

Summary Notes of November 2020 (Ordinary) Meeting

As a point of procedure, it is noted that the November meeting of Woodmansey Parish Council was held as a remote meeting managed by Zoom, due to ongoing restrictions as a result of the Covid-19 pandemic.

Date of Meeting Monday, 16th November 2020
Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr Amanda Beale (Vice Chair); Cllr Jon Los, Cllr Peter Astell;
 Cllr Nick Hart; Cllr Geoff Donkin; Cllr Emma Constable; Cllr Andrew Jolley
Ward Cllrs Cllr Geraldine Mathieson, Cllr Ros Jump
Parish Clerk Andrew Crabbe

1 Present and Apologies (Chair to confirm quorum)

Clerk confirmed apologies from Cllr Waddington and Shores – meeting also noted that Cllr (Julie) Los had struggled to access audio for the meeting due and attempts to resolve the issue had inadvertently resulted in her being cut out of the meeting through no fault of her own.

2 Declarations of Interest – any new interests or any concerning matters on this month's agenda (Chair)

No Cllrs advised interests which would affect the evening meeting / agenda

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received a copy of the October minutes and these were a true record – Cllrs confirmed this was the case and the Chair signed off the minutes.

4 Visitors in attendance

4.1 Cllrs will hear from Mr Andrew Harper regarding proposals for woodland features

Mr Harper explained that he was looking for Parish Council support in introducing featured walks in local parklands for children. for instance, fairy doors on trees all with different looks and features and perhaps involving local schools in the designs – these were extremely popular in other areas with added benefit of encouraging children to be active and taking exercise

The 'doors' / featured walks could also change themes periodically for instance, mythical and fantasy themes / elements of education / awareness of environmental issues.

Cllrs agreed this was an excellent idea and resolved the Parish Council would support the project. Cllr Harold suggested the Clerk should contact ERYC to set up initial contacts to discuss how to proceed and arrange a visit to a pilot area sometime in the future to agree the way forward.

4.2 Cllrs will hear from Mr Tim French, on proposals for solar farm in Cottingham

Cllrs heard from Mr Tim French, Managing Director of Albanwise Synergy concerning a renewable energy development proposal to the north of Cottingham. Whilst the project did not actually sit in the Woodmansey Parish area, it does come up to the border and Tim advised that the Company were keen to engage with Woodmansey as well as Cottingham around the proposals.

Tim presented a slide show with Cllrs outlining the proposal – a copy of this this can be found on the Parish Website.

In summary Cllrs expressed broad support for renewable energy schemes although questions were raised about the size of the development and the actual amount of energy which would be produced compared with other renewable sources. In addition, concerns were also raised about the loss of agricultural land, although Tim advised the project had a life span attached to it, and in addition livestock still could use the field for grazing.

Post Meeting Note – due to time constraints at the Parish Meeting Cllrs agreed that it would be appropriate to organise a designated meeting to discuss the issues in more depth – this has now been determined to be a joint meeting with Cottingham Parish Council and Albanwise, and a report will be made to a future Parish Council meeting

5 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllrs Harold, Mathieson and Jump advised they had nothing major to report at this time.

6 Financial Report (Clerk)

Clerk confirmed that he had still not managed to get Barclays to change the reporting period of the bank statement to enable timely reporting at the parish meetings, this despite the added intervention of Cllr Beale who had attended Barclays branch in Beverley and being promised the matter would be sorted.

After several weeks of no response he had now received a letter advising that the mandate set up by the PC dictated that even minor administrative changes required signatory approval. He proposed to draft a letter, which he would ask Cllrs Beale and Hart to sign to authorise the change. It might be an opportunity review the mandate to avoid this type of thing happening again in the future.

Clerk presented the financial report to Cllrs which can be found as **Appendix 1** and confirmed there were no threats or concerns with the PC's finances which remained in a stable and solvent manner.

Clerk also noted the figure of £10,000 which had been paid in by ERYC as a Small Business Grant (Covid) and which Cllrs had agreed to pass onto the Village Hall Committee as the original applicant - Clerk would contact the VHC to arrange for this to happen.

7 Planning applications (including Cllr discussion on telecommunications base station upgrade). (Cllr Jolley)

The report and Cllr observations can be found as *Appendix 2*

8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Cllrs noted an increase in some aspects of crime and agreed that the local police liaison Officer should be invited to a forthcoming meeting to discuss, although it was noted a large number of officers had been hit by Covid, so this may not happen until the New Year.

9 Matters arising – to consider new and on-going issues and decide further action if necessary:

Ongoing

9.1 Update of Woodmansey Neighbourhood Plan (Cllr Oliver)

Cllr Oliver reported that a meeting of steering group had taken place, followed by a subgroup to look at the desktop review – a copy of the summary notes had been subsequently circulated to Cllrs by the Clerk. Cllrs Oliver and Harold noted the meetings had been very positive and the summary was to proceed with the existing plan but making selective amendments and strengthen and tidy up several policies – this would be supported by the new consultant, Your Locale.

