

My Community



This form is for reference only - please apply using the online version

Neighbourhood Planning and Community Buildings Programme

Neighbourhood Planning Grant Application Form

Help text in red. Please note the online form will be automated to ensure you answer all relevant questions, which will be based on the previous questions you answer.

Locality is delivering technical support in association with sub-contractors including AECOM and RICS. To complete your application successfully there is various information that you need to provide us with. Please read our guidance thoroughly and watch our guidance screencast before completing your application link. To go to our guidance notes please cut and paste the following link into your browser <http://mycommunity.org.uk/programme/neighbourhood-planning>

Applications are assessed on how well they meet the fund criteria and it is important that you do not rush your application. Make sure that you focus on the content of your application. It is the quality of your application that will determine whether or not it will be recommended for support.

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About your organisation

1. * How many years has your organisation been in operation?

- Under 6 months
- 6 months to 12 months
- 12 months to 2 years
- Over 2 years

2. * Are you VAT registered?

- Yes
- No

3. * What are your organisational aims?

Local Government

4. * Please tell us your type of organisation you are from?

- Parish Council
- Town Council
- Designated neighbourhood forum
- Prospective neighbourhood forum

5. *Please provide us with the name, phone number and email address of an alternative contact.

Kerri Harold, 2 Ferry Lane, Woodmansey, HU17 0SE

kerri.harold@gmail.com 01482 861023/07792 745828

This person will be contacted about the application if we cannot get hold of the main contact

Demographic Information

Region/Local Authority Information

Which Region and Local Planning Authority is the Neighbourhood Plan / Neighbourhood Development Order located in? Please choose the lead Local Planning Authority from the list below

6. * Region

- East of England
- East Midlands
- Greater London
- North East
- North West - Local Authority

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- South East England - Local Authority
- South West England - Local Authority
- West Midlands - Local Authority
- Yorkshire and Humber - Local Authority

Local Authority

east Roding of Yorkshire Council

If you are working across boundaries or located in a national park please name the additional local planning authorities below.

7. * Area Context

- Urban
- Rural
- Mixed urban/rural
- Coastal
- Suburb
- Inner City
- Market Town

8. * Ward Area Name(s)

Minster and Woodmansey Ward

9. * What is the population of the proposed or designated neighbourhood area to be covered by the Neighbourhood Plan/ Neighbourhood Development Order?

1000

10. * Having looked at the link from the help text below, in terms of the level of deprivation, please tell us the percentage band your area falls into.

To calculate the percentage of deprivation in your area please copy and paste this link into your browser - <http://opendatacommunities.org/showcase/deprivation>.

- 20% or less (shows an area with the least amount of deprivation)
- 21% - 40%
- 41% - 60%
- 61%-80%
- 81% - 100% (shows an area with the most amount of deprivation)

Progress on your Neighbourhood Plan

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11. * How long have you been working on your Neighbourhood Plan/ Neighbourhood Development Order?

- 0 - 3 months
- 3 - 6 months
- 6 - 12 months
- 12 - 18 months
- More than 18 months

12. * Has the neighbourhood area been designated by the local authority?

- Yes
- No
- Not applicable (Parish/Town Council)

* If yes, date neighbourhood area designated

20	11	2013
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13. * Has the neighbourhood forum been designated by the local authority? (If applicable)

- Yes
- No
- Not applicable (Parish/Town Council)

* If yes, date neighbourhood forum designated.

DD	MM	YYYY
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14. * Please outline your progress to date with your Neighbourhood Plan/ Neighbourhood Development Order below. Maximum word limit 200 words.

Please note no text you write over 200 words will be considered.

Awaiting information from David Gluck

Reg 14 Consultation (Neighbourhood Planning General Regulations 2012)

15. * Have you commenced your six-week consultation?

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Yes

No

* If yes, date the six week consultation commenced

DD	MM	YYYY
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16. * Have you completed your six-week consultation?

Yes

No

If yes, date the six week consultation completed

DD	MM	YYYY
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17. * Have you considered consultation responses and made any necessary amendments to the plan?

Yes

No

Consultation Comments

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* Has the Referendum been arranged?

Yes

No

* If yes, date set for Referendum?

01	05	2017
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18. * What is the target date for completing your Neighbourhood Plan/Neighbourhood Development order and submitting it to the Local Authority?

11	2016
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19. * Please attach a project plan for your Neighbourhood Plan or Neighbourhood Development Order.

We have provided a template for you on our website: <http://mycommunity.org.uk/resources/neighbourhood-plan-project-planner/>

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20. * Please tell us about the sources of income for developing your Neighbourhood Plan/ Neighbourhood Development Order.

- None
- Local Authority
- Other Grants
- Parish Precept
- Fundraising
- Other

21. * Have you used any of the following Community Rights? (Please tick all that apply).

