

Summary Notes of January 2021 (Ordinary) Meeting

As a point of procedure, it is noted that the January meeting of Woodmansey Parish Council was held remotely, managed by Zoom, due to ongoing restrictions because of the Covid-19 pandemic.

Date of Meeting Monday, 18th January 2021

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr Amanda Beale (Vice Chair); Cllr Jon Los, Cllr Clive Waddington; Cllr Geoff Donkin; Cllr Emma Constable; Cllr Andrew Jolley; Cllr Julie Los; Cllr Stephen Oliver; Cllr Dave Shores

Ward Cllrs Cllr Geraldine Mathieson, Cllr Ros Jump **Parish Clerk** Andrew Crabbe

1 Present and Apologies (Chair to confirm quorum)

Cllrs noted the apology of Cllr Hart & Astell – Chair confirmed the meeting was quorate.

2 Declarations of Interest – any new / concerning matters on this month's agenda (Chair)

As a point of procedure, it was noted that Cllr Jon Los had expressed a potential conflict in interest in the issue of the PC developing an allotment site. However, this was in relation to discussions between WPC and ERYC, which were not discussed at the meeting.

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month's meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Cllr Jump noted that there was no news on when St Faiths would open.

Cllr Harold referred to issue raised at last meeting re: removal of trees which was initially reported as the owner just trimming hedges and trees, however it now appeared that there was a possibility of development in the area, and furthermore that this may have been in the pipeline for some years - Cllr Harold was now questioning ERYC Planning as to why the Parish Council had no knowledge of this which had resulted in the PC wrongly advising residents.

Cllr Harold also noted issues of concern re: large amounts rubbish / even several oil drums left in dykes, especially along Long Lane, which of course could aggravate the potential for flooding.... Cllrs discussed responsibility for dyke clearance and who instigated any programme for clearance.

Ongoing: Clerk to contact local drainage board for clarification / Cllr Harold to provide contacts and any info she had from her Ward Cllr work to the Clerk.

5 Financial Report (Clerk)

Clerk presented the financial report for December along with cheques for approval. He noted ERYC had submitted their invoices for grass cutting and the SLA for street lighting. Clerk expressed concern for items which were not budgeted for and the need to ensure more effective budget management was put in place. However, Clerk advised that despite this, the key message from the report was that the standing balance at the end of January was circa 19k and the Clerk was reporting a forecast surplus at the beginning of the new financial year of approximately 18k, which was a very solid financial position. The Financial Report can be found as **Appendix 1**

Resolved: Cheques for January were approved by Cllrs

6 Planning applications (Cllr Jolley)

Cllr Jolley presented the Planning Application Report to Cllrs with recommended observations – these can be found as **Appendix 2** and were approved unanimously by Cllrs.

7 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Chair noted that the monthly police statistics had been sent to Cllrs. Clerk noted that he had requested attendance of a local police liaison officer at a future parish meeting, but understandably they were under pressure at the moment and so attendance in the immediate future was not likely.

Chair noted that there had been reports of gas cylinders being seen discarded in the village – Cllrs recalled a number of these had been found in a bus shelter. These were used for legal highs, and Chair asked Cllrs to monitor / be watchful of this type of thing.

8 Matters arising – to consider on-going and new issues and decide further action if necessary: Ongoing Issues

8.1 Update on any proposed Projects in 2021/22 / Budget Review / Precept (All)

Precept and Budget Planning

Clerk presented a copy of a draft budget and emphasised that decisions did not have to be made at tonight's meeting / in the immediate term and he was looking for Cllrs to review the budget items and identify if they wanted any amendments with a view for sign off at the April meeting. Cllrs were urged to 'err on side of caution' and ensure budget items were fully accounted for, demonstrating effective financial management.

Clerk continued that the draft budget currently stood at a forecast spend of 20k – the forecast bank surplus at the end of the financial year was circa 18k – Clerk continued that he had already recommended there was no requirement for an operational / cost of living increase in the precept in 2021/22 due to healthy forecast balances on 1st April. Subject to Cllrs decisions that evening on project spending, there may be no requirement at all to increase the precept and any projects could be incorporated into the budget. This was based on the following:

Forecast spending in 2021/22 = £20k

Forecast bank balance on 1st April = £18k

Current precept = £31k

The Clerk was advised it was his view / recommendation that the forecast surplus was more than sufficient to cover any project spending as he understood it at this time. Clerk also reminded Cllrs that the reserve was untouched and if the PC really needed to, it could look to use some of this, although Clerk pointed out this would normally only be in an emergency meeting.

