

Summary Notes of October (Ordinary) Meeting

Point of Procedure: It is noted that the October meeting of Woodmansey Parish Council was held as a remote meeting managed by Zoom, due to ongoing restrictions as a result of the Covid-19 pandemic.

Date of Meeting Monday, 19th October 2020

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr Amanda Beale (Vice Chair); Cllr Nick Hart; Cllr Emma Constable; Cllr Dave Shores; Cllr Clive Waddington; Cllr Julie Los

Ward Cllrs Cllr Geraldine Mathieson, Cllr Ros Jump

Parish Clerk Andrew Crabbe

1. Present and Apologies (Chair to confirm quorum)

Apologies were duly noted for Cllrs Jolley, Oliver, Los, Astell and Donkin – Chair confirmed quorate for the meeting to proceed.

2. Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

None declared for the evening's meeting.

3. Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm that they had received a copy of the minutes for September – all confirmed they had and no changes were requested. The minutes were duly signed and approved.

4. Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllrs Mathieson and Jump in attendance advised there was nothing of note to be raised.

5. Financial Report (Clerk)

Clerk reported that as usual the bank statement had not arrived yet and therefore he was unable to advise which cheques had been cashed – these had been moved into the unpaid box. Clerk confirmed he had written to Barclays asking for the reporting period to be changed from first of month to the last and for the bank statement to be sent in time for the monthly meeting. To date he had received no reply.

Cllr Beale advised that she was due to speak to Barclays shortly and would raise the request with them. Clerk advised he would forward the letter requesting the changes to her.

The financial report was explained by the Clerk who confirmed the Parish accounts were solvent and stable. A copy of the report can be found as **Appendix 1**



Budget Report

Clerk also referred Cllrs to a budget report he had emailed them earlier showing mid-year spending against the budget – this can be found as **Appendix 2**. Clerk continued that although there were no identifiable risks, he pointed out that there had been two unexpected items which had not been budgeted for – the first was the election costs advised by ERYC (with an apology for lateness) and the other was a second payment to Southwood Park for the playground.

Following on from this Clerk emphasised the need for Cllrs to give thought to the forthcoming precept and if there was to be any project or capital expenditure which might influence the precept in 2021/22. He was proposing to include preliminary discussions on the precept at the November meeting with a view to final decisions being made at the December meeting and then advising ERYC in January 2021.

If Cllrs did not foresee any projects or capital expenditure in 2021/22, then he would be recommending a RPI increase in the precept to sustain the current ‘cost of living’ expenditure of the Parish Council.

6. Planning applications (Cllr Jolley)

Chair noted the absence of Cllr Jolley at the meeting and following discussions Cllrs felt there was clarification required for four applications (noted on the report) and agreed to ask for extensions to these to allow Cllrs Jolley, Donkin and Los to fully consider and make recommendations to the Parish Council. In particular Cllrs were concerned to understand what changes had been made to

The Planning Report can be found as **Appendix 3**

7. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

No comments were made by Cllrs except to raise concern that there appeared to be an increase in sexual crimes and violence against the person, whilst other crimes were declining. Cllr Beale noted that there was an increase in problem with ‘lampers and poachers. It was also noted that there had been a recent incident at the Woodmansey Garden centre when a group of travellers set up site and demanded money to move on. Cllr Jon Los had reported this at the time and it was subsequently identified as a scam which was reported to the police.

8. Matters arising – to consider new and on-going issues and decide further action if necessary:

Ongoing

8.1 Update and discussion on alleged unauthorised work on proposed residential site on Long Lane (All)

Cllrs noted that the latest update was a further enforcement order had been issued by ERYC against the site preventing storage of rubble and caravans – this had not happened at the time of the meeting and all authorities were continuing to monitor the situation.

8.2 Update of Woodmansey Neighbourhood Plan (following outcome of last meeting) (Cllr Oliver)

Cllrs noted that Cllr Oliver had sent his apologies for the meeting, however he had provided an update statement –

Following on from the last PC meeting and questions on finalising the plan, a review of the WNP has been carried out by a consultancy headed by an independent planning inspector. The resulting comments have been circulated to the Steering group ahead of an online meeting for the 28th Oct. The comments received are very useful and some will prove very important in moving the plan forward and in achieving the aspirations for the Woodmansey residential & business community.

Cllr Harold noted a meeting of the Steering Committee was scheduled for the following week at which some important points which had been picked up by the Independent Planning Inspector would be discussed – Cllr Beale noted important issues had been missed out and could cause major problems with a lack of community amenities. Cllr Beale noted that this was not the original objective of the NP and needed to be brought back to this – at moment there was a risk of large-scale housing with no or little recreational space – the original intention was to give something back to the community and the plan in its current form was noticeably missing on this objective.