- Community Right to Build
- Community Right to Bid
- Community Right to Challenge
- Community Right to Reclaim Land
- Community Asset Transfer

No

Other

Please visit www.mycommunityrights.org.uk for more information about each of the Community Rights.

22. * Have you had previous grants or other funding to be used for the production of your Neighbourhood Plan / Neighbourhood Development Order?

Yes

No

* If yes, please indicate the kind of grant:

- Front runner grant
- Locality Neighbourhood Planning Grant

Other

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* If you have received a previous Locality Neighbourhood Planning Grant (please give details including the NPG reference number and the total amount for each grant received)

£7,000 (id No 11712(

Please give details of any other grant funding you have received for your neighbourhood plan.

Awards for All - £6581

* What is the total amount of money received to date for both grant and/or other funding source? (Rounded to full figure)

£13581

23. Have you had previous support with your Neighbourhood plan / Neighbourhood Development Order?

Yes

No

Please note that support could include support from Locality, Planning Aid, CPRE/NALC, Design Council CABE plus any Consultancy support or pro-bono support you have received to progress your Neighbourhood Plan.

* If yes, please indicate which support programme (tick all that apply)

- Locality
- Planning aid for London
- Planning aid England
- CPRE/NALC
- Design Council CABE
- Consultants
- Pro Bono support
- Students
- Other

24. * What issues do you think the plan will need to address:

- Public Realm
- Housing

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- Town Centres and/or Retail
- Economy and Employment
- Transport
- Natural Environment
- Built Heritage
- Design Standards
- Community Facilities
- Community Energy
- Too early to say
- Other

Comments on any issues

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Grant Support

Neighbourhood Groups can apply for grants of up to £9000 per neighbourhood planning area, to support with the production of the neighbourhood plan. Please only apply for grant which can be spent after 1 April 2016.

Applications must be between £1,000 and £9,000. If your application is not within this range it will automatically be rejected. You can apply for a total of £9,000 and we would like to encourage you to consider your needs for the next six months, so that you do not need to make multiple applications. Whilst up to 4 applications may be submitted per group we anticipate an average of 2 applications per group.

25. * Please tell us the start date of your grant activity

1	05	2016
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Under no circumstances can we fund activity that has happened in the past, or prior to a grant being awarded. Therefore this date should not be less than a month from the date of your application.

26. * Please tell us the end date of the final activity that this grant will cover.

31	10	2016
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Please tell us when the activities funded by this grant will end. Please note that no activity can take place further than 6 months from the grant being awarded or by the end of the financial year in which you submitted your application, whichever is the earliest.

Any grant funding must be spent within 6 months of the grant being awarded or by the end of the financial year, whichever is the earliest. Therefore, your application will be automatically rejected if the dates are outside the 6 month period.

Budget Breakdown Section

In this next section of the form you will need to provide details of the estimated costs for the support you require. (i.e. how much grant you are applying for, why you need the support, length of time to be completed, and planned start date). Please apply under the right section.

You will need to tell us the professional fees that you want to pay as part of your project. We will need to know the day rate that you propose to pay for any consultants who are working with you. Remember to include VAT if your organisation is not able to recover it. Please note that the maximum day rate that we will pay is £500 per day plus VAT and reasonable expenses. Your application will not be considered if the day rate exceeds £500 per day.

You also need to tell us the project costs, i.e. how much each item/area of work will cost. (i.e. 5000 leaflets at 20p each - giving a total of £1,000 for printing; Or 5 meetings in the village hall at a cost of £40 per booking - giving a total for £200 for room hire).

Please ensure that the total costs in this application do not exceed £9,000. Grant applications that are outside of this range will be automatically rejected.

27. * What are you applying to fund?

- Professional Fees
- Project Costs
- Other

Budget Item 1: Professional Fees

	Type of Activity (please select)	Type of Activity Detail	Budget Breakdown	Cost (£0.00)
1.1	<input type="checkbox"/> Consultants <input type="checkbox"/> Technical Reports <input type="checkbox"/> Training Sessions <input type="checkbox"/> Facilitator Costs <input type="checkbox"/> Other	Awaiting Information from David Gluck		
1.2	<input type="checkbox"/> Consultants <input type="checkbox"/> Technical Reports <input type="checkbox"/> Training Sessions <input type="checkbox"/> Facilitator Costs <input type="checkbox"/> Other			
1.3	<input type="checkbox"/> Consultants <input type="checkbox"/> Technical Reports <input type="checkbox"/> Training Sessions			

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	<input type="checkbox"/> Facilitator Costs <input type="checkbox"/> Other			
1.4	<input type="checkbox"/> Consultants <input type="checkbox"/> Technical Reports <input type="checkbox"/> Training Sessions <input type="checkbox"/> Facilitator Costs <input type="checkbox"/> Other			
1.5	<input type="checkbox"/> Consultants <input type="checkbox"/> Technical Reports <input type="checkbox"/> Training Sessions <input type="checkbox"/> Facilitator Costs <input type="checkbox"/> Other			