In summary the Clerk was recommending that subject to decisions on projects, there was no requirement for a precept increase.

Resolved: Cllrs unanimously agreed not to increase the precept for the new financial year and keep the demand as it currently was.

Projects

Clerk presented table of projects forwarded by Cllrs for consideration in 2021/22. The only item standing on the table was allotments which stood at £1000 – Clerk advised he had not received any further suggestions for money to be attributed to the identified projects.

Cllr Oliver stated that he felt that although the NP had been allocated a grant, he still felt that an amount of money should be put into the budget in case of unexpected costs and to avoid a repeat of the situation of having to ask for unbudgeted amounts.

Resolved: Cllrs unanimously agreed a figure of £2000 to be added to the NP budget

Cllr Oliver noted that there may be some costs associated with community projects for marketing and suggested a figure of £100 – Clerk recommended that this amount could be factored in the budget and included in the Grants budget. This had not been fully spent in the current financial year as only one school had taken up this funding.

Ongoing: Cllrs agreed that provisionally £100 would be added to the Grant budget and leave this open until the April meeting – currently the Grant budget stood at £1,040 – increasing this budget could mean that the PC was able to respond to community need in the future. Chair asked Cllrs to consider this before April.

Ongoing: Cllrs also agreed that the Clerk should contact the local schools and ask if they had any projects they wanted the Parish Council to consider and if so, to provide some indication of need, allowing the PC to factor these into the budget.

Cllr Oliver advised how the PC used to support youth projects and would this be something Cllrs would support going forward – again Chair asked Cllrs to consider this over the forthcoming months.

Cllr Julie Los advised that the Village Hall Committee were aware that there were (new) grants available due to the pandemic for non-rates payers and the Committee were looking to ask for renewed support from the Parish Council in applying for these.

Ongoing: The Clerk was asked to investigate potential grants and report back to the next meeting

8.2 Update on allotments (All)

Cllrs noted the receipt of the drawings for up to forty plots on the site. Cllrs agreed that the Clerk should now advertise the plots and invite expressions of interest, noting that the project was very much in its infancy and major decisions such as water supply and size of plots, still needed to be determined..... as a point of record, at this time, Cllrs wanted to benchmark interest which would allow them to decide if to continue with the allotment project..... Cllr Jump advised with this in mind she felt that the Parish Council should ensure it was emphasised that Expressions of Interest were genuine and serious as many people liked the of an allotment but often did not see it through.

Cllrs agreed that the whole project could be spread out over the next few years and implemented in stages – Clerk advised the most pressing decision was to advise ERYC regarding the lease.

Ongoing: Clerk asked to post notices inviting Expressions of Interest

New Issues

8.3 Proposal to offer reward for reporting of dog fouling (Cllr Jon Los)

Following on from the December meeting at which Cllrs discussed ongoing residents' concerns for the amount of dog fouling in the village, Cllr Jon Los advised that he had noted that Stafford Borough Council was offering a financial incentive for reporting dog fouling. The relevant page from the Borough Councils website was shown to Cllrs and discussed. Cllr Jolley felt that this scheme would demonstrate the Parish Council was taking concerns of residents seriously, although he was not convinced it would work and may cause more problems than it solves.

Ongoing: Cllrs instructed the Clerk to find out more information on the financial incentive and report back to the February meeting.

8.4 Green Influencers (Cllr Oliver)

Cllr Oliver advised Cllrs that through his work with Beverley Youth Coalition, he had become aware of an online survey by ERVAS supported by ERYC Youth Services regarding how Covid was affecting the mental health of young people, parents, and youth workers. Cllr Oliver advised he felt this survey could help focus needs and direction of youth services and if ERVAS should appoint a designated Youth Worker and where this support would be most needed.

Resolved: Clerk was asked to post the notice / poster on Parish Council Facebook, website, and noticeboards.

Cllr Oliver continued that he had also become aware of the 'Green Influencers' which was a scheme to promote the involvement of young people in environmental initiatives by providing grant funding for youth led environmental projects which would be co-ordinated by a Green Mentor.

Cllr Oliver asked if the Parish Council could help promote the scheme locally and provide opportunities in green projects such as flower beds in the parks, facilities for bird watching, improvements to the Millennium Orchard, all driven by young people in the Parish.

