



Summary Notes of October 2019 Ordinary Meeting

Date of Meeting Monday, 21st October 2019
Time of Meeting 1900
Location of Meeting Woodmansey Village Hall

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair), Cllr Geoff Donkin, Cllr Nick Hart, Cllr Andrew Jolley, Cllr Jon Los, Cllr Julie Los.
Ward Cllrs Cllr Jos Jump, Cllr Geraldine Mathieson
Parish Clerk Andrew Crabbe

1. Present and Apologies (Chair to confirm quorum)

Apologies were received and noted from Cllr Amanda Beal, Cllr Peter Astell, Cllr Clive Waddington and Cllr Stephen Oliver

2. Declarations of Interest (Chair) – (to include update from Clerk on posting of Cllrs Forms)

Clerk confirmed that it was appropriate only for declarations of interest to be posted on the District / County Authority website – Cllr Harold asked the Clerk to check with the previous Clerk with regard to if Woodmansey was up to date with declarations.

3. Minutes of Previous Meeting - To approve minutes of September 2019

Cllr Harold asked all Cllrs if they had seen and agreed with minutes of last meeting. All confirmed acceptance and as a point of record the summary minutes of the September meeting were signed off

3. Financial Report for September 2019 (Clerk)

Clerk noted the proposed new financial report for the council with key themes of spending for the previous month, uncashed cheques, incomings and cheques for approval for the month as well as a summary of transactions and a forecast for the end of the month.

Clerk noted that he had only received a bank statement for the high interest account so far and the process to transfer administration of the bank account to him as the new Clerk were ongoing and hopefully in place by the November meeting

Woodmansey Parish Council



Woodmansey Parish Council									
Presented at October 2019 Meeting For the Month of				September					
From: Parish Clerk									
To: Parish Councillors									
Box 1						Box 2			
Community Account (325)						Outstanding Cheques (Cheques issued at September Meeting)		Amount	
Balance as of end of July (23 July)				£12,854.39		ERYC Supplies - 25metre extension cable		£27.54	
Balance as of end of August (22 August)				£11,540.39		ERNLLCA Invoice No. SI-315 Being a Good Councillor booklets		£50.75	
Cheques cashed in September 2019						ERNLLCA Invoice No. SI-444 Good Councillor Training Course 25/09/19		£90.00	
Date Cashed	Cheque No.	Paid to	Reason	Amount		ERNLLCA Invoice No. SI-378 Good Councillor Training Course 2/10/19		£108.00	
						National Citizen Service (NCS) Donation Under Section 137		£100.00	
						R J Ellerington Invoice 09/08/19 Southwood Park access widening and strimming		£500.00	
						Wicksteed Leisure Ltd Invoice No. 0000807275 King Street Maintenance Inspection 5 August 2019		£96.00	
						Wicksteed Leisure Ltd Invoice No. 0000807276 Southwood Park Maintenance Inspection		£96.00	
Date of Receipt	Ref No	Reason		Amount		RoSPA Annual Inspections Fee Invoice No. 45252 18/09/19		£219.00	
						HMRC PAYE/NIC		£64.70	
						Tracey Bellotti - Clerks Salary		954.95	
		Balance as of end August 2019 =		£11,540.39		Tracey Bellotti - Clerks Salary		759.47	
		Total Receipts in September		£0.00		Tracey Bellotti - Clerks Salary		562.09	
		Total spend in Sept (presented) =		£0.00		Tracey Bellotti - Clerks Salary		522.82	
		*Total balance in bank as of end of August 2019=		£11,540.39		Total uncashed cheques as of end of August 2019		£4,151.32	
Box 3						Box 4			
New Cheques Issued at October 2019 Meeting				Amount		Summary of PC Accounts until end of October 2019			
Sadofskys Payroll Services				£48.00		No.1 Account: Community Account (666)			
East Riding Council - Cllr Id Badges				£67.08		Bank Balance at end of Aug (Statement attached) =			
						£11,540.39			
						Total Receipts in September (Received)			
						£0.00			
						Total Spend in September (Cashed) =			
						£0.00			
						Total bank balance as of end of Sept =			
						? *			
						Uncashed Cheques from September 19			
						£4,151.32			
						New Cheques issued at October 19 meeting			
						£115.08			
						Forecast Balance for end of October 2019 =			
						£7,273.99			
						*September Bank Statement not received.			
Box 5									
No.2 Account: High Interest Account (107)		Balances							
Balance as of 22 June 2019 =		£47,987.64							
Interest (June - Sept 19) =		£23.93							
Balance as of 20 September 2019 =		£47,963.71							