Clerk raised issue of funding any further NP work from and noted Cllr Oliver had submitted a invoice for £200 for the new consultancy work – however there was no budget left for NP and as Financial Officer, he was concerned where any future money would be coming from, especially bearing in mind the amounts already paid to the existing consultant and Cllrs were unhappy with the work so far.

Clerk noted that Cllr Oliver had referred to a ‘fund’ and was unsure where this was located – it was definitely not in the Council budget at the moment – Cllr Harold advised that she believed there was external funding available and that the Clerk should clarify this with Cllr Oliver and update Cllrs at the next meeting.

8.3 Update on situation with business rates and grant application (Clerk)

Clerk confirmed to Cllrs that the Parish Council received notification that the (Small Business) grant had been awarded; however, he was currently unable to confirm this as he did not have the bank statement for September.

Cllrs unanimously confirmed agreement that the grant should be passed onto the Village Hall Committee and at such time the Clerk had confirmation of payment he should arrange this.

New

8.4 Feedback from Chair on meeting with ERYC re: request for gifting of land for allotments

Cllrs were reminded this related to a request from the PC to ERYC asking for the long-term vacant land at the side of the Village Hall to be gifted to the Parish for the singular reason of creating allotments for the community. ERYC had subsequently declined this request and the meeting was scheduled to discuss this further. However, Cllr Harold advised that unfortunately she had been unable to attend the scheduled meeting and this was due to be rescheduled shortly.

Clerk noted that in Cllr Harold’s absence the two ERYC Officers in attendance (John Read and Alan Menzies) had made the following observations:

- 1 that another party had expressed interest in the land in question.
- 2 that a possible way forward was for the Parish Council to pay a rent / lease on the land – this would be in the region of £1,000 per annum
- 3 had the Parish Council considered including allotments into the neighbourhood Plan?

Cllr Harold noted the above but still felt that there was an opportunity for ERYC to gift the land to the Parish as a community benefit – the postponed meeting would be held and a report back to Cllrs would be made at the November meeting.

8.5 Review of outstanding ERYC requests / Action Log (Clerk/All)

These can be found as *Appendix 4* with details of Cllrs instructions to the Clerk

8.6 Review of current guidance / recommendations re: restrictions for public meetings (Clerk/All)

Clerk confirmed there was no change in guidance from ERYC / NALC / ERNLLCA who were still recommending where possible Parish Councils meet remotely. Clerk advised in light of this, the recommendation remained that Woodmansey continue to do so.

Cllrs agreed unanimously with the recommendation and that the next meeting of the Parish Council would be held remotely.

9. Any correspondence (not covered above) or AOB

Cllr Hart asked if Cllrs were aware if the Remembrance Service was going ahead.... Cllr Harold advised she believed it was not, however there would still be wreath laying and Cllrs still should go down privately and pay their respects if they so wished. Clerk was asked to contact Cllr Jolley to check when the wreath from the PC would be laid at both Woodmansey and Dunswell, and then Cllrs could go afterwards to pay their respects.

Ward Cllr Jump advised that with St Faith's being closed there was no full service but on Remembrance Sunday an old soldier would be laying a wreath with a small number in attendance to pay their respects.

Date of Next Meeting

Clerk confirmed the next meeting would be 16th November 2020. **Meeting concluded at 2040**