Resolved: Cllrs agreed that this was a worthwhile cause / project, and the Parish Council should promote the scheme to local schools – Clerk was asked to action this – Cllrs Oliver advised there was a press release regarding the scheme which he would send over to the Clerk for circulation to schools.

9 Any correspondence (not covered above) or AOB.

Cllr Julie Los asked if contact had been made with the Beverley Round Table with regards cleaning / handyman work around the village as discussed last month – Chair advised that it was her understanding that due to the pandemic, their activities were limited at this time, but she was confident as things improved the Parish Council could approach them to work together in the future.

10 Review of current guidance / recommendations re: restrictions for public meetings (Clerk/All)

Clerk confirmed guidance had not changed..... ERYC / other regional bodies were still recommending Parish Councils avoid face to face meeting / hold remote meetings. Cllrs agreed that the February meeting would be held remotely.

There being no other business, the Chair closed the meeting at 2050.

Date of next meeting – Monday 15th February 2021

Signed as a true record*Kerri Harold* DateFebruary 2021.....

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council



Appendix 1

Woodmansey Parish Council Presented at January 2021 Meeting For Period		December 2020			
From:	Parish Clerk				
To:	Parish Councillors				
Box 1				Box 2	
Community Account (325)				Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	
Balance as of (5th December 2020) =		£34,374.40		Andrew Crabbe - Salary for December, including back pay and grade increase	
				Village Hall Committee - Payment of Small Business Grant as agreed by Cllrs	
Cheques cashed / Monies received in Bank Period				Total uncashed cheques from previous month	
Debits				£10,971.53	
Date Cashed	Cheque No.	Paid to	Reason	Amount	
10-Dec-20	102173	Andrew Crabbe - Salary for October 2020		£507.00	
10-Dec-20	102176	Andrew Crabbe - Salary for November 2020		£507.00	
18-Dec-20	102177	Autela Payroll - Billing Period - 01/07/20 - 31/10/20 for Payroll Management		£64.32	
22-Dec-20	102179	Your Locale - Payment to Gary Kirk for Desktop Review of Neighbourhood Plan		£600.00	
22-Dec-20	102181	Richard Etherington - Cutting of Hedges in King Street Park		£700.00	
Credits					
Date of Receipt	Ref No	Reason		Amount	
		Balance as of end of month (5th December)		£34,374.40	
		Total spend period December (presented) =		£2,378.32	
		Total Receipts in above period		£0.00	
		Total balance in bank as of 31st Dec 20 (reconciles with attached Bank Statements - attached) =		£31,996.08	
Box 3				Box 4	
New Cheques Issued at January 2021 Meeting				Summary of PC Accounts until end of Jan 2021 (Forecast & Actuals)	
				for No.1 Account: Community Account (325)	
ERYC Street Lighting SLA				a Bank Balance 5th Dec (Actual) verified by statements =	£34,374.40
ERYC - Grounds Maintenance (Grass cutting) for Southwood Park				b Total spend Dec 20 - (Actual) verified by statements=	£2,378.32
ERYC - Grounds Maintenance (Grass cutting) for King Street Park				c Uncashed Cheques for (above period) =	£10,971.53
ERYC - Grounds Maintenance (Grass cutting) for Village Hall (as agreed by PC in February 2020)				d New Cheques issued at Jan 21 meeting =	£3,405.83
Andrew Crabbe - Salary for January 2021				e Spending (Actual & Forecast) to end of Dec 20 (which is box b, c and d added) =	£16,755.68
Sangwin Architects Time charge for preparation of drawing for new allotments on Long Lane, Woodmansey (3 hours at £90.00 per hour)				f Credit Payments made in Dec 2020 =	£0.00
		Total cheques to be issued at the January 2021 Meeting =		g Forecast of Balance for end of Jan 21 (which is box e deducted from box a, added to box f) =	£19,997.04
		£3,405.83			
Box 5					
No.2 Account: High Interest Account (107)		Balance			
Balance as of 31st December 2020		£48,073.11			





Woodmansey Parish Council



Woodmansey Parish Council





Planning Application Report for December 2020 Meeting – Final Version for December 2020