4. Planning applications (Clerk)

Location:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Church View 175 Hull Road Woodmansey	ufm12(836)	Construction dormer to front, increase in roof height to create first floor accommodation and erection of first floor extension to rear	Application, comment date 25 th Oct	No Cllrs observations / comments subject to residents affected by the application have no objections
3 Shopeth Way Woodmansey	Ufm7 (863)	Erection of a detached double garage following demolition existing garage	Application, comment date 28 th Oct	No Cllrs observations / comments subject to residents affected by the application have no objections
Land North Of 95 Hull Road Woodmansey	Ufm22 (864)	Variation of Condition 8 (approved plans) of planning permission 18/00224/PLF to allow for alterations in design of plot 2	Granted, Conditions	
Land east of Carlton Rise, Beverley	Umf56 (2078)	Hybrid application consisting of: a) Full Planning Permission for the erection of 255 dwellings, garages, parking, open space, new roundabout and associated infrastructure and b) Outline planning permission for the erection of 175 dwellings, garages and parking (Access to be considered)	Granted, Conditions	
Land North Of Low Farm Dunswell Lane Dunswell East Riding Of Yorkshire HU17 0RT	Umf59 (2349)	Drilling of 4 extraction and 4 injection boreholes retrospective application) and installation of water source heat pumps, reservoir heat exchanger and associated pipe runs	Granted, Conditions	



Cllrs discussed proposal that during August (when historically no parish meeting was held) an extra-ordinary meeting / Planning Committee should be held for the purposes of reviewing planning matters. Cllrs considered if this was a need as two months could pass by without Cllrs considering potentially important planning matters.

Clerk asked if the Parish Standing Orders stipulated that an August meeting should not be held in which case it would be necessary to change the orders – Clerk noted this wasn't an issue if this was required and would simply require a majority vote from Cllrs to action.

Action: Clerk to review Standing Orders and report back prior to next meeting with a view to finalising the proposal - Clerk to ensure matter is on agenda in November.

5. Matters arising – to consider new and on-going issues and decide further action if necessary:

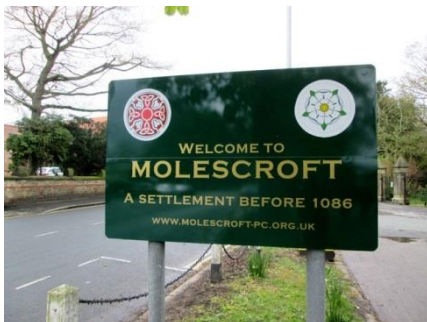
295 Update on Deer Park Way play area – condition of flooring (Clerk)

Clerk advised that inspections of both sites was due and he would report accordingly at the next meeting

296 Update on Woodmansey Village Name Signs (Cllr Los)

Following on from the previous meeting Cllr Los felt that there was a view amongst fellow Cllrs that (new signs) would be too expensive.

Cllr Harold commented that she had recently seen an example of where the village signs were existing signs were expanded – this may be a more financially viable option – see e.g. below



Cllrs felt this may be a way forward, however questioned if the existing signs were in the correct (boundary) location for Woodmansey and Dunswell, and this needed checking as signs might need relocating and this would be a time to make any changes / improvement. An idea might be to have Woodmansey on one side of the sign and Dunswell on the other, clearly indicating the boundary

Action: Clerk was instructed to contact Iain Sugden at ERYC and discuss location of current sign and if in correct boundary position.