Signed as a true record

Date

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council



Woodmansey Parish Council				
Presented at October 2020 Meeting For Period 22 August - 22nd September				
From:	Parish Clerk			
To:	Parish Councillors			
Box 1				
Community Account (325)				
Balance as of end of month (23rd August 2020) = £12,964.35				
Cheques cashed / Monies received in Bank Period				
Debits				
Date Cashed	Cheque No.	Paid to	Reason	Amount
Credits				
Date of Receipt	Ref No	Reason		Amount
		Precept Payment - 2nd Instalment		£15,523.50
Balance as of end of month (23rd Aug 2020)				£12,964.35
Total spend period 22nd August - 22nd September (presented) =				N/K
Total Receipts in above period				£15,523.50
Total balance in bank as of 22nd September (reconciles with attached Bank Statements - attached) = N/K				
Box 3				
New Cheques Issued at October 2020 Meeting				Amount
British Legion / Rod Evans - purchase of two wreaths for Remembrance Sunday				£38.50
Salaries for October 2020				£507.00
Total cheques to be issued at the October 2020 Meeting =				£545.50
Box 5				
No.2 Account: High Interest Account (107)	Balance			
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Box 2				
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)				Amount
Woodmansey Primary School - donation paid to bikeability scheme (in accordance with budget)				£46.00
Rackhams Accountants - Payment for Internal Audit for 2019 - 2020				£372.00
Andrew Crabbe - Reimbursement for 'NO DOGS' signs for both parks				£41.35
Salaries for September 2020				£507.00
Greenbarnes Signs - New Noticeboard for King Street				£954.00
Donation to 'Men in Sheds' for installing the Noticeboard and removing the vandalised fort				£50.00
Total uncashed cheques from previous month				£1,970.35
Box 4				
Summary of PC Accounts until end of October 2020 (Forecast & Actuals) for No.1 Account: Community Account (325)				
a Bank Balance End of August (22nd) - (Actual) verified by statements =				£12,964.35
b Total Spend Period (22nd Aug - 22nd Sept) - (Actual) verified by statements =				£1,970.35
c Uncashed Cheques for (above period) =				£1,970.35
d New Cheques issued at Oct 2020 meeting =				£545.50
e Spending (Actual & Forecast) to end of Oct 20 (which is box b, c and d added) =				£15,523.50
f Credit Payments made in Sept 2020 =				£15,523.50
g Forecast of Balance for end of September 2020 (which is box e deducted from box a, added to box f) =				£25,972.00
h				

Woodmansey Parish Council



Appendix 2: Budget Monitoring Report for 2020 / 21

			Budget Spend Q1 April-June		Budget Spend Q2 July-September	
	Budget Item	Budget	Cheques Presented	Variance (+ -)	Cheques Presented	Variance (+ -)
Admin	Annual Audit Fees	£545.90	£0.00	£545.90	£0.00	£545.90
	Insurance	£1,839.58	£1,892.28	-£52.70	£0.00	-£52.70
	Subscriptions (ERNLLCA)	£1,030.00	£1,181.23	-£151.23	£0.00	-£151.23
	Lease of Village Hall (ERYC)	£257.50	£0.00	£257.50	£0.00	£257.50
	Training	£500.00	£0.00	£500.00	£0.00	£500.00
	Bank Charges	£50.00	£0.00	£50.00	£0.00	£50.00
	Wreaths	£41.20	£0.00	£41.20	£0.00	£41.20
	Elections	£0.00	£0.00	£0.00	£0.00	£0.00
	Mileage	£100.00	£0.00	£100.00	£0.00	£100.00
	Payroll Admin	£200.00	£68.16	£131.84	£60.24	£71.60
	Home Office Allowance	£544.80	£0.00	£544.80	£503.60	£41.20
	Clerks Salary	£6,084.00	£2,134.60	£3,949.40	£1,014.00	£2,935.40
Property	Seats	£100.00	£0.00	£100.00	£0.00	£100.00
	Notice Boards	£1,000.00	£0.00	£1,000.00	£0.00	£1,000.00
	War Memorial	£515.00	£0.00	£515.00	£0.00	£515.00
Play Areas	Playground Inspection	£1,854.00	£0.00	£1,854.00	£144.00	£1,710.00
	Grass cutting	£1,698.56	£0.00	£1,698.56	£0.00	£1,698.56
	Tree Management	£206.00	£0.00	£206.00	£0.00	£206.00
	Repairs	£1,000.00	£0.00	£1,000.00	£0.00	£1,000.00
Facilities	Street Light Maintenance	£721.00	£0.00	£721.00	£0.00	£721.00
	Street Light Improvement	£0.00	£0.00	£0.00	£0.00	£0.00
	Bus Shelter Maintenance	£515.00	£0.00	£515.00	£0.00	£515.00
	Salt Bins Maintenance	£515.00	£0.00	£515.00	£0.00	£515.00

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	Litter / Dog Mess Bins	£1,000.00	£0.00	£1,000.00	£0.00	£1,000.00
Grants	S137 Grants / School Grants	£1,000.00	£0.00	£1,000.00	£0.00	£1,000.00
	Neighbourhood Plan	£1,030.00	£0.00	£1,030.00	£950.00	£80.00
Misc.	Reserve budget for any items not listed as above	£1,500.00	£0.00	£1,500.00	£2,436.43	-£936.43
	Southwood Park Playground - 2nd Payment	0	£12,091.14	-£12,091.14	0	-£12,091.14
Total Quarterly Spend =			£17,367.41		£5,108.27	

Accounts - Total Spending as of 17th October 2020	
Southwood Park	£12,091.14
Clerks Salary	£3,148.60
Election fees	£2,436.43
Insurance Premium	£1,892.28
ERNLLCA Subscription	£1,181.23
Neighbourhood Plan	£950.00
Clerks Home Working	£503.60
Playground Inspect	£144.00
Payroll Admin	£128.40

