/18 | FW: Important change in law | ERNLLCA | FYI | No |
| 18/6/18 | Service Change Notification 15/06/2018 | ERYC | FYI | No |
| 18/6/18 | Government under fire for lack of social care funding after £20bn NHS pledge | PSE Online | FYI | No |
| 19/6/19 | Last Chance To Register! - Plunkett / NALC Northern County Association / Local Council Rural Business Webinar - [Noon - 13:00] - Friday 29 June 2018, Tks. | ERNLLCA | FYI | No |
| 19/6/18 | Ref 778/ECU/T/IAC/CFSS -1488783 - Tax on Expense & Benefits | HMRC | FYI | No |
| 19/6/18 | Woodmansey Parish council. Southwood Park. Payment Terms Agreement | Wicksteed | FYI | Yes |
| 20/6/18 | Annual Inspection - Woodmansey Parish Council | Wicksteed | Added to agenda | No |
| 20/6/18 | Star Councils Awards | ERNLLCA | FYI | No |
| 20/6/18 | Suppliers Contracts / Terms and Conditions | Jane Brooks Law | FYI | No |
| 20/6/18 | Additional Extras - Playscheme | Playscheme | FYI | Yes |
| 21/6/18 | Next meeting of EYLC network | Brian Robertson | FYI | No |
| 22/6/18 | Notification of Decision on App Ref 18/01404/PLF | ERYC | Added to agenda | No |
| 22/6/18 | Christchurch allowed into High Court over Dorset council merger battle | PSE Online | FYI | No |
| 25/6/18 | Council loses High Court case over £100m Virgin Care deal | PSE Online | FYI | No |
| 25/6/18 | Planning Consultation for 18/01764/PLF 28 Risby Place | ERYC | Added to agenda | No |

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| Date | Description | From | Action Req'd | Retain |
|---------|---|-----------------------|------------------------------|--------|
| 25/6/18 | Planning Consultation for 18/01779/PLF Cross Ways, 1 Ferry Lane | ERYC | Added to agenda | No |
| 26/6/18 | Apcoa Parking just the ticket for Dove House Hospice | Dove House Hospice | FYI | No |
| 27/6/18 | Re: Corrected Spreadsheet & other things | LeaAnne Wright | Already on Agenda | No |
| 27/6/18 | ERNLLCA District Committee | ERNLLCA | FYI | No |
| 27/6/18 | Adult Safeguarding - Voluntary Community Sector - support | ERYC | FYI | No |
| 28/6/18 | Ledbury case | ERNLLCA | FYI | No |
| 29/6/18 | Notification of Decision on App Ref 18/01308/PAD | ERYC | Added to agenda | No |
| 29/6/18 | The latest from the UK's largest Public Sector Network | Public Sector Network | FYI | No |
| 29/6/18 | ERNLLCA Newsletter June 2018 | ERNLLCA | FYI | No |
| 29/6/18 | Notification of Decision on App Ref 18/00762/REM | ERYC | Added to agenda | No |
| 29/6/18 | Single Leicestershire supercouncil in the works as leader claims 'the time has come' | PSE Online | FYI | No |
| 2/7/18 | Time is running out' for Birmingham as city council admits to insufficient savings | PSE Online | FYI | No |
| 2/7/18 | Letter from HMRC | HMRC | FYI | No |
| 3/7/18 | Home Show Invite 2018 | Sutcliffe Play | FYI | No |
| 4/7/18 | NALC Star Councils Awards | ERNLLCA | FYI | No |
| 4/7/18 | Remembrance Day Silhouette Grant Scheme: Deadline extended | ERNLLCA | FYI | No |
| 4/7/18 | It's a Knockout - Last Chance to Register! | Dove House Hospice | FYI | No |
| 4/7/18 | ERNLLCA Annual General Meeting | ERNLLCA | FYI | No |
| 4/7/18 | Re: Woodmansey Overhead Line Rebuild (Northern Powergrid) | Northern Powergrid | FYI | No |
| 4/7/18 | Planning Consultation for 18/01746/STPLF Land North West Of Figham Roundabout | ERYC | Added to agenda | No |
| 4/7/18 | Anaerobic Digester - Planning Application 15/03894/STPLF | Cllr Mathieson | FYI - item already on agenda | No |
| 5/7/18 | East Riding of Yorkshire Council Planning Tree Third Party Decision Notification for 18/01635/TPO | ERYC | Added to agenda | No |
| 5/7/18 | East Yorkshire Local Councils Network | Brian Robertson | FYI | No |

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| Date | Description | From | Action Req'd | Retain |
|---------|--|--------------------------|-----------------------|--------|
| 5/7/18 | Important Message from Yorkshire Ambulance Service to Community Defibrillator Guardians BCC: all guardians | YAS | FYI | No |
| 6/7/18 | News Bulletin 6th July 2018 | SLCC | FYI | No |
| 6/7/18 | Update on latest inspections and all the week's news from HSE | HSE Online | FYI | No |
| 6/7/18 | Town and Parish Council Liaison Meetings | ERYC | FYI | No |
| 6/7/18 | Brokenshire refuses to promise lobbying Treasury for council cash | PSE Online | FYI | No |
| 7/7/18 | Minutes of last network meeting | Brian Robertson | FYI | No |
| 9/7/18 | Your unmissable 2018 National Conference | SLCC | FYI | No |
| 9/7/18 | Notification of Decision on App Ref 18/01249/PLF | ERYC | Added to agenda | No |
| 9/7/18 | Woodmansey Primary School Crossing | Local Resident | Added to agenda | No |
| 9/7/18 | Woodmansey grass verges and general upkeep | Local Resident | Added to agenda | No |
| 9/7/18 | Community matters | Chris Mills, Healthwatch | Added to agenda | No |
| 9/7/18 | Email from a Concerned Resident | Local Resident | FYI - ? Add to agenda | No |
| 9/7/18 | A little pride | Local Resident | Added to agenda | No |
| 9/7/18 | Drain bank dunswell lane. | Local Resident | Added to agenda | No |
| 9/7/18 | Acting CEO and chief financial officer to leave Northamptonshire CC | PSE Online | FYI | No |
| 9/7/18 | 18/10894/PPA - Queensway Play Area | ERYC | Added to agenda | No |
| 9/7/18 | Fwd: Secure by Design Service - Open Space ERYC | Marc Dias | Already on Agenda | No |
| 9/7/18 | Decision Notice for 18/10898/PPA | ERYC | Added to agenda | No |
| 9/7/18 | Drain bank dunswell lane. | Cllr Shores | Already on Agenda | No |
| 9/7/18 | Drain bank dunswell lane. | Cllr Waddington | Already on Agenda | No |
| 10/7/18 | Tree Felling at Southwood Park | Clerk | Already on Agenda | No |
| 10/7/18 | Seafarers letter | Seafarers UK | FYI | No |

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| Date | Description | From | Action Req'd | Retain |
|---------|---|--|-------------------|--------|
| 10/7/18 | Humberside Police and Crime Commissioner letter | Humberside Police and Crime Commissioner | FYI | No |
| 10/7/18 | Drain bank dunswell lane. | Cllr Jump | Already on Agenda | No |
| 10/7/18 | Re: Woodmansey grass verges and general upkeep | Local Resident | Already on Agenda | No |
| 10/7/18 | Playground Packages from £12k | Kompan | FYI | No |
| 10/7/18 | Drain bank dunswell lane. | Cllr Waddington | Already on Agenda | No |