297 Update on Woodmansey Neighbourhood Plan (Cllr Oliver)

Clerk advised that in his absence Cllr Oliver had posted an update that he was hoping to arrange a meeting of the steering group w/c 28th Oct to amend the plan following the public consultation earlier in the year and he was also waiting for a response from our consultant. Cllr Oliver also advised he was submitting an application for Locality for technical support funding to assess the cost of infrastructure and buildings forming part of the plan.

Finally the Steering group was to meet with landowners to assess final commitment to support the draft plan.

Update on Southwood Park Land acquisition (Cllr Oliver)

Cllr Oliver advised no response from 'Imery Minerals', the landowner – Cllr Oliver would chase and hopefully have more to report for the November meeting.

Cllr Oliver continued that the installation of new play equipment now satisfactorily completed and he had provided photos attached (which will be sent to Cllrs). Cllr Oliver had requested closure from commuted sums offices for the grant receipt and to then pay the supplier, Wicksteed.

Southwood Park gate or bollard.

Cllr Oliver advised matter was progressing - waiting for a response from ERYC as to a suitable installation. May install a temporary solution prior to including in a commuted sums application for the land acquisition and fencing of said land.

Update on Issues with Street Names (Clerk)

Clerk referred Cllrs to letter received from ERYC which in summary stated that the District Council felt they were using names from the designated name bank.

Cllrs agreed that due to the scale of ongoing development, a lot more names would be needed.

Action: Cllr Harold asked that Cllrs give some thought to relevant names and provide these to Clerk within the next two weeks. Clerk should then collate all new names and forward these to ERYC for inclusion in the name bank.

Update of access road to Southwood Park - provision of gate/bollards (Cllr Oliver)

Ongoing / Pending

Update of matters relating to Woodmansey School (storage of play equipment and parking outside school)

Storage

Cllrs noted that the Headmistresses was continuing to review options with regard to storage prior to putting these to the Parish Council



Parking

Cllrs noted that ERYC had recently put bollards up outside the church without any prior notification – residents were surprised at their installation.

Meeting heard that whilst a long term resolution probably to be included in the Neighbourhood plan it was evident that a temporary arrangement still needed to be implemented. On a positive note Cllrs commented that there had been an increase in parents walking children into the school. On a less positive note and reflecting the immediate dangers of the current situation it was understood there had been a near miss incident where a child had to be pushed out of the way to avoid being hit due to car on pavement.

Cllrs discussed if the road down the side of the church could offer a temporary solution, however the consensus was with it being one way, there would be difficulty in getting cars out, thereby creating another problem.

Clerk noted the problem of school parking was not unique to Woodmansey and he advised of a similar situation in another village where the Parish Council needed to bring in enforcement officers and the police on a number of occasions to deal with poor / dangerous parking outside the school. Bearing in mind the above near miss, this maybe something the Cllrs wished to consider if the problem did not improve.

Cllrs noted that the caravan park may offer another temporary option for parking – with this in mind Cllrs Harold and Jolly would arrange for the park owner to attend a meeting of the school governors and discuss potential options

Action: Clerk to speak to ERYC enforcement team / police liaison officer if they have any ideas about how to deal with the problem. Cllrs Jolly and Harold will arrange for caravan park owner to be invited to the next School Governors meeting.

Update of matters relating to the Village Hall Committee (new members and grass cutting)

Grass-cutting

Clerk advised this was outstanding as he was unsure who carried out the Parish Council's grass-cutting. Cllr Harold advised that a SLA was held with ERYC for this and asked the Clerk if he could contact them and ascertain if the village hall grass areas could be added and likely costs. Alternatively a company called Grasslands carried out the grass cutting for the school, so they may be willing to undertake the Village Hall cutting.