Variance explain	a	The PC received two invoices from ERYC in July 2020 for election fees in 2019. The Authority apologised for the delay in sending these, however the PC had not budgetted for this expenditure and the Clerk has used the reserve budget for this expenditure (2 invoices of £815.14 & £1621.29)
	b	The Southwood Park Playground payment of £12,09.14 made to Wicksteed was agreed post budget and therefore not budgetted for - an additional commuted sum payment of £3,849.90 to the PC by ERYC to part compensate for this expenditure





Appendix 3: Planning Application Report for October 2020 Meeting – Final Version for October 2020 Meeting

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
County Farm Long Lane Woodmansey Applicant: The Beverley Barn Ltd	20/02946/PL F	Erection of a single storey extension to side of existing reception area and retrospective application for the retention of additional hard and soft landscaping and covered ceremony structure	Full Planning Permission	 County Farm Long Lane ufm5 (10).pdf Cllrs agreed to request an extension in order for further discussions with planning sub committee
24 Shopeth Way Woodmansey Applicant: Mr & Mrs Dorning	20/02988/PL F	Erection of porch and canopy to front and construction of dormer to rear roof slope (re-submission of 20/00997/PLF)	Full Planning Permission	 24 Shopeth Way Woodmansey ufm5 (1) No observations subject to no objections from those affected by the application
Lindum House Residential Home 1 Deer Park Way Beverley Applicant: Mr Joel Turner	20/02908/PL F	Installation of a larger window to the north elevation at first floor following removal of existing	Full Planning Permission	 Lindum House Residential Home 1 D No observations subject to no objections from those affected by the application
Land North West Of Figham Roundabout Woodmansey Lidl Great Britain Ltd And Cookridge Estates LLP	20/03110/ST REM	Erection of restaurant with drive thru, car parking, landscaping and associated works following Hybrid Planning Permission 18/01746/STPLF (Appearance, Landscaping, Layout and Scale to be considered)	Strategic - Reserved Matters	 Land North West Of Figham Roundabout \v There have been a number of minor changes and several consultee inputs but nothing significant. Suggest we support application and request a fast charging point in the car park.

<p>Grassmere 21 Ings Lane Dunswell Applicant: Ms Cathy Wolverson</p>	<p>20/03134/PL F</p>	<p>Erection of a single storey extension to rear with roof above following removal of existing extension, and associated alterations Full Planning Permission</p>	<p>Full Planning Permission</p>	<p> Grassmere 21 Ings Lane Dunswell ufm4 (‘ Single storey extension to rear following removal of existing extension. Only significant change to existing building is a glass panelled terrace on top of single storey extension. No observations subject to no objections from those affected by the application</p>
<p>63A Normandy Avenue Beverley Applicant: Graham Chamberlain</p>	<p>20/03147/PL F</p>	<p>Erection of detached garage and 2m high boundary fence and sliding gate</p>	<p>Full Planning Permission</p>	<p> 63A Normandy Avenue Beverley ufm6 Erection of a detached garage and 2m high boundary fence with sliding gate. Work has already started in preparing for the garage. The garage is to be sited where currently shrubs and a hedge boundary are present. The plan will result in an enclosure of what is currently an open space. The proposed enclosure would appear to be out of character with the rest of the road. It is felt that the 2m high boundary fence together with sliding doors would likely make the site more like a fortress. Alongside these observations we have usually supported similar plans in the past and the garage does potentially take parked cars off the road. There are currently no objections from neighbours. Suggest this needs careful consideration by full PC before making a decision.</p>