Cllr Oliver advised this would require further spending although he believed there was still available funding. This would enable the PC to proceed to review and then submission to ERYC. Clerk noted that although funding was possible, Cllrs needed to consider that there was already a small overspend, and there was no guarantee for the funding - if the PC was not able to get this, how would the NP be funded going forward and Cllrs needed to consider a 'Plan B' if the funding was not achieved - this, especially in the context of considerations for precept.

9.2 Feedback from Chair on meeting with ERYC re: request for gifting of land for allotments (Cllr Harold)

This meeting was rescheduled for Friday, 20th November

New

9.3 Policies Review (Cllr Donkin/Clerk)

Cllr Jolley noted that along with Cllrs Beale and (Julie) Los they had undertaken a review of the Appraisal Policy – in summary, due to Covid there had been difficulties in arranging a meeting with the Clerk, and in fact the policy had never actually being used, and Cllrs were now questioning the validity / purpose of the Appraisal policy and considered if there should be a option for the Clerk to opt out.

It was therefore recommended that going forward the policy was adapted to provide some form of flexibility / mechanism for the Clerk to raise any concerns and not necessarily have the formality of the current Appraisal Policy. Cllrs agreed unanimously that this be actioned.

Moving on to Policies in general, Clerk referred Cllrs to earlier correspondence in which Cllrs Donkin and Astell had identified the Standing Orders and Financial Regulations were out of date – it was also noted that most of the respective policies had been directly lifted from NALC templates. Clerk had put forward versions he had drafted for another Parish Council, which he had adapted for Woodmansey.

Cllrs agreed unanimously that with some amendments which were relevant for Woodmansey, the policies should be adopted by the Parish Council and in addition resolved that the Clerk should undertake a more general policy review of policies / procedures in priority order and update as appropriate – finally, a revision schedule should be created to enable the PC to review and ensure policies were up to date and fit for purpose. Target for new policies and procedures would be in place by end of the year.

8.4 Discussion on Precept and Budget Review (All)

Clerk referred Cllrs to previous discussions pertaining to considerations on possible projects in the new financial year and how these might impact on any final precept demand for the PC. This would be in addition to ensuring the PC was able to meet its financial obligations regarding operational spending, which the Clerk would be looking to recommend an inflationary increase – Clerk expressed concern that last year the PC had a very small surplus at the end of the financial year.

Clerk noted that Cllrs had already suggested several proposals / possible projects which included

- WiFi in the village Hall
- The development of an allotment site (including lease, possible water supply, division / creation of plots
- Neighbourhood Plans
- Support of projects such as Beverley Covid Group who worked with vulnerable people during the ongoing pandemic
- Memorial Park (although Cllr Jolley believed the amounts of money required for this project was considerable and not within the financial remit of the PC)

Cllrs had another two months to finalise any project proposals and estimated costs and to factor these into the precept demand. Key would be to communicate the projects to the community and how these would benefit everyone.

8.5 Discussion on Clerks Salary (Cllrs Los, Beale and Jolley)

Cllr Jolley explained that the Clerks salary was not on the National Joint Council for Local Government Services (NJC) scale for some reason, and Cllrs recommendation was to move to the Point 18 scale which would mean an increase of 11.70 to 12.98 per hour reflecting the clerk's workload and the fact the Clerk had not requested any additional hours.

Cllrs agreed unanimously to the scale and backdating to 1st April in accordance with NJC's new scales.

8.5 Review of current guidance / recommendations re: restrictions for public meetings (Clerk/All)

In light of new lockdown and renewed Local Government advice, Clerk reaffirmed his recommendation that the PC should continue to meet remotely for the foreseeable future – Cllrs agreed with the recommendation and resolved that the December meeting would be held remotely.

Clerk reminded Cllrs that the PC could use Zoom for any meetings outside of the Parish Meetings and if Cllrs felt there was a need for additional meetings (for whatever reason) this could be set up – Zoom was never going to be a substitute for face to face meetings but it had its advantages.

AOB

Clerk referred Cllrs to recent item of Enviro-Friendly Charity and their request for placement of clothing banks on PC land as detailed in previous meetings. Clerk noted that he had contacted the Village Hall Committee who were not in favour of siting the banks there for a various reasons, mainly relating to security. Cllrs discussed and agreed there was not much more the PC could do without involving private landowners.

Cllrs unanimously agreed that unfortunately the PC could not proceed with the matter any further and instructed the Clerk to write to the Charity to this effect.