Action: Clerk to contact ERYC for costs

New Committee Members

Meeting noted that unfortunately there had been little interest from parents with regard to becoming members of the church committee

Cllrs noted that the next AGM for the Hall Committee was in November – Cllr (J) Los was asked to send the date to Clerk who would in turn forward to Cllrs in the hope of increased attendance.

Update on concerns for speeding in village (new limit signs) (Clerk)

Clerk advised he had written to Planning on the matter and was waiting for a response. Cllrs advised Clerk to speak to Iain Sugden on the matter..... matter remains open for further update at November meeting

Update on litter bins (Cllr Coe / Waddington)

Cllr Coe presented report with location map to meeting – attached as Appendix 1 and Cllrs discussed options, summarising that option of (free) wheelie bins in key locations should be trialled. Cllr Donkin expressed reservations that this may cause issues with resident with wheelie bins being placed on pavements every day of the week.

Cllrs agreed that this should be trialled for six months, and if complaints exceeded the benefits, then the situation could be reviewed - Cllrs noted that as a parish council they were trying to do best to get people to dispose of litter and provide the facilities to do this.

Cllrs discussed if the wheelie bins would be emptied regularly and Clerk was asked to ensure this was clarified with ERYC.

Cllrs also discussed if a broader strategy might include involvement of local schools and Cllr Coe would continue to explore this

Cllr Harold thanked Cllr Coe for his excellent work in the matter.

Action: Clerk to contact ERYC and implement as above.

Discussion of risk assessment from RoSPA Annual inspection (Clerk)

Clerk advised this was still outstanding and would remain on Action Plan, however there were no high risk items raised on the inspections.

306 Discussion of Police matters (All)

No correspondence or specific communication from the police.

Meeting noted that an (unsuccessful) attempt had been made to rip out a cash machine on Lincoln Way.

Clerk was asked to ensure item 'Police Matters' remained a permanent item on the agenda going forward

307 Discussion of concerns with dog fouling (All)

Clerk advised he still needed to find stencils for pavement markings. Cllrs asked Clerk to speak to Iain Sugden on the issue of dog fouling signs

7 Correspondence

Clerk noted no additional matters beyond those discussed elsewhere in the meeting

8 Any new or outstanding matters raised by Cllrs / update on Clerks action log (unless covered above)

Pedestrian Path to Village Hall

Cllr (Julie) Los raised proposal for a new footpath from junction of Long Lane to the village hall, addressing pedestrian safety for residents walking to the hall committee – Cllrs agreed this was something that might be best managed by the Village Hall Committee; however the proposal had the full support from the Parish Council. Cllr Los would speak to Mike Boudin who was involved with the project, with regard to contacting Andy Wainwright of ERYC with a view to moving the matter forward.

Jocks Lodge / A164

Cllr Donkin noted that he had received a response from ERYC on the proposal for Jocks Lodge / A164 and he felt there were major issues in terms of the flow of traffic in the revised plans.

Cllrs agreed that it would be appropriate for the Parish Council to request a pre consultation meeting between the Victoria and Minister Representatives and ERYC with regard to expectations for the development.

Cllrs also discussed the implications of allocations which needed to be reviewed – these were apparently difficult to find and Cllr Geraldine offered to send link across and go through this with Cllrs .

Action: The planning sub-committee would arrange a meeting to look at allocations: Clerk to contact ERYC planning to arrange a meeting with planners and Victoria and Minister Ward Reps.

Clerk Pension

Clerk noted that he had received an email from Mike Boudin with regard to pension provision for the Clerk..... Clerk needed to check this with previous Clerk; however he would be opting out of any pension scheme.

2033 finish

Date of Next Ordinary Meeting: Monday, 18th November 2019.

Signed as a true record **Date**

Cllr Kerri Harold – Woodmansey Parish Chair