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				<p>Clhrs agreed to request an extension in order for further discussions with planning sub committee</p>
<p>Land South West Of Stone Cottage Long Lane Woodmansey (206) Applicant: Barratt David Wilson Homes, Lovel Developments</p>	<p>20/03206/ST REM</p>	<p>Erection of 145 dwellings following Outline Permission 19/01637/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)</p>	<p>Strategic - Reserved Matters</p>	<p>Obs Date 6th Nov</p> <p></p> <p>Land South West Of Stone Cottage Long L</p> <p>Clhrs agreed to request an extension in order for further discussions with planning sub committee</p>
<p>Land South West Of Stone Cottage Long Lane Woodmansey (207) Applicant: Barratt David Wilson Homes, Shirethorn Ltd, Lovel Develop</p>	<p>20/03207/ST REM</p>	<p>Erection of 255 dwellings following Outline Permission 19/01638/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)</p>	<p>Strategic - Reserved Matters</p>	<p>Obs Date 6th Nov</p> <p></p> <p>Land South West Of Stone Cottage Long L</p> <p>Clhrs agreed to request an extension in order for further discussions with planning sub committee</p>
<p>Applications Decided (Refusal / Granted)</p>				
<p>Land East Of Woodbine Cottage Shepherd Lane Beverley Applicant: Mr Mark Barrett</p>	<p>19/03749/ST PLF Your Ref: PP-08262544</p>	<p>Erection of a dwelling and detached garage with associated works on plot 74 following planning application 18/02748/STREM</p>	<p>Decision – Granted</p> <p></p> <p>Land East Of Woodbine Cottage St</p>	
<p>Land West Of 3 Queensway Woodmansey Applicant: Mr Dennis Graham</p>	<p>20/02382/PL F Your Ref: PP-08849998</p>	<p>Erection of two semi-detached dwellings Location: East Riding Of Yorkshire HU17 OTL</p>	<p>Decision – Refused – see attached</p> <p></p> <p>Land West Of 3 Queensway Woodma</p>	

Appendix 4: Item 8.5 Outstanding Issues for Cllrs to consider

Issue	Cllrs to Consider
<p>Clothing Banks - Siting of the clothing banks for Enviro-Friendly</p>	<p>Cllrs to confirm location of where these should be sited. Cllr Harold recommended that the siting was on the Village Hall and the Dunswell Institute in order to ensure any benefit would be to the community via the Parish Council. Cllrs agreed and the Clerk was instructed to proceed on this basis</p>
<p>Noticeboards</p>	<p>Clerk seeking permission to use the Shopeth Way as board for minutes only and other boards for general notices – Cllrs agreed to this and asked that the boards make it clear the minutes are on line.</p>
<p>Deer Park Way footpath I regularly walk along the public footpath which ends at the playground and recreation field at the end of Deer Park Way. The access to the field at end of the path (the end opposite to the car park) becomes an absolute quagmire at this time of year making it almost impossible to walk the short distance onto the field. It must be an absolute nightmare for children to try and cross this quagmire. Could something please be done to help alleviate this problem, such as laying gravel to try and soak up the mud which collects there. If this is not the responsibility of the parish council, please advise me which authority I should contact.</p>	<p>Do Cllrs have a view / have any instruction or is it just case of referring onto ERYC Cllrs felt that the state of the ground was due to it being marshland / with local springs and it was possible for residents to use tarmacked footpaths.</p> <p>Cllrs agreed that the matter should be referred to ERYC as it was not a PC matter.</p>
<p>Footpath Ferry Lane situation is this- ever since we moved to Thearne in 1987 there has been a footpath along Thearne Lane to the village of Thearne and a footpath along Ferry Lane from the main road to a point just beyond the Thearne Grange caravan storage facility. However there the footpath ends and people have to walk in the road for about a quarter of a mile until they reach the footpath at the junction of Ferry Lane and Thearne Lane.</p> <p>Walking in the road when Ferry Lane itself is narrow is highly dangerous when there are vehicles using it too. During lockdown my wife and I (and many other people too) take our daily exercise by walking the circular route along Ferry Lane/ the main road/ Thearne Lane. That quarter of a mile of Ferry Lane where there is no footpath is a safety concern for us.</p>	<p>Do Cllrs have a view / have any instruction or is it just case of referring onto ERYC Cllrs discussed and understood that this was a long-standing matter and had been looked at some years ago but the costs were prohibitive.</p> <p>Cllrs agreed that the matter should be referred to ERYC as it is not a PC matter.</p>
<p>Speed Camera first raised in 2019 but no response received from public – new interest has been raised following social media posting</p>	<p>Do Cllrs wish to progress this matter following some interest in scheme (two residents) Clerk noted this was an historical issue and first raised by the PC in 2019, however had not received any interest. Even now there were only two people interested..... Cllrs agreed that the Clerk should write to the two people interested in the scheme and advise the criteria had not been met in terms of how many people were needed – however the PC would keep the item open and would be revisited if sufficient numbers became involved.</p>

<p>New Village Signs Two signs have been designed by ERYC – details have been passed onto Cllrs Location 1 - Tokenspire Remove existing sign arrangement and mount new Parish sign on new posts, cost = £815.19 Location 2 - Dunswell Remove existing sign arrangement and mount new Parish sign (slightly smaller) on new posts, cost = £606.44 Total cost = £1421.63 + VAT</p>	<p><i>Clerk seeking instruction / authority from Cllrs to proceed</i></p> <p>Cllrs agreed unanimously that the Clerk should proceed with the new signs.</p>
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