Date of next meeting – Monday 21st December: Cllrs agreed that only priority items (precept and planning) should be discussed at the December meeting due to the proximity to Christmas - also that the meeting should commence at 1830

Signed as a true record Date


Cllr Kerri Harold – Woodmansey Parish Chair

Planning Application Report for November 2020 Meeting – Final Version for November 2020 Meeting

For full details of applications, use the public planning portal at ERYC <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/> Type in 'Woodmansey' for the location and 'current' applications




Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
County Farm Long Lane Woodmansey Applicant: The Beverley Barn Ltd	20/02946/PL F	Erection of a single storey extension to side of existing reception area and retrospective application for the retention of additional hard and soft landscaping and covered ceremony structure	Full Planning Permission	<div style="text-align: center;">  <p>County Farm Long Lane ufm5 (10).pdf</p> </div> <p><i>The application involves the erection of a single storey extension to the side of the existing reception area 10.6m by 4m area. In addition, a retrospective application for additional hard and soft landscaping and a covered ceremony structure are included. The single storey extension does not appear to have any impact on the surrounding area. The landscaping does include screening by trees and a 1.9m fence at the Southern edge to act as a wind break.</i></p> <p><i>There is currently one comment on the system from a local resident who we believe has recently sold the property nearby County Farm.</i></p> <p><i>Given the previous concerns over plans for the Farm a full discussion is needed prior to making a recommendation.</i></p> <p><i>Cllrs did feel that although at the moment this wasn't the case, residents had expressed concerns about the amount of noise from the site. Cllrs did however note that the proposed extension should not worsen the noise issue. Cllrs also noted landscape improvements which should be applauded</i></p>



<p>63A Normandy Avenue Beverley Applicant: Graham Chamberlain</p>	<p>20/03147/PL F</p>	<p>Erection of detached garage and 2m high boundary fence and sliding gate</p>	<p>Full Planning Permission</p>	<p></p> <p>63A Normandy Avenue Beverley ufm6</p> <p><i>The application involves the erection of a detached garage enclosed by a 2m fence with sliding gates. This involves enclosing an area that is currently an open space and as such appears to be out of character with the local area. The 2m high fence would make the property resemble a fortress.</i></p> <p><i>Historically we have supported similar applications, however it is felt that the 2m high fence could be questioned in our response following full PC discussion.</i></p> <p><i>Erection of a detached garage and 2m high boundary fence with sliding gate.</i></p> <p>Work has already started in preparing for the garage. The garage is to be sited where currently shrubs and a hedge boundary are present.</p> <p>The plan will result in an enclosure of what is currently an open space. The proposed enclosure would appear to be out of character with the rest of the road. It is felt that the 2m high boundary fence together with sliding doors would likely make the site more like a fortress.</p> <p>Alongside these observations we have usually supported similar plans in the past and the garage does potentially take parked cars off the road. There are currently no objections from neighbours, although the current height being suggested is arguably detrimental to the</p>
---	--------------------------	--	-------------------------------------	--

Woodmansey Parish Council



				overall scene of the street and also had a stockade appearance and on these grounds Cllrs felt they could not support the proposal
Land South West Of Stone Cottage Long Lane Woodmansey (206) Applicant: Barratt David Wilson Homes, Lovel Developments	20/03206/ST REM	Erection of 145 dwellings following Outline Permission 19/01637/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)	Strategic - Reserved Matters	 Land South West Of Stone Cottage Long L Cllrs agreed that the developers had complied with their original intents of the planning outlines, so broadly supported by the PC
Land South West Of Stone Cottage Long Lane Woodmansey (207) Applicant: Barratt David Wilson Homes, Shirethorn Ltd, Lovel Develop	20/03207/ST REM	Erection of 255 dwellings following Outline Permission 19/01638/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)	Strategic - Reserved Matters	 Land South West Of Stone Cottage Long L <i>Cllrs agreed that the developers had complied with their original intents of the planning outlines, so broadly supported by the PC</i>
Land North West Of Figham Roundabout Woodmansey Applicant: Brookfield Property (Holdings) Limited	20/03453/ST VAR	Variation of Condition 12 (approved plans) of 19/03621/STPLF (Erection of Petrol Filling Station (Sui Generis) with ancillary Retail Kiosk (Use Class A1) with associated hard and soft landscaping and access arrangements)	Strategic - Variation of Condition(s)	 Land North West Of Figham Roundabout \ Cllrs agreed that the development was acceptable in principle although recommended that the electric charging points should be included in the first stage of the development and not a future prospect which could be forgotten about.
Applications Decided (Refusal / Granted)				

70 Megson Way Walkington East Riding Of Yorkshire HU17 8YA Applicant: Mr P Metcalf	our Ref: PP-0894808920 /02525/PLF	Erection of a two storey and single storey extension to rear Location:	GRANTED
--	--------------------------------------	---	----------------

Notification of Withdrawal of Application

Ref: 20/02645/CLE
Proposal: Certificate of lawfulness for continued use as dwelling in breach of Condition 3 (holiday occupancy) of planning reference 04/02079/PLF
Location: The Outback Hampston Hill Farm Long Lane Woodmansey
Applicant: Mr Christian Beal
Application Type: Cert of Lawful Development – Existing

EE mast opposite cemetery Victoria Road, Beverley.

The consultation refers to a mast that is currently in place. The proposal relates to upgrading the mast to improve the quality of provision to the local area. We believe that the mast would not be any higher following the upgrade. We feel sure that this will be welcomed by residents and businesses but hope that the facility will have provision to benefit /share with other networks when operational.

CLrs felt that when it was upgraded, there was a provision for other providers to use it, so it had wider benefit to the community – there had been plans for mast sharing, this had possibly fallen silent due to the pandemic, however the Parish Council was keen to show support for this ensuring a wider benefit for infrastructure improvement