For full details of applications, use the public planning portal at ERYC <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
County Farm Long Lane Woodmansey Applicant: The Beverley Barn Ltd	20/02946/PLF	Continued use of land and buildings as a mixed use for a wedding venue, hospitality facility and cafe/tearoom, erection of a single storey extension to side of existing reception area and retention of additional hard and soft landscaping, covered ceremony structure and retention of external flues to existing buildings	Full Planning Permission	 County Farm, Long Lane (Nov 20).pdf Have previously supported and no ground for not continuing to support
56 Canterbury Close Beverley Applicant: Mr & Mrs Moulds	20/03548/PLF	Alterations to increase roof height with construction of dormer windows and installation of rooflights to front and construction of dormer window to rear following removal of existing porch to create additional living accommodation at first floor level Location:	Full Planning Permission	 56 Canterbury Close Beverley.pdf Basically, turning a bungalow into a two storey house. In an area with a mixture of the two types so hard to argue against it. Nothing so far from neighbours so perhaps support with usual caveat about neighbours' concerns.
Land South West Of Stone Cottage Long Lane Woodmansey Applicant: Shirethorn Limited & Lovel Developments (Yorkshire)	20/03624/STPLF	Erection of 145 dwellings with landscaping and associated infrastructure	Full Planning Permission (Strategic)	 Land South West Of Stone Cottage Lc This is the site adjacent to where Barratt are working currently on the other side of the drain. A lot of routine consultee comments have been added since we last were given the plans etc but in broad terms is much the same as before. One to just note.
Land South West Of Stone Cottage Long Lane Applicant: RM Chetham, DM Barrett, AE Homer, CM Gibbon And CA Green	20/03625/STPLF	Erection of 255 dwellings with landscaping and associated infrastructure	Full Planning Permission (Strategic)	 Land South West Of Stone Cottage Lc As above


Woodmansey Parish Council



<p>Entick Campsite Entick House Ings Lane Dunswell Applicant: Graham And Paul Robinson</p>	<p>20/03826/PLF</p>	<p>Change of use of land for camping and caravanning with associated works and infrastructure including construction of pitches for up to 15 caravans, erection of a reception building, a lodge and a welfare building</p>	<p>Full Planning Permission</p>	<p> Entick Campsite Entick House Ings L Plans include provision for 15 caravans, 30 camping pitches, reception building, lodge and welfare building. Flood assessment notes the high-risk location and dependency on mitigation measures. Currently one resident has recorded an objection suggesting that the site has been operating for some time without planning permission. Interesting to get feedback from the Dunswell representatives but feel that this is needing further discussion and investigating the background before we decide which way to go.</p>
<p>The Outback Hampston Hill Farm Long Lane Applicant: Mr Christian Beal</p>	<p>20/03867/CLE</p>	<p>Certificate of lawfulness for continued use as dwelling in breach of Condition 3 (holiday occupancy) of planning reference 04/02079/PLF (Resubmission of 20/02645/CLE) :</p>	<p>Cert of Lawful Development - Existing</p>	<p> The Outback Hampston Hill Farm We supported the application in September. So suggest we support.</p>
<p>Telecommunications Mast Queensgate Beverley East Riding Of Yorkshire Applicant: EE UK Limited</p>	<p>20/03964/PLF</p>	<p>Installation of a replacement 15m high monopole with wraparound equipment cabinet at the base of the new column, 2 transmission dishes, 1 additional equipment cabinet and ancillary development</p>	<p>Full Planning Permission</p>	<p> Telecommunication s Mast Queensgate. Covered this in terms of the preliminary stage in November's meeting. We supported the application with the comment that we felt sharing the mast with other providers would be beneficial to residents. Can do the same this time.</p>
<p>Land North West Of Figham Roundabout Woodmansey Applicant: The Brookfield Property (Holdings) Limited</p>	<p>20/03893/PAD</p>	<p>Display of 7 internally illuminated fascia signs, 7 non-illuminated fascia signs, 1 internally illuminated hanging sign, 2 internally illuminated hoarding signs, 2 internally illuminated other signs, 1 internally totem and vinyl's Application type</p>	<p>: Consent to Display an Advertisement</p>	<p> Land North West Of Figham Roundat Signs for the development that have already been approved. Suggest we support with the request that the illuminated signs are switched off when its not open as we have done with similar applications in the recent past.</p>
<p>Applications Decided (Refusal / Granted)</p>				

Woodmansey Parish Council



Palmeria Dunswell Lane Dunswell	20/01296/PLF	Conversion of dwelling as built with agricultural occupancy condition (as approved under applications 327-78B and 327-78G) to form 3 dwellings, conversion of attached annexe as built to a dwelling with an occupancy tie to builders' yard (as approved under application 317-373) or agriculture and installation of an escape roof light (Retrospective Application)	 Palmeria Dunswell Lane Dunswell NOE Granted