Budget Item 2: Project Costs

	Type of Activity (please select)	Type of Activity Detail	Budget Breakdown	Cost (£0.00)
2.1	<input type="checkbox"/> Room hire <input type="checkbox"/> Website development <input type="checkbox"/> Publicity costs <input type="checkbox"/> Printing costs <input type="checkbox"/> Other			
2.2	<input type="checkbox"/> Room hire <input type="checkbox"/> Website development <input type="checkbox"/> Publicity costs <input type="checkbox"/> Printing costs <input type="checkbox"/> Other			
2.3	<input type="checkbox"/> Room hire <input type="checkbox"/> Website development <input type="checkbox"/> Publicity costs <input type="checkbox"/> Printing costs <input type="checkbox"/> Other			
2.4	<input type="checkbox"/> Room hire			

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	<input type="checkbox"/> Website development <input type="checkbox"/> Publicity costs <input type="checkbox"/> Printing costs <input type="checkbox"/> Other			
2.5	<input type="checkbox"/> Room hire <input type="checkbox"/> Website development <input type="checkbox"/> Publicity costs <input type="checkbox"/> Printing costs <input type="checkbox"/> Other			

Budget Item 3: Other

Please use this section to outline any other costs you would like to apply to help you write your neighbourhood plan that do not fit in the sections above.

	Type of Activity (please select)	Type of Activity Detail	Budget Breakdown	Cost (£0.00)
3.1	Other			
3.2	Other			
3.3	Other			
3.4	Other			
3.5	Other			

28. * Total value of grant you are applying for

£9000

Please note that the minimum value you can apply for is £1,000 and the maximum value you can apply for is £9000. Grant applications that are outside of this range will be automatically rejected.

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29. * Please explain why this grant is needed.

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30. * Please how it will help your neighbourhood plan/ neighbourhood development order to move forward.

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31. If you are commissioning expert support, please give details of the name, qualifications and professional memberships of the person(s) you intend to use.

Awaiting information from David Gluck

* Please attach a supporting document for consultant costs here.

You must include all the quotes from all the professionals/consultants you are thinking about using. Please compile these into one document to upload.

David Gluck to supply information.

32. * Please indicate what category applies to your organisation

- I am a Parish Council / Town Council
- I am an incorporated forum and have a bank account with 2 signatories
- I am an incorporated forum but do not have a bank account with 2 signatories but have a fund holder that meets the grant criteria.
- I am NOT an incorporated forum but have a fund holder that meets the grant criteria.

Please Note

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If you are a Prospective Forum /Unincorporated Neighbourhood Forum and you are successful, you will need to nominate an Incorporated organisation/ charity to hold the grant on your behalf. You will be asked to provide details of this organisation if you are successful and they will need to agree to hold the grant fund on your behalf.

If you are an Incorporated Neighbourhood Forum, and you do not have a bank account (with two named signatories), you will need to open one in your organisation's name, or nominate an Incorporated organisation/charity to hold the grant on your behalf. You will be asked to provide details of the organisation if you are successful and they will need to agree to hold the grant fund on your behalf.

If you are a Town/Parish Council, or an Incorporated Neighbourhood Forum with a bank account the above does not apply

Signature

TERMS: By submitting information via this web form you agree that Locality and our partners in the Communities Rights Programme, Neighbourhood Planning and Community Right to Build may use the data you have provided.

Wherever your personal information may be held by us, we will take reasonable and appropriate steps to ensure the information you share with us is protected from unauthorised access or disclosure. If you are a member of Locality we may pass your details to selected third party organisations who we believe you will be interested in hearing from. These third parties are obliged to keep your details securely, will use them only to fulfil the request and will dispose of the details when the request is complete. If you would like to discuss how your information is stored and used by Locality and our partners in the Communities Rights Programme, Neighbourhood Planning and Community Right to Build please contact communications@locality.org.uk.

I Confirm * I have read and agree to the terms of this web form submission

Locality and our partners in the Neighbourhood Planning and Community Buildings Programme may contact you to obtain feedback on the support you have received from the programme. You may also be invited to future events or updated with news and member updates from Locality and our partners in the Neighbourhood Planning and Community Buildings Programme.

Please note, if you opt out of all Locality mailings you will no longer be able to receive mailings that you have previously subscribed to, including member mailings. To discuss your mailing requirements with our team contact communications@locality.org.uk.

Opt-out I would like to opt out of all mailings from Locality and partners in the Supporting Communities in the Neighbourhood Planning Programme

Please do not press the submit button, until you are ready to submit your application form. Just close the window if you wish to come back to this survey at any point. When you revisit the link, remember to press next on each page where you make changes to ensure updates are saved. Once you have submitted this form you will not be able to make changes or submit this unique form again.

Locality is the trading name of Locality (UK) a registered company limited by guarantee, registered in England no. 2787912 and a registered charity no. 